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| **Meeting Minutes – October 7, 2020** |
| **Location** | **Time** |
| Zoom Link | 9:15 – 10:15 am |
| **Meeting Chair** | **Meeting Secretary** |
| Chandra Severin | Chandra Severin |
| **Attendees** |  |  |
| Chandra Severin | Mariya Cameron | Beth Murray |
| Duane Spencer | Thelma Matteer | Sara Gogani |
| Jamea Zuberi | Jessica | Aman Ghebremeskkel |
| Christine Ojonji | Jean Moutiob Mbas | Amanda Andrews |
| Catherine Draxl |  |  |
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| **#** | **Topic** | **Owner** |
| 1 | Opening Remarks and Introductions1. Introductions of current council. Principals welcome. “The purpose of the Council is “to improve student achievement and enhance the accountability of the education system to parents through active parent engagement.”
 | Chandra SeverinSara Gogani |
| 2 | Election of 2020/2021 Council1. Recap and introduction of nominees. Summary of roles and responsibilities.

Nominees:* Khadega Al-Muhlah – parent rep
* Ayan Ahmed – parent rep
* Mariya Cameron – co-chair
* Aman Ghebremeskel – Treasurer
* Emad Hussain – parent rep and/or committee member
* Aashima Keshwani – parent rep
* Jean Moutiob Mbas – parent rep
* Christine Ogonji – parent rep
* Chandra Severin – co-chair
1. SAC Elections:
* Co-Chairs: Mariya Cameron and Chandra Severin
* *Motion Aman, 2nd Beth, All in Favour, Approved.*
* Treasurer: Aman Ghebremeskel
* *Motion Catherine, 2nd Amanda, All in Favour, Approved.*

**NEW BOARD 2020-2021**1. Co-chairs (2) – Chandra and Mariya
2. Treasurer (1) – Aman
3. Secretary (1) - TBC
 | Chandra SeverinDuane SpencerSara Gogani |
| 3 | Principal and School Update1. Thelma introduced as teacher rep. Proceeded to give update:
2. Google classroom invites have been sent out by all teachers. Please check your email and ensure you have signed up. This is to ensure we have communication lines open between families and teachers, since we are not able to meet in person at this time. Teachers are training the students on how to sign in and use these accounts. **If you have not received an invite, need help setting up your account, or are having tech issues, please contact the office and they will help you.**
3. Library – currently closed due to Covid restrictions. However Ms. Foldi is in the school and available to support. All classes have received a collection of books which they will use throughout the year.
4. Mr. Cooper is the new gym teacher this year. Please say hi when you get a chance. First event of the year was the Terry Fox Run on Friday, October 9. No fundraising this year, just a chance for kids to get outside and run. Gym class will be outdoors as much as possible this year. Please ensure your child has weather appropriate clothing. Gym will move indoors when there is bad weather.
5. Mr. Weiner has sent out IEP notices. If you have received one for your child, please fill out and send back to the school.
 | Thelma Matteer |
| 4. | Community Support Worker Update1. Duane Spencer introduced himself and explained how he is here to help. Duane will be supporting Market Lane virtually as much as possible and will be available for in-school support occasionally. He will also update us on any virtual workshops that are available to us.
 | Duane Spencer |
| 5. | Committee Information1. We have some committees that need to be formed and worked on. Volunteers can be any parent/guardian with a child in the school and does not have to be a member of Council.
2. Fundraising Committee – needed to help us raise funds for the needs of our students
3. Social/Engagement Committee – to bridge the gap between the school and our families. Especially important this year when much is done virtually.
4. School Improvement Plan Committee – to work on the needs of our school and what needs to ensure our school supports our students as much as possible.
5. Caring and Safe Schools – this is a standing committee that is always important for our students.

**If anyone is interested in joining any of these committees, please email the school or our School Council chairs.** | Chandra SeverinSara Gogani |
| 6. | Closing Remarks1. Schedule of board Meetings
* November 11 – 6:15 pm
* December 9 – 9:15 am
* January 13 – 6:15 pm
* February 10 – 9:15 am
* March 10 – 6:15 pm
* April 14 – 9:15 am
* May 12 – 6:15 pm
* June 9 – 9:15 am
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| **#** | **Outstanding Items** | **Owner** |
| 1 | Parent Representatives still able to join* We are still seeking parents to join the council as a parent rep. This means you are able to vote on any matters we are discussing. Please note that the time commitment is very flexible. You do not need to attend every meeting or participate on a committee to be a parent rep. If you cannot make a meeting you can still have your voice heard and vote on matters prior to the meeting date. *All parents/guardians are welcome to attend meetings but only those signed up as a parent rep are able to vote!*
 | Chandra Severin |
| 2. | School Statement of Need | Sara Gogani  |
| 3. | By-laws |  |