

Wedgewood Family & School Association



MEETING AGENDA

Monday, October 25th, 2021
6:30pm - Virtual Meeting via Zoom

1. Welcome and Attendance - Steph & Farah

Attendees:

- **Staff:** Ms. Crljen, Ms. Allen
- **Parents:** : Heather Schnurr, Stephanie Holden, Sarah Welstead, Ashley Mehta, Farah Hasham-Mackinnon, Brittani J, Deena Drubi, Melissa Knight, Melani O'Leary, Pinar Ozyetis, Sarah, Kelleaher, Erin Sharp, Audry , Danielle Richer , Amir Neyebi, Charu Bisht

2. Update on Takeaway Items from Last Meeting - Steph

- **Voting procedures:** all attendees at general meetings can vote on matters (one vote per household)- a bit confusing last year. Constitution. And will continue to have , general meeting. Everyone that attends can vote if there is an item to be voted on. One vote per household. If you come - your voice is heard!

- **Wedgewood Website:** Zoom link, meeting dates and minutes will be available going forward at:

<https://schoolweb.tdsb.on.ca/wedgewoodjs/Parents/WFSA-Meeting-Minutes>

Zoom link is consistent. Minutes will be available there. (PDF)

- **Fall Outdoor Toy Drive:** completed October 4-8th (thanks Sooky and Sarah for advertising!)
Got a few things. Thanks to those that donated.

- **Bank signing adjustment completed:** from Sonja/Jenn to Steph/Heather/Brittani

- **Water/Snacks Donations for Main Office:** Sign-Up very successful (thanks Will!), Community outreach update (follow up with Sani?) Utilized sign up.com

Thank you all that donated.

3. Principal's Report - Principal Crljen

Attaching Principals Remarks:

TDSB Planning Dept. Update

Closed for optional attendance for 2022-2023 school year. 438 students is school @ 100% capacity. Currently @ 110 % capacity, using 3 portables.

Facility Update

Lighting Repair backyard & kindergarten
TDSB Wifi modem upgrade – new wifi modems installed this week.

Parent & Caregiver Information from Toronto Public Health Please call the Covid-19 information # at 416-338-7600 or check the TPH website @ <https://www.toronto.ca/home/covid-19/covid-19-financial-social-support-for-people/covid-19-school-information-for-parents-caregivers/> if you have specific questions about Covid-19 and your family. The website is updated regularly.

Outdoor Learning- Dress for Weather (no early before school pre-entry and outdoor learning) due to requirement to complete health pass screening

Program Update

Nov. 1-10 Gifted Screening Assessment CCAT-7 will be online starting this year rather than the students filling the response sheet with question book.

Progress Report Cards & Interviews (week of Nov. 15th)
Nov.19 is PA DAY- no school for students

Health and Safety

Toronto Public Health -Parent & Caregiver Resources
Ongoing review and revisions as needed. Contact them directly for specific questions for families 416-338-7600

Mandatory Masks required for ALL adults as well as kids, indoors and outdoors, on school property

The Saliva PCR Test Program is up and running successfully and is regularly used by Wedgewood families. Kits can be picked up from the main office to be completed at home. The courier picks up daily in the afternoon for 24-48 results to parents/guardians.

General Update

8:15-8:45 and 2:15-2:50 (school entry & dismissal times) are the busiest times at the office. If you need to contact us, thanks for your patience, If it's not an urgent matter, please call the school around these times.

No Dogs Allowed on School Grounds Dogs are not allowed on school property at any time. Many people are surprised to learn that City of Toronto By-Laws and TDSB Policy prohibit dogs (leashed or unleashed) being on school property.
Thank you for your cooperation in respecting our children's play spaces on the school yard, before, during and after school.

Outdoor Toy Drive

Thank you to families who donated the toys for students to play with at recess and lunch hour. It was a successful drive with a nice variety of sports balls, sand toys and winter toys (sleds) that were donated for kids to use and stay active!

