

**RICHVIEW COLLEGIATE PARENT COUNCIL MEETING MINUTES – November 21, 2017**

*These minutes are considered ‘Draft’ until they are approved at the next Parent Council meeting.*

**Welcome/Introductions/Approval of Agenda and Minutes – Michelle Minott**

Minutes from Oct 3 meeting were approved by Heather Smith and seconded by Olga Calabria-Yaworski

Agenda was approved.

**Business arising from the Minutes - Attendees at Council**

No new business

**Committee Reports**

*Reinvigorating Richview Technology fundraiser - Lynn Campbell*

* Total raised was just over $14,000. There may be some additional direct donations to come
* Compared to 2 years ago:
  + Auction raised $5,000 less
  + 64 less people attended
  + Less direct donations received this year. This may be due to online school payment - there is a direct donation option but may not be intuitive
* Would be a good idea to send a reminder around the new year to make a direct donation
* Technology wish list:
  + Year 3 is a wish list compiled in June by the department heads and staff.
  + Staff has been asked to revisit their list
  + The list will be updated
  + Once the list is updated, decision will be made on the items making high contributions to student achievement
  + The $14,000 will be allocated appropriately.

*Other Fundraising – Lynn Campbell and Kim Shaw*

* Cookie dough
  + Needs 3 weeks between orders and delivery so this is not appropriate for before the holidays
  + Timing in the new year should be determined (maybe the beginning of February for delivery at the end of February
  + Should this be done at the school level?
  + **ACTION:** Meredith to discuss with Sam
* Key chain tags
  + Science department is running a key tag initiative for discounts for various retailers
  + $10 for the tag and it’s good for the year
  + Funds raised will be going to the Science department
  + Timing is TBD
* Tea
  + Music department is doing a tea fundraiser
* Poinsettias
  + Will start this Friday (Nov 24) and run until Dec 6
  + Order form was included in the report cards
  + Kim has volunteered to come back after this year to run this fundraiser

**Student Council Report – Tyson Esealuka**

* Dodgeball tournament was held and raised $400. Student Council is looking at running another one in the spring
* Richview clothing is available for sale (flyers are available)
* BBQ and pizza sale raised about $250
* Prom – Eglington Grand has been chosen for the venue; more information to come on tickets (likely priced at around $100 per person)
* Braeburn party Saturday December 9th– need donations from parents including (but not limited to):heet. Need gingerbread icing, sprinkles, 100 plates, red felt, cotton balls, 25 liquid glues, 1-2 glue guns, gifts and toys for approximately 60 kids. Drop boxes will be at the front of the school. Email the school to let them know what you’re going to spend. Sign up sheet is available for student volunteers

**Principal’s Report – Meredith Tuck**

* Field of Dreams meetings are continuing
* Renovations in the building:
  + Room 202 – cabinetry is being replaced. Safety concerns around gas stove and line of sight being addressed
  + Some gas replacements in some of the science rooms
* Staffing:
  + In compliance with the expectations of the board as of Oct 31
  + Getting 2 additional staff; brought in 3 people for those 2 staffing positions
  + Some staff were replaced
* Grade 8 open house was last week, close to 1000 people attended! Live streaming (into the gym) was used because of the number of people. This year there was 242 grade 9s settled here
* Optional attendance – will not know the status until the beginning of January. Suspect there may be limited space
* Visits from Scarlett Heights students took place Nov 21 (about 20 students visited). These students are given the choice of where they would like to go. ECI seems to be their first choice (due to proximity, semestered system). Total of about 200 kids being relocated – 2 grades of kids
* Awards assembly Dec 6th (in the afternoon) – students who achieved honours last year (and their parents) attend. Notification was sent home in report cards
* Student council is looking into holding a semi-formal event (other semi-formal events are not school-sanctioned). Some rules will need to be followed (i.e. have to cover their costs including police, 30 to 1 ratio)
* Reports cards were sent home Nov 21. Parent teacher interviews are Nov 30. Information on how to register for parent teacher interviews was included in the report card package. Interviews will be 5 minutes long.
* Cash Online system is back online
* Muskoka Woods forms are due back Monday, Tuesday, Wednesday next week
* School has been put on notice about immunizations. Letters will be sent home through Toronto Public Health. ***Reminder to Parents: Parents need to action the letters and notify Toronto Public Health of immunizations. NOT actioning the letter will result in suspensions***
* Richview App – there was a bug where you were not able to save 2 students on the app. This has not been fixed by the provider (thank you Heather!). To get the fix you will need to delete and reinstall the app
* Question: For next year, since we know we will be getting more students, can’t we get more staff ahead of time. Sam in planning mode to determine
* Question: Heat in the classrooms – the classrooms were extremely hot during the September timeframe. Can classrooms be equipped with more (or newer) fans? Can fundraising be directed towards purchasing new fans? **ACTION:** Meredith to discuss with Sam.

