



November 8, 2017

Dear Parents/ Guardians/ Caregivers:

Re: Progress Reports and interviews:

On November 14, your child will be bringing home the *Elementary Progress Report Card*. This report card is part of the Ministry of Education's policy on Assessment, Evaluation and Reporting in Ontario Schools, K – 12. Your child's *Elementary Progress Report Card* informs you of the progress he or she is making at this point in the school year. All Givins/Shaw students receive a Progress Report at this time.

Your child's progress is reported as follows:

The first page indicates how well your child is developing the learning skills and work habits that are essential for success. They are:

- Responsibility
- Organization
- Independent Work
- Collaboration
- Initiative
- Self - Regulation

The second page provides a report on your child's overall progress towards the achievement of curriculum expectations. Your child's teacher(s) will check one of the following to indicate his/her progress:

- progressing very well
- progressing well
- progressing with difficulty

The reporting process consists of two parts, receiving a report card and an interview with your child's classroom teacher/core teacher. Interviews are very important, as they are a chance for us to share information on your child's progress. Your input is equally valuable to us as it is an opportunity for you to share insights with us.

Your child's homeroom teacher is currently booking interviews for:

Thursday, November 16th from 3:30 – 8:00 p.m.

Friday, November 17th from 8:30 a.m. to 12:30 p.m.

Please indicate on the next page, your choice for an interview time frame. We have scheduled meetings to last 15 minutes. We will do our best to keep to our conference timetable as we appreciate and value your time and punctuality.

The homeroom teacher/core teacher will send notification of the exact time of your interview home with your child. To book interviews with non-core/rotary subject teachers, please indicate this on the attached page and also return to your child's home room teacher. We look forward to seeing you on the evening of Nov. 16th or during the day on Nov. 17th.

Sincerely,

A handwritten signature in black ink that reads "Dan Taylor".

Dan Taylor

Principal



Givins/Shaw PS

Progress Report INTERVIEW SCHEDULE:

November 16, 17, 2017

If you wish to have an interview please check at least 2 time slots that would be convenient for you and return to your child's homeroom teacher/core teacher on the morning of **Friday, November 10th**. Your child's homeroom teacher/core teacher will confirm the time of your 15 minute interview. Please indicate Priority 1 or Priority 2.

Thursday, November 16th

3:30 – 4:00 p.m. _____

4:00 – 5:00 p.m. _____

5:00 – 6:00 p.m. _____

6:00 – 7:00 p.m. _____

7:00 – 8:00 p.m. _____

Friday, November 17th

8:30 – 9:00 a.m. _____

9:00 – 10:00 a.m. _____

10:00 – 11:00 a.m. _____

11:00 – 12:00 p.m. _____

12:00 – 12:30 p.m. _____

Child's Name and Class _____ Parent's Name _____

Interview requested with: _____

(Name of Teacher)

Interview requested with: _____

(Names of Rotary Teachers)

Sibling(s) name(s) _____

Sibling(s) Room Number(s) _____