Reporting Absence

Please call the school @ 416-394-7150 & press the Safe Arrival extension #1 by 8 am to leave a message if your child will be absent from school that day. Ms. Bourret picks up the messages every morning and afternoon. By reporting your child's absence, Ms. Bourret will be able to de-activate the automated call that parents will receive if the absence is not reported. Please leave a reason for the absence so we can enter it in the system as well.

Safe Bus Dismissal- If your child rides the school bus, please email or call the school on the days that your child will not be riding the bus. Bus attendance is taken as each child boards the bus.

Photo Day- Fri Nov. 12 & Dec. 2 – Clear Images Company - TPH protocols followed. Flyer will be sent home. Students will receive a family login code and information page after photos are taken to preview photos.

Halloween or Orange & Black Colour Day – Fri. Oct. 29

In compliance with Covid-19 public gathering limits, Hallowe'en parades are restricted once again this year. However, the Wedgewood staff would still like to make Hallowe'en fun for our students as much as possible. Fun class activities will be planned for the day. As an alternative to a Halloween parade, we encourage any students who wish to participate, to come to school in the morning dressed in their costumes or orange & black clothing. Families can then see the 'standing' costume display that will take place when students are lined up in their class lines at the entry bell.

Parents, we thank you for your cooperation to stand in the field and away from the pavement areas where the classes are lined up.

Teachers will do their health pass screening as usual and stay out for an extended period (8:15-8:25 am) so that families with more than one child can go around to see different classes before the students go inside to start their school day.

Please use the following guidance for Halloween at school Oct. 29th :

- parents are required to wear Covid-19 safety masks when they are on school property
- students should come to school dressed in their costumes or wearing orange and/or black colour clothing in the morning
- check that the costume allows for movement and not too long to prevent tripping
- no scary or gory-looking costumes
- no hand props or bulky accessories (Please save that for the actual trick or treating day)
- No face makeup to prevent soiling the Covid-19 mask
- students will not be permitted to go to the washrooms to change or apply makeup
- if the costume involves a character mask, students must still wear a cloth mask underneath

- the character mask should have large enough eye holes for children to see out of
- No food-sharing policy due to health and safety
- **OPTIONAL CANDY/TREAT Class Donations:** If would like to donate candy or treats to your child's class, please do so by Wed. Oct. 27th. Candy/treats must be individually wrapped and in unopened commercial packaging. **NO NUT or PEANUT PRODUCTS!** The teachers will distribute the treats on Friday, October 30th to take home at the end of the school day.

Upcoming Dates (Subject to Change)

Oct. 29	Halloween (8:15-8:25 am) -Students wear costume to school in the morning. We will have a "standing parade" in their regular class lines before entering the school. Everyone wearing Covid-19 health & safety masks (Adults & Children)
Nov. 12	Photo Day
Nov. 16	Progress Reports Home
Nov. 1-10	Gr 3 CCAT-7 Gifted Screening Test
Nov. 19	PA Day Progress Report Parent-Teacher Conferences
Dec. 2	Photo Re-take & Sibling Photo Day (by request to school- google link)
Dec. 17	Last school day 2021
Jan. 3	First day of school 2022

4. Treasurer's Report - Heather & Brittani

1st meeting in October on plans on how we want to use our funds. Similar meeting in Jan – how to use funds for remainder of the year. April/May – how much we want to use and save.

- Budget review including teacher wish lists, align on this year's priorities and approve any allocations needed to start off the year
- We will aim to have future budget meetings in January (discuss second half of school year) and April/May (discuss preparation for the next school year)
- Voting process via Zoom: all attendees (one per household) can vote when voting is called for
 - **For** - no action required
 - **Against** - raise hand via Zoom
 - **Abstain** - write "abstain" in chat
- Fall Projections – attachment was posted to chat.
- Starting balance for the year - \$4300.
- Currently have \$910 from cash online which we can also spend.
- Two fundraisers – estimated outcome - \$3000 for Basket Sales and Sprit Wear
- Discussion around if there any other fundraisers we can do in the year while abiding by Covid protocols.
- If skating is to happen- allocation to skates for sharpening. \$500. WFSA Voted **FOR**
- Grade 5 Grad: allocate 2-3K by year end with the assumption a trip and an in person grad. Recommended spend now – \$1000. Revisit to add additional funds based on fundraising in the new year. WFAS voted **FOR**

