

AGINCOURT COLLEGIATE INSTITUTE

2016-17 Registration Information



THE OLDEST SECONDARY SCHOOL IN SCARBOROUGH
Toronto District School Board

August 22nd, 2016

Dear Parent/Guardian and ACI Student:

I hope you have had a restful and rejuvenating summer and are excited to get started with the new school year. The ACI administration and staff are looking forward to the 2016-17 school year. The first day of school is on Tuesday, September 6th, classes start at 9:00 am, for opening day only.

Registration:

To get classes started sooner and minimize the volume of paperwork involved in the registration process for staff and students, we will be holding registration day on Wednesday, August 31st, 2016. ACI is closed to optional attendance and with many classes at capacity, it is important to get registered and have your timetable ready for the first day of school. The registration schedule is provided below:

Grade 10 Registration	9:00 am -10:00 am
Grade 11 Registration	10:00 am -11:00 am
Grade 12 Registration	11:00 am -12:00 pm
Grade 9 Moving On Up Orientation	10:30 am - 3:00 pm
Grade 9 Registration	12:00 pm -12:30 pm

Student Activity Fee

Agincourt Collegiate has an active student body, engaged in many extra-curricular activities. These activities provide and encourage students to develop their skills, talents and passions. A sense of camaraderie and opportunities to meet new friends are an integral part of the high school experience. All student clubs, teams, councils and intramural activities receive funding through the Student Activity Fee, so it benefits every student. We look forward to receiving your support so that the Student Council and staff may continue to provide your child with a fulsome educational and social experience at ACI.

Kindly bring your Student Activity Fee of \$50.00 to accompany the registration process. This fee includes:

- \$ 3.00 for ACI Student Card, which students need to carry as appropriate ID for the TTC and library
- \$ 7.00 for the Student planner
- \$ 20.00 for SAC Activity fee for participation in school activities and \$5 credit towards printing
- \$ 20.00 for supporting the Yearbook Council in creating a yearbook that will last a lifetime

New to the TDSB: If you would like to pay online, please read the attached letter for instructions.

Emergency Contact Information

The safety of our students, your child, is our first priority. Home-form teachers will be giving out an individualized emergency contact information sheet, permission forms and waivers on the first day of school. **It is critical that you fully complete the emergency contact information, paying particular attention to any medical conditions, allergies and anaphylactic reactions that your child may have. Please include parental/guardian emergency contact numbers and email, as we strive to reduce the carbon footprint of our school.** We ask that you invest 10 minutes in completing these forms so we may better serve your child in case of a medical emergency and to have your permission to begin the rich and varied activities that our teachers and Student Councils have planned.

Students are to return their updated/completed and signed medical forms, permission forms and waivers to their home-form teachers within the first weeks of class. Students, who have not returned these forms by Sept. 21, will be required to meet with administration before returning to class. **Safety first!**

Agincourt Community

Reaching out to our community is an ACI priority.

- Meet Our Teachers event is Tuesday, September 20th, the schedule is to be finalized
- School Council meeting is on Wednesday, September 28th at 7:00 pm. Please see the enclosed letter for more information.

I am looking forward to working with all of you this school year.

Sincerely,

AGINCOURT SCHOOL COUNCIL AND ASSOCIATIONS

Parental involvement at Agincourt C. I. is an integral part of our success. Each year our school councils and parent associations offer opportunities for parents to be actively involved at all levels of education. I hope that the following information will be of interest to you and welcome you to our meetings.

School Advisory Council and Electoral Procedures

The Agincourt School Advisory Council meetings are held at least four times per year and these meetings are open to all members of the community who wish to attend. Meetings are traditionally held on the last Wednesday of the month at 7:00 pm in the library.

The dates and times in the student agenda are tentative and will be finalized by a quorum at the first meeting of the School Council year, and will be posted on the ACI website.

All parents are invited to attend school council meetings and participate in the council's advisory role. 16 elected Parent Members will vote on motions on behalf of all parents. The School Advisory Council is governed by the Education Act and Agincourt School Council By-laws.

The deadline for Parent Member Declarations Forms is Monday, September 26th, 2016 by 4:00 pm. Declaration Forms are to be hand delivered to the main office or emailed as an attachment to Alice.Koitsopoulos@tdsb.on.ca. All valid declaration forms will be date stamped and confirmation of receipt will be provided.

Our first meeting and election is scheduled on Wednesday, Sept. 28th at 7:00 pm. This will be the final meeting of 2015-16 School Advisory Council and election of the 2016-2017 Parent Members.

Tentative dates of the 2016-17 ACI School Advisory Council meetings are as follows:

- October 26th, 2016
- November 30th, 2016
- January 25th, 2017
- June 14th, 2017 – Tri Council Social
- February 29th, 2017
- March 29th, 2017
- May 31st, 2017

Chinese Parents' Association

The Chinese Parents' Association is a vibrant, active group of parents that have played an integral part in the leadership of A.C.I. for over 20 years. Parents of ESL students and newcomers are most welcome, as meetings are conducted in Mandarin. The first meeting of the year will take place on Tuesday, October 11th, 2016 in the Library at 7:00 pm. Please join us and become a part of our association in supporting our parents.