**Treasurer’s Report - Heather Smith**

* As of October 31st, the Parent Council has $6,192.09 in the bank. This amount contains just over $4700 in pub night profits which was through cash and cheque payments prior to the event for ticket sales and silent auction items on the night of the event. It is also the proceeds of the visa card purchases at the venue minus the costs due to The Crooked Cue for dinner. The ticket sales achieved through TDSB Cash Online flow through to the school's holding account. Purchases for items for the Reinvigorating Richview will first be paid from the school's holding account and the remaining will come from the Parent Council bank account.

**Staff Report - Olga Calabria-Yaworski and Jane Fontes**

* Staff activities:
  + Teachers are working work hard inside the classroom. A list of activities are attached at the end of the minutes
  + Staff did notice a higher number of progress reports – 1100 went out this year (300 previous years). This is partly because the system was changed to allow staff to more easily communicate issues. The progress reports are due to both marks and work and behavior
  + There are many options available to students who require assistance. Staff are available before and after school, as well as at lunchtime.
* French Diagnostic Initiative:
  + - * + Diagnostic in French classes was started last year and it has been adapted and changed and will be run again this year for French grade 9 students.
        + This initiative is a result of French immersion students coming in not quite at the level that would be expected.
        + During September, time was spent in French classes identifying what kids need to know and identifying gaps. Different French readers have been brought in and thematically it has been improved. There has been an improvement on the interest of the reading being done because of the relevance to the kids. This will be progressed to the higher grades.
        + To get to the bottom of what’s causing the gaps with incoming students, took transition notes from grade 8 students and took progress reports; identified students at risk. These students received a letter in the report card encouraging them to come for additional help. Grade 12 immersion kids are help with this process. Question: How can the focus be back on the feeder schools to set the standards for what’s expected – this is in progress with Ms. Fontes and Meredith
    - GLS general learning skills course for credit is being offered (students would need to drop an elective). These supports have been in place for English students for a while; this is putting an equal support in place for French students.
* Commencement:
  + - Thank you everyone for your help with commencement. It was very successful.
    - **ACTION:** Sam may want to rethink the route of sending graduates back to their seats (sending them to the back was difficult because of how crowded the back of the auditorium was)

**Chair’s Report – Michelle Minot**

* No update for this meeting

Motion to adjourn meeting Deborah Pope seconded by Omila Tickeram @ 8:05 PM

***Next meeting will be held Tuesday, January 16, 2018 at 7:00PM in the School Library***

Appendix – Staff Activities

**Nov 21, 2017 – School Council Update from Olga Calabria – Staff Rep**

Aug. 29 **Frosh Day …..** *Mr. Sexsmith*

A successful day for our Grade 9 students.

Sept – June **Students Being Monitored for a Concussions** …… *Mr. Koumoutseas*

There is a list of students being monitored for concussions.

Sept – June **Zen Den** ………. *Mrs. Dougherty*

Students are able to use the library zen den whenever they need a mindful moment.  Students can enjoy the soothing sounds of our waterfall and calming music.  The zen den is equip with puzzles, colouring books, yoga mats, beanbag chairs, and meditation Tingshaw Bells

Sept - June **We Create Change** ……… *Mrs. Dougherty*

Students in Free the Children collected money for the Canadian Red Cross Hurricane Relief Fund are ongoing, and require continuous monitoring.

Sept. 12 **Grade 9 Parent Orientation** – 6 pm ..…. *Mr. Miceli*

All grade 9 parents were welcomed to meet Richview teachers and check out what we have to offer.

Sept. 14 **Welcome Back Assembly** *….. Mr. Miceli*

Welcome back teachers and students to another exciting year at Richview.

Sept.19 **Curriculum Night** ….. *Richview Administration*

Parents were welcomed to meet their child’s teacher via their child’s timetable.

