

School Council Election Form



Every parent/caregiver of children attending Wedgewood Junior School can always attend School Council meetings, sit on any Committee, and can volunteer for various things at the school. The ten (10) elected members of council must make a commitment to attend monthly meetings (typically the last Monday of every month at 6:30pm except for December, March and June) to vote on various council matters.

This form must be submitted to the Principal by Fri, Sept 22, 2023. Elections will be held Mon, Oct 2, 2023 at 6:30pm. Nominations will not be accepted from the floor on the evening of elections. If there are not enough interested candidates, the nominees will be acclaimed. If you are nominating someone please ensure the nominee is aware that they are being nominated. Once all ten (10) members of council are elected, they will then elect/select the Executive Members of Council which are the Chair/Co-Chairs or Vice Chair, the Secretary/Meeting Recorder and the Treasurer. Questions? SC.WedgewoodJuniorSchool@tdsb.on.ca

Name of Nominee:			
Nominated by:			
Email Address of Nominee:			
Name(s) of the student(s) that Nominee is the parent/caregiver of:		Grade(s):	
Is the Nominee an employee of TDSB?			
Please include a brief description of the Nominee's interest in WFSA:			
Is there a particular role that the Nominee is interested in?			

WFSA School Council Roles

General Voting Member(s) <ul style="list-style-type: none"> represent the views and the opinions of the parents/caregiver community; attend and participate in all meetings participate on School Council committees encouraged to participate and to facilitate any events that the School Council holds during the school year 		Fundraising & Events Committee Chair/Co-Chair <ul style="list-style-type: none"> lead the committee to organize fundraising and community building events (except for Pizza Day and Graduation) throughout the school year - such as Fall Fest, Movie Nights, Staff Appreciation Lunch, Fun Fest, Spiritwear, Outdoor Toy and Skating Equipment Drives, Food Drives, Sock Drives arrange committee meetings as needed and report recommendations/updates at the Council meetings 	
Chair/Co-Chair or Vice-Chair - cannot be TDSB employee(s) <ul style="list-style-type: none"> arrange for meetings, prepare agendas, chair meetings facilitate conflict resolution communicate with the Principal on behalf of WFSA act as Joint Signing Officer acts as ex officio members of school committees ensure completion of the School Statements of Needs 		Pizza Day Committee Chair/Co-Chair <ul style="list-style-type: none"> lead the committee to coordinate pizza ordering and arrange payments for the pizza supplier with the Treasurer coordinate the Sign-Up website for volunteers and instruct volunteers on pizza days arrange committee meetings as needed and report recommendations/updates at the Council meetings 	
Secretary/Co-Secretary <ul style="list-style-type: none"> complete records of all meetings in a timely manner distribution of minutes to all School Council members, ensure minutes, once approved, are available to the parents body responsible for upkeep of all School Council social media and communications act as a Joint Signing Officer 		Graduation Committee Chair <ul style="list-style-type: none"> lead the committee to organize Grade 5 Graduation in partnership with the Principal and Grade 5 Team - such as decorations, refreshments, volunteers, fundraising ideas, graduation gifts, grad photos arrange committee meetings as needed and report recommendations/updates at the Council meetings 	
Treasurer/Co-Treasurer <ul style="list-style-type: none"> act as custodian of the funds of the School Council handle receipt and disbursement of School Council monies keep proper records of all financial transactions arrange for verification of the School Council's financial records in June of each year act as a Joint Signing Officer adhere to the financial protocol instructions outlined in the School Council Financial Guide prepare the Public-School Accounting Board (PSAB) report chair the Budget Committee 		Health & Safety Committee Chair <ul style="list-style-type: none"> report any health and safety concerns to the Principal (or after hours reporting line if needed) walk the school grounds with the Principal and Head Custodian as required report any recommendations/updates at the Council meetings 	
Principal (non-voting member) <i>act as a resource for Council and solicit WFSA's feedback on certain school matters</i>	Teaching Rep (voting member) <i>attend Council meetings and provide information/update on relevant events and activities</i>	Non-Teaching Staff Rep (voting member) <i>attend Council meetings and provide information/update on relevant events and activities</i>	Community Rep (voting member) <i>attend meetings and share information and resources from the community</i>