Music Parents' Association

Parents of all music students, especially the parents of our new grade 9 music students, are invited to be members of the Music Parents' Association. Come and join this delightful group of parents to support your child's music program. The first meeting of the year will take place on Monday October 3rd, 2016 in the Staff Room at 7:30 p.m. Please join us on the first Monday of each month and become a part of Music Parent Association to support our wonderful music program.

COMMUNITY RESOURCE

Helpful websites for students and parents:

- University Information: www.electronicinfo.ca
- College Information: www.ontariocolleges.ca
- Student Safetyline: www.tdsb.on.ca/safetyline
- Mental Health Counselling for Youth and families @ East Metro Youth Services: www.emys.on.ca
- Homework Help: www.ontario.ca/homeworkhelp
- Catholic Crosscultural Services: jjiang@cicswis.ca

We are pleased to introduce Lancer Link, an app that will enable students, teachers and parents to access up-to-date school information at a touch of a cell phone. Thank you ACI School Council for your support and vision.

SCHOOL CASH ONLINE

The Toronto District School Board will soon be launching School Cash Online, an easy to use, safe and convenient way for parents/guardians to pay for their children's school fees, including agendas, yearbooks and class trips. School Cash Online will be available to our school starting the week of **August 29, 2016**.

All school fees applicable to your child will be posted on School Cash Online. Once you register, you can choose to purchase the items or activities using a debit or credit card. You will be able to see when the school has a new item posted online for purchase and you will also have the option to be notified whenever your child has a new school event requiring payment.

Registration will open the week of August 29, 2016. To register for School Cash Online, please visit <https://tdsb.schoolcashionline.com> select **"Get Started Today"** and complete the three registration steps. For more information on the registration process, please see the reverse side of this letter. Once registered, you will receive an email notification when items become available online.

If you have questions about the registration process or using School Cash Online, please select the "Get Help" option on the top of School Cash Online web page. You can also contact the School Cash Online Parent Help Desk at 1-866-961-1803 and parenthelp@schoolcashionline.com. The Parent Help Desk is available to assist parents/guardians with the registration process, password recovery, accessing your account or payment issues.

NOTE: If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

Step 1: Register

- If you have not registered, please go to the School Cash Online home page <https://tdsb.schoolcashionline.com/> and select the **"Get Started Today"** option.
- Complete each of the three Registration Steps
*For Security Reasons your password, requires **8 characters**, **one uppercase** letter, **one lowercase** letter and a **number**.

Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site prompting you to sign into your account. Use the email address and password just created with your account.

Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name
- Select the School Name
- Enter Your Child's First and Last Names
- Enter Your Child's Date of Birth
- Select **Confirm**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** option and repeat the steps above. Five children can be added to one parent account.

If you do not wish to add additional children, select **"View Items for Students"** option. A listing of available items for purchase will be displayed.



SchoolCashOnline.com
Hello Parent,
Please click the link below to confirm your email address.
<http://cedarrapidsschoolcashionline.com/Registration/ConfirmConfirmationEmail/f1e754b3-7202-4ea9-b27e-7dcecd1db411>
Copy the link and paste it into your web browser, if the link doesn't work.
Contact support at 1.866.961.1803 or email parenthelp@schoolcashionline.com.
Thank you,
Your School Cash Online Support Team

Add Student

1. Type in the School Board name and select one from the list
Toronto District School Board
☐ Change school board name.

2. Select a school
Select school...

3. Enter student information
Student Number
☒ I don't have the student number.
First Name *
Last Name *
Birth Date *
Date format: mm/dd/yyyy

Confirm

[I don't want to add a student](#)

Stay connected! Be sure to select the option to receive email notifications when new items become available, selecting "Yes".

☒ I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

GUIDANCE INFORMATION

SUMMER SCHOOL MARKS

- TDSB Summer School final marks will be forwarded to Agincourt Collegiate by the end of August.
- Final report cards for Summer School courses taken at other Boards must be brought to A.C.I. at the end of August, with official stamp or seal.

TIMETABLE CHANGES

- Guidance will be open Wednesday, August 31st – 9:00 a.m. – 3:00 p.m. for students who need a timetable adjustment as a result of June failure or summer school course completion **ONLY**.
- No other timetable changes will be made in September.

WEDNESDAY, AUGUST 31ST, 2016 GRADE 9 MOVING UP DAY

GRADE 9 MOVING ON UP DAY

- All grade 9 students are invited to attend Grade 9 Moving on Up Day on Wednesday, August 31st from 10:30 a.m. – 3:00 p.m.
- Grade 9 Registration will take place on this day from 12:00 – 12:30 p.m.



TUESDAY, SEPTEMBER 6TH, 2016 OPENING DAY SCHEDULE

Opening Staff Meeting in Library	8:30 am – 8:55 am
Day 1	Time
Period 1	9:00 am – 9:50 am
Period 2	9:55 am – 10:45 am
Period 3	10:50 am – 11:40 am
Period 4	11:45 am – 12:35 pm
Lunch	12:40 pm – 1:30 pm
Staff PLC Priorities & Directions Student Registration continues	1:30 pm – 3:00 pm