### École Publique John Fisher

**School Council Meeting Minutes**

**Tuesday November 15, 2016**

**In attendance:**

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| --- | --- | --- |
| Adria Rose | Kana Shimizu | Radu Criveanu |
| Ana Serino | Laurelle Look Kin | Shamira Kassam |
| Anne Abbass Harkness | Laurence Nolevaux | Sheri Levy |
| Cindy Fraiser | Ligaya Horhager | Shoko Kouryo |
| Jenn Hinder | Lisa Maclean | Sogol Shams Zamanian |
| Julia Norman | Meredith Weir | Tanya Razek |

**Principal:** Marlene Harroun

**Vice Principal:** Lee-Anne Maier

**Teachers:** None

1. Welcome

Tanya Razek, Chair, called the meeting to order at 9:30pm.

1. Approval of Minutes

Motion: For approval of the October 18, 2016 Parent Council meeting minutes.

Moved by: Meredith Weir

Seconded by: Cindy Fraiser

Motion carried. The approved minutes will be posted the Parent Council page of the school website.

1. Understanding of the Budget Approval Process – Lisa Maclean

Approved funds for 2016/2017 are for this year only and subsequent funds will be for next year. Finance Committee has met twice to review requests. Requests exceeded the monies available. Questions and responses were completed and we are now ready to approve the budget. The amounts are in line with previous years. $76,344.39 raised where requests exceeded by $24,107. Admin school budget had lots of discussion. Suggestions made for specific areas to ensure the cheque aligns with the request and approved budget amounts. We have two non-specific areas: Cultural Enrichment and Information Technology so we’ll need to review to ensure the spend is appropriate for the line item. See handout.

Graduation - also raised monies themselves hence the difference. Approved.

Green. Approved.

Welcome & Recognition - reduced by $200 and approved.

Information Technology - reduced by $16000. The specific reductions are pending the study underway. Approved.

Agendas - discussion and recommendation that this will be the last year we fund this item. Approved.

Athletics - t-shirts reduced. Approved.

Carnavale - lower paper budget. Approved

Mental Health - materials will be a motivational speaker and this has been agreed to. Approved.

Music – unchanged & approved.

Insurance - mandatory & approved.

School Spirit – decorations reduced & approved.

School trip subsidies - no change & approved.

Scientists - 2 per class and will be evenly distributed across the classes. Approved.

STEM. Approved.

Discretionary - unchanged & approved.

Water Station – Not approved for this year. Revisit next year.

Questions about last year’s budget amount & cheque writing process - $82K. Tanya and Lisa responsible for cheque writing.

Moved by: Jenn Hinder

Seconded by: Meredith Weir

Motion carried. The approved minutes will be posted the Parent Council page of the school website.