

## Earl Grey Senior Public School

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Bill Vatzolas Principal    Monica MacGillis, Vice Principal

October 2<sup>nd</sup>, 2015

Dear Parents/Guardians,

This letter is to inform you that we will be implementing the process of electing our Earl Grey School Council executive members over the course of the next few weeks. Being part of the School Council is a wonderful way to become more actively involved in the day to day operations and long range goals of our school.

According to the definition of School Councils, our purpose, role and responsibilities are:

- to improve student achievement
- to enhance accountability of the education system to parents
- to make recommendations to the Principal of the school and the Board on any matter
- to respond to consultations from the Board on a range of issues

School Councils are composed of parents and staff, all of whom are elected. Elections are conducted by secret ballot. Terms are for one year, renewable by re-election and School Councils are required to meet at least four times each year.

Please consider putting your name forward for one of the positions on our 2015-2016 School Council. You may put your name forward for a position as an individual or you may put your name forward to share the position. The positions are as follows:

- **Chair** (or Co-Chairs) of the School Council – this position requires chairing the executive and school-wide meetings, setting agenda, liaising with the Principal and overseeing the setting and realizing of the council's annual goals
- **Treasurer** - this position requires maintaining the council financial records
- **Secretary** - this position requires recording and distributing the minutes of all executive and school wide meetings
- **Member at Large** - This position is for any individual interested in being part of the School Council but without a defined portfolio of responsibility. Nominations and voting are not required for this position. All parents who attend the School Council meetings will be considered a Member at Large and will be a part of the discussions and will have voting rights at the meeting.

If you are interested in putting forward your name for a position, or nominating another parent for a position, you may pick up a form from the school office or download from our website. We will ask that you return the **nomination forms to the school office by Friday, October 9, 2015**. We will post all of the original nomination forms along with a brief biography of each nominee on the Bulletin Board in the office.

If we have more than one nomination for any position, an **election will take place between October 20<sup>th</sup> and 22<sup>nd</sup> 2015**. Every parent/guardian is entitled to vote and voting must take place in person at the office, not by proxy. Results of the election will then be shared with our parent body shortly thereafter on our website.

Please consider joining us as a member of the Earl Grey School Council.

Yours truly,

Bill Vatzolas  
Principal