Sept. 21 **Club Crawl** ….. *Thank you to teachers who organize and run clubs*

RCI clubs were showcased during lunch in the Caf & foyer/main hallway.

Sept 22–24 **Mono Cliffs** …… *Mr. Sexsmith*

The first of two Mono Cliffs Camps will be September 22-24th.  The grade 10s will miss last period on September 22nd as they leave at 2:30 pm and the senior leaders will miss the afternoon on Sept. 22 as they will be packing for the trip.

Sept. 25 **DECA Fall Symposium** - all day ……… Mrs. *Markakos and Mrs. Niehaus*

DECA Executive’s will be attending an all-day Leadership Conference at the Red Rose Convention Centre. They will get an opportunity to network with other DECA members from across the province, develop leadership skills, and participate in various workshops.

Sept. 27 **Leadership Camp Prequel** ….. *Mr. Sexsmith*

It was re-scheduled and that made all the difference between oppressive heat and a joyful day. So wonderful that teachers of grade 9 classes were able to join the grade nine students and also enjoy the great outdoors and the fun that is Prequel community building.

Sept 28 **WE DAY** ……. *Mrs. Dougherty*

Last year students in Richview's Free the Children group organized and participated in several local and global fundraising initiatives.   As a result, they earned tickets to attend “We Day”.  This is a youth conference with world- renowned speakers, performers, and thousands of other youth celebrating a year of action that has transformed communities and changed lives.  The event highlighted global issues as well as human rights issues, and inspired and empowered our students to create social change

Oct. 6 **Commencement** 7 pm …… *Mr. Miceli*

Thank you to all staff who are able to celebrate this highlight with our returning Class of 2017. It is quite the validation and most rewarding to know how well you have prepared them. It is also tremendous to have so many of you undertake preparations and roles for commencement exercises. This is a most generous staff who give us all ample reason to be thankful- especially on a Thanksgiving weekend.

Oct. 12 **Pep Assembly** …… *Mr. Koumoutseas and his Athletic Council*

What a fine display of so many clubs, teams and organizations. Our pupils bring great excitement to the event none of it is possible if not for the generous leadership of our faculty as their and advisors.

Oct 13. **Mental Health and Well-Being** …. *Christine Lee*

This is an invitation to all staff that if you wish to attend a Mental Health and Well- Being meeting, it will be held on Friday, October 13, at 11:50 am in room 108.

Oct. 13 **Friday Night Lights** …. *Mr. Sexsmith and* *Mr. Koumoutseas*

Oct. 16 **SBI Field Trips** *….. Mrs. Kelleymaharaj*

Section 6 – AM and Section 4 – PM

Oct. 16 **Photo Retake Day** …… *Mrs. Tuck*

Oct. 17 **Gr. 11 marketing Students** ……. *Mr. Sloan*

Students in the Grade 11 Marketing class will be in the library for a marketing presentation from 8:50 am to 10:16 am.

Oct. 17 **SBI Field Trips** *…. Mr. Giroux*

Sections 1 and 3 - AM

Oct. 21 **Principal’s Advisory Group** **…..** Mrs.*Calabria and Mr. Miceli*

Scarlet Heights Retirement Residence – Pumpkin Carving - PAG senior students spent quality time with seniors from Scarlet Heights RR in a creative, yet competitive pumpkin carving. Fun was had by all. Next event at SHRR is Dec 2.

Oct 23 **Free the Children We Scare Hunger Food Drive** …..... *Mrs. Dougherty*

Our goal is to collect at least 1000 non-perishable food items for our local food bank!  During Period 1 students delivered boxes to homeroom classes for the food drive.  Result: WE Scare Hunger Food Drive - Students in Free the Children held a food drive and collected 769 non-perishable food items.

Oct. 26 **Crooked Cue – Parent Pub Night** – 7 pm ….. *Mr. Miceli*

The evening was a success, a celebration and a reunion. Current and past Richview parents re-connected with the many Richview faculty who themselves brought their spouses and enjoyed the experience of further humanizing ourselves to one another. For those that did not attend I will tell you that the Richview Parent community is endlessly grateful for the high standard of care you all provide for their sons and daughters, both in and out of the classroom.

