



Bayview Middle School

25 Bunty Lane, Toronto, Ontario, M2K 1W4 Tel: 416-395-2050 Fax: 416-395-2059

September 12th, 2016

Dear Parents/Guardians:

A new school year is upon us, which means it is also time to elect a new Bayview School Council. Please note that our **School Council Elections are scheduled for Tuesday, October 4th, 7:00pm**, in the school library.

The School Council plays an important role for our school community. It is the function of the School Council to serve in an advisory capacity to the Principal, making recommendations to him/her (and to the Board, where appropriate) on any matter in accordance with the Education Act. The purpose of the School Council is, through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.

As such and in accordance with the Bayview School Council Constitution and by-laws, it is the obligation of the Council:

- to establish, nurture and support a positive partnership among the parents and guardians, teachers, students, administrators and community;
- to represent and advocate for the full body of parents and guardians, students and teachers in all matters affecting the school, the Board of Education, and the Ontario Ministry of Education and Training;
- to offer opinions, ideas and advice to school administration, Board of Education and Ministry officials;
- to communicate with all parents to ensure full disclosure of all information about meetings, issues, programmes, and so forth;
- to network and liaise with other school councils, and other education institutions and governing bodies;
- to follow the policies & procedures governing school councils as stated within the Education Act of Ontario.

Please find on the next page a Nomination Form for an elected position as a Parent/guardian Member/representative of the Bayview School Council. Please complete this form and return it the school main office prior to the time of the elections if you are interested in nominating yourself or another parent/guardian as a candidate. On October 4th parents will elect 7 Parent Members of the Council from the list of candidates who have submitted nomination forms.

Once the 7 Parent Members of Council are elected, the new Council will then elect the following Executive members – Chair, Vice Chair, Secretary, and Treasurer – from its 7 Parent Members. Please note that, if you are interested in being considered for an Executive position, you must first be

nominated and elected to the Council as a Parent Member. (A Parent Member is also referred to as a “Member at Large”.)

Please note that the School Council is required to hold a minimum of four meetings per year; as such, we have scheduled 6 meetings on the contingency that it becomes necessary to meet on a more regular basis. These meetings are generally held the third Tuesday of the month. When discerning your participation as an elected representative on the Council, it is important to consider your availability to meet on the set meeting dates. Maintaining a quorum of Parent Members at every meeting is important to ensure the effective and efficient conducting of Council business. Meaningful consultation, sound decisions and good work is often delayed when a quorum cannot be reached. Please take note of these meeting dates when deciding on your participation:

Tuesday, October 4, 7:00pm

Tuesday, November 15, 7:00pm

Tuesday, January 24, 7:00pm

Tuesday, February 21, 7:00pm

Tuesday, April 18, 7:00pm

Tuesday, May 16, 7:00pm

We are very excited about the year ahead and the many opportunities we can build on together with our parent community. We look forward to working closely with all parents/guardians to ensure another successful school year for our students and the entire school community.

Yours, in partnership,

Elizabeth McFarlane

Dayna Neiman

Principal

Vice-principal



Bayview Middle School

Parent School Council 2016-2017

Parent/Guardian/Self Nomination Form

I wish to nominate _____ for an elected position as a parent/guardian representative on the Bayview MS School Council.

I wish to declare my candidacy for an elected position as a parent/guardian representative on the Bayview MS School Council. The executive will be elected by the council members (executive and members at large).

Name: _____

Address: _____

Contact Numbers: _____

Email address: _____

I am the parent/guardian of _____ who is currently in grade ___ at Bayview MS.

I am/ the person I have nominated is an employee of the Board. Yes ___ No ___

Nominator's signature: _____

Date: _____

Please Note: A minimum of 7 council members will be elected as members at large. Out of the 7 council members, there will be an election of the Executive (Chair, Vice-Chair, Treasurer and Secretary) elected by the newly elected council members.