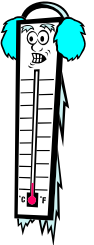




William Tredway Junior Public School
112 Sedgemount Drive
Scarborough, ON M1H 1X9
Tel. 416-396-6660 Fax 416-396-6662
Principal: Ralph Walker Vice-Principal: Michael Morris



SEVERE WEATHER: SCHOOL PROCEDURE



Dear Parents/Guardians:

Occasionally, severe weather conditions may require the Toronto District School Board to cancel transportation and close schools. This may occur before the beginning of the school day or, if conditions become severe, during the school day. To ensure the safety and welfare of students and staff during school hours, the Board’s Severe Weather operational procedures will guide decisions and operations.

The safety and welfare of students is a shared responsibility with parents and guardians. It is important for everyone to understand how the Board operates under unusual weather conditions. Please familiarize yourself with the following procedures and communication plan so together we can ensure the safety of the students entrusted in our care.

Keeping Your Child Safe: In the event of severe weather conditions, please keep children at home if possible.

Decision to Close Schools: The decision to close schools is made by the Director of Education.

School Closures and Cancellation of Transportation Services Before the Opening of Schools: Closure of schools or cancellation of transportation services will be announced from 6:30 a.m. onward on the following stations:

AM Radio	FM Radio	TV	.COM
FAN 590 CFTR 680 CFRB 1010 CHUM 1050 CHIN AM-1540 CHOG-TALK 640	KISS 92.5 CHFI 98.1 CBC 99.1 CKFM 99.9 CFNY 102.1 CHUM 104.5 CILQ- 107.1 CHIN FM-100.7 CIDC-HITS 103.5 CJEZ-EZ ROCK 97.3 FLOW 93.5	The Weather Channel CP 24 CFMT CFTO CITY-TV GLOBAL TV ROGERS	www.globaltv.com www.thestar.com

School Closures or Bus Schedule Changes During the School Day: Should schools close during the school day or transportation schedules change, announcements will be broadcast on the radio stations above by 12 noon. If there is no announcement about school closing before 12 noon, schools will remain open for the day.

Child Pick-up: Please be prepared to pick up your child or make arrangements for your child, if required, should schools close early or if transportation schedules are advanced.

Arrangements for Students: For students in JK – Grade 5, parents will be notified and suitable arrangements for the child's safety will be made.

For **students in Grade 6 to OAC**, parents are required to designate in writing if the student is to be dismissed early or to remain at school to be picked up. We have attached Form 519A to be completed and returned to the school for Grade 6 students only. (This is only for students who did not receive one in September.)

The Principal's Responsibility: Principals will provide supervision for all students whose parents or guardians have not been contacted or who have not previously indicated in writing their intentions during severe weather conditions.

<p>The above procedures are intended to clarify the role of schools and parents in the event of severe weather conditions. They are intended to ensure the safety of our students. We hope that they alleviate any concerns that you have about the safety of your children under such unusual circumstances.</p>

Students will remain inside the school until they have been picked up.

Contacting Parents and Guardians: Please ensure that your school has an emergency number where you, or a responsible adult to whom you are willing to entrust the care of your child, can be contacted.

We appreciate your cooperation in this matter. Should you have any questions or comments you would wish to make, please telephone the school?

Sincerely,

Mr. R. Walker
Principal