Oct. 27**Progress Reports Distributed –** *Thanks to all staff*

Nov 6 **Free the Children We Scare Hunger Food Drive** …..... *Mrs. Dougherty*

To continue this incentive, our goal is to collect at least 1000 non-perishable food items for our local food bank!  During Period 1 students delivered boxes to homeroom classes for the food drive.

Nov. 8 **Gr.11/12 Drama to Canadian Stage – Backbone** – all day *…. Mrs. Beaulieu*

Nov. 8 **Principal’s Advisory Group** **…..** Mrs.*Calabria and Mr. Miceli*

**Visiting Grade 9 Home Forms** Principal’s Advisory Group (PAG) will be visiting all grade 9 home forms for 10 minutes. As Progress Reports have just gone out, this is the most effective time to meet with the grade 9s to discuss and encourage positive academic and school involvement.

Nov. 10 **Remembrance Day Assembly/Je me Souviens** *Mrs. McDonogh-Vella and Mr. Eng*

The student body rose to the occasion. The bar was set high and the expectation of a solemn, significant and meaningful Remembrance ceremony was met. It is unmistakable that students understand and feel they are part of a continuum and the benefactors of the dear price paid by veterans, past and present. Thank you AV Crew (Kelly B.), Catherine for her beautifully prepared musicians, Andrea B. for her leadership and to her talented colleagues, Brian and Maureen.

Nov.15 **Gr. 8 Parents’ Night ……** *Mr. Miceli*

Tremendous turnout by parents who are deciding which high school they want

their children to attend for the 2018-2019 school year.

Nov. 15 **Report Black History Everyday Club** ……. *M. McDonagh-Vella*

Guest speaker Trey Anthony, spoke to classes who wish to attend. The Black History Every Day Club, is extending an invitation to teachers of Period 7 (last period) to attend. Attending teachers should note that the BHED Club will also be providing debrief questions from Trey's visit and we ask teachers to spend a few moments mediating a brief discussion in the following class.

Trey Anthony is an award winning playwright, executive producer, actor, creator and stand up comedian.  She is know for the ground breaking television and theatrical production '*da Kink in my Hair.'* Critics have referred to Anthony as The *Oprah of the Canadian theatre scene*! Trey was also the executive producer, co-creator and writer of the hit television show '*da Kink in my Hair'*

Nov. 21 **Reports Home ……** *All administration, main office, guidance and teachers*

Nov. 24 **Assembly - Financial Literacy Day**

Nov. 24 **Budget & Saving Presentation** – Gr. 9/10 in Gym

Nov. 24 **Funny Money Presentation** – Gr. 11/12 in Aud

Nov. 30 **Parent/Teacher Conferences –** *All administration and teachers participate in this event.*

Dec. 5 **Bay Street Deconstructed Presentation**

Dec. 7 **Pep Assembly**

Dec. 12 **MADD Assembly**

Dec. 14 **Christmas Concert …….** *Mrs. O’Brien*

At the Christmas Concert we will be raffling off gift baskets and Leaf tickets, raising money for next year's music trip.  Currently selling Krispy Kreme donuts to the student body for the same purpose.

Dec. 15 **SBI4U Students – Visiting McMaster** – all day

Dec. 21 **Christmas Assembly** ……. *Mrs. O’Brien*

To showcase some of our musicians and our drama department.  This event hasn't been done for many years, used to be a tradition.

Dec. 25 ***Winter Break* (*Dec. 25 – Jan. 5, 2018, inclusive*)**

**Extra help for students**

**Moderns / French Dept**: Extra help for French every Thursday after school between 3:30-4:30. Teachers of Moderns department and grade 12 immersion students are there to help with assignments, studying and completing missed work.

**Science Dept:** Teachers have set days and times allocated.

**Math Dept:** Teachers have set days and times allocated.

**Fall Sports**

**Golf Team** *Mr. Johnstone*

**Jr. Football Team** *Mr. Sexsmith*

**Sr. Football Team** *Mr. Koumoutseas*

**Jr. Baseball Team** *Mr. Koumoutseas*

**Jr. Basketball Team**  *Mr. Buy*

**Sr. Boys Basketball Team** *Mr. Koumoutseas*

**Sr. Girls Basketball Team** *Mr. Dipchand*

**Sr. Boys Volleyball Team** *Mrs. Haden-Reeves*

**Cheerleading Team** *Mrs. Legault*