- Raz Kids – online reading Program – Kindergarten to Grade 3. Licensing has 30 spots for students. 16 classes we require a license. Approx. \$1700. WFSA voted **FOR**
- Teacher allocations: historically WFSA provided \$100 each teacher to use at their discretion to buy crafts or other materials. Teachers submit expenses with an invoice. Set aside funds to support the teachers! Given the limited funds this year we can allocate \$50 for now and revisit. \$1200. WFSA voted **FOR**
- Sign up.com - \$130/yr to maintain the URL link. Useful for all of the sign ups. (we can hold off until we can host events with volunteer). WE can allocate and not spend if not necessary.
- Scientist in the school – we have supported in the past. - \$4800 for whole school. \$230 per class - 20 in person and 1 virtual. We can allocate K – 3 (will circle back with grade 4/5 teachers to determine if they will proceed with this or MathUp) 16 classes. \$3680. WFSA voted **FOR**
- School virtual performance – online magic show – last year – interactive. Celebrating arts in some way. Sometime in 22. (don't need to vote today)
- MathUp program – targeted to grade 4/5. Free trial – Nelson education. Fulsome math program. Its been a while since math has had a refresh in its materials. Stretch wish list item. Online subscription. \$600 license per class. – estimate of \$4000. (Wait and See depending on trial). We could do a cost share? Waiting on 4/5 teachers to decide.

5. Health & Safety Update - Melani & Sarah K.

- Morning drop-off traffic safety concerns-comes up every year. Revisit some ideas:
 - A reminder of - No parking/idling in the intersection of Swan & Martin Grove - do we need pylons? Pylon toppers. Shouldn't be parking here.
 - General speeding in the area – send a reminder to parents
 - Swimming pool parking lot congestion
 - No crossing guards – parent advocacy – calling the city and say we need crossing cards – do an assessment. Will slow things down.
 - East parking lot Kiss & Ride status - information sheet and publicize? Teachers opening the door and helped and stopped since Covid. Duty schedule – the three buses brings approx. 150 kids. We could look at volunteers. (take this away and reaching out to the city)

Parties – happening at the school/park. Keeping an eye on it.

6. Fundraising & Initiatives Update

- Oliver's Labels update - Steph (no update, still \$14.80)
Note: we should do another push in May for this program for labels for Summer Camp.
- Spiritwear update – Melissa.
 - ordering method:** continued with same as last year for fundraising purposes
 - new items:**
 - Pink T-Shirt (\$1 of each pink t-shirt sale will be donated to International Day of Pink by WFSA - Orange t-shirts were not able in their inventory)
 - Grey Toque (~\$50 embroidery set-up fee that we can use in the future for toques/caps)

- Increased retail price of sweatshirt from last year's \$25 to \$30 to match Marchant's suggested retail price and improve fundraising margin
 - Size chart was sent out to help with ordering (thanks Sarah W.!!)
- iii. **timeline:**
- Week of October 18th: launched flyer and CashOnline
 - Friday November 5th: Last day for orders
 - In and sorted Before Winter Break: distribute and send home*
**1-2 volunteers will be needed to help Melissa sort - we can confirm the volunteers/timing at the November meeting*
- iv. **Sales Update** (as of Friday October 22)
- v. **Spring Spiritwear**
- We should consider running the t-shirts again (with an Orange t-shirt) in the spring - maybe with a baseball cap? To be discussed in the future.

c. November Basket Raffles - Steph

- i. **timeline:**
- Mon Nov 1: Donation flyer goes home
- Fri Nov 12: Final day for donations
- Wed Nov 17: Baskets flyer goes home (colour) and tickets go live on Cash Online
- Thu Nov 26: Last day of ticket sales
- Tue Nov 30: Special Zoom call for Ticket Draw at 7pm
- ii. **review final themes:** LY best sellers: Gift Cards and Lego / LY lowest seller: Books – moved themes according to school population and replaced Books with “Winter Fun” and Puzzles.
- iii. **flyers:** colour flyers will be donated by The Printing House on Dundas (thank you TPH!)
- iv. **volunteers:**
- Excel work: assign ticket numbers by basket **Heather**
- Zoom Call:
- display: run generator/share screen **Steph**
 - announcer: announcer for winners **Heather**
 - helper: double check/record winners **Farah**

d. Virtual Scholastic Book Fair - **November 8-21**

- Shop at this link: <https://virtualbookfairs.scholastic.ca/pages/5164608>
- School has \$54.24 remaining in their rewards account (revenue was \$309 in rewards from last year's virtual book fair)
- NEW - Orders placed online are shipped directly to the school, saving parents on shipping charges. You will receive a manifest of the orders by order number. Orders are packaged individually. Easy for distribution.
- Scholastic expects the school to receive the shipment 1-3 days after the fair ends so we should anticipate to distribute on November 26th - Sooky to advise procedure
- We are helping out this year.

e. TBC: Nov/Dec Skating Equipment Drive & Jan-Mar Volunteers

- Weekly skating program traditionally runs January to March Break for Grades 1-5 at Wedgewood Rink (Tennis Court beside Park).
- Need more time to see if we need to pull permit.
- Need to determine weather we can proceed. To be followed up.
- In January 2020, WFSA purchased 24 new helmets and 4 old helmets were still usable and not-expired (28 helmets in total)
- **TBC: Equipment Drive Tentative Date: Nov 29-Dec 2:**
 - Junior CSA approved helmets (not expired, preferably with cages)
 - Children's skates (size [X] most in need?)

- Learn to Skate bars
 - TBC: Skate Volunteers Sign-Up needed? Create a Sign-Up for volunteers for tie/untie skates? *Note: any volunteer wishing to also go on the ice would need to wear a CSA approved helmet*
- f. Traditional Holiday Drives at Wedgewood Main Office
 - Food Drive for Daily Bread Food Bank - if we can't run a Food Drive should we promote Toronto Miracle Food Drive (www.torontomiracle.org)? **Tentative Date: Dec 6-10**
Can we have one? Still need to determine if we can do this. If not, we will advertise other option.
 - Mitten & Hat Drive - or should we adjust to a Sock Drive as they are the most needed item in shelters (www.socks4soulsCanada.com)? **Tentative Date: Dec 13-17.** Shelters need socks more than anything. Lets support. Most needed item. Approachable item to buy.
- g. TBC: Cupcake Vouchers with Bake Sale at Six Points – Table for next meeting.
 - i. Voucher for 6 cupcakes for \$18, Retail Value \$21.60 - WFSA makes \$6 per voucher
 - ii. Who wants to coordinate this year? (Pinar coordinated last year)
 - iii. Proposed dates:
 - 1. Pre-Valentine's **January 24-February 4** (distribute cards by Feb 11)
 - 2. Pre-Easter **March 28-April 8** (distribute cards by April 14)
 - iv. On the back of the cupcake flyers, do we want to put a call for financial donations?
Cupcakes not your thing? No problem! You can donate funds directly to the school to help fund classroom resources, and receive a tax receipt. Visit schoolcashionline.com and login to your account. Click the Make a Donation button. Select Wedgewood Junior School from the school dropdown menu. A donation receipt will be emailed to you. Thank you for supporting our school!

Donate and get a tax receipt.

7. New Business

- Other new business from the floor?
- Next Meeting Date - November 29th at 6:30pm (no December meeting)

8. Adjournment

Note: On-hold for Future Discussion

- *Pizza Days (to be discussed when approved to move forward) - Ashley & Melani*
- *Staff Appreciation Lunch (to be discussed in the Spring?) - TBC*
- *Grade 5 Graduation (to be discussed in the Spring?) - Pinar*
- *Spring Spiritwear (t-shirts including orange and baseball cap?) - Melissa*
- *May Oliver's Labels pre-camp advertising - Steph*