

Adam Beck School Council

Thursday October 15th

6:30 to 8:30pm

Studio

Attendees

Kent Yee, Alison Hall, Mme Kneller

Alexandra Bellamy, Alisa Arbuckle, Amanda Wood, Francesca Rea, Jane Blondie, Jenn Starr, Julie Middleton
Karen McMullin, Kate Milligan, Lisa Telio, Lynn Downey, Michelle Lavoie, Tina Bieber, Michelle Grahlman

Jay Dallas Fitzpatrick, Jeny Nussey, Julie Harwood, Kristine Holder, Laurie Dillon-Schalk, John Wea Amarezon

Welcome and Passing of Minutes

Michelle welcomed the group, introduced herself and Alex Bellamy as co-chairs. Michelle reminded attendees to sign in via the attendance sheet and that by signing up to be a member of the Executive you are committing to attend 7 out of 9 school council meetings.

Alex asked for approval of the September minutes. Kate Milligan proposed the motion and Francesca Rea seconded the motion. As there were none that we opposed and no edits proposed, the minutes were passed.

Presentation – Toronto Public Health

Alex introduced Voula Varsamidou, Adam Beck's Toronto Public Health representative to speak about the variety of programs available to schools.

Voula's role is to be the first contact for schools at Toronto public health and reviewed several of the programs available (see attachment). She noted that all programs are free of cost and are intended to be presented in group settings.



Toronto Public
Health programs.do

Voula presented a head lice fact sheet and gave some tips on prevention/treatment.

Alex asked for parent feedback on presentation topics that would be of interest for other council meetings. Please send any feedback to either Michelle or Alex.

Treasurer's Report

Francesca presented the Treasurer's Update:

- Bank Account - the school council bank account will be moving from National Bank to Pace.
 - The TDSB recommends using Pace Bank
 - There are no monthly fees with Pace and Pace comes to Adam Beck to pick up and drop off money on a weekly basis.
 - Going forward a requisition form will be required for floats. Please notify Francesca by Friday for Tuesday delivery
 - Pace will roll coin for us
 - The National Bank account is still open, to allow for outstanding cheques to be processed.
- Best Practice Process Update
 - Based on learnings from a recent workshop, Francesca will be putting new processes in place for the handling of school council money.
 - Deposits – going forward, money from school council events will need to stay at the school rather than counted at someone's home. The specific process is still being worked out.
 - Forms – there are new forms coming for deposits and floats, and they will be available online.
 - Receipts – must be attached to expense forms for payment
- Reporting
 - Reporting will move to Quicken (currently using Excel)
- The Square
 - Using the Square for debit purchases at events has gone really well and will continue to be used.
 - Francesca recommended to designate 1-2 people to be the "square person" on a committee as a personal hotspot is needed to operate it.
 - Due to the limited number of units, it is recommended to promote electronic purchases in advance.

Alex noted that the co-chairs have been gathering information on TDSB policies and procedures and rolling out at Adam Beck with the intent to make committees run consistently. They are also looking to create a repository of information that exists for the next group of executive.

Principal Update

Mr Yee presented the Principal Update:

- School budget review
 - The 2015-2016 Adam Beck budget for operating costs is \$82k and may be found online [here](#).
 - Mr Yee reviewed operating and classroom allocations
- School evacuation plan
 - In the event of an evacuation, students may be transferred to one of the following sites:
 - East - Blantyre
 - West - Kimberly/Community Centre 55
 - South - Balmy Beach

- Evacuation destination will be posted on the TDSB website, Twitter and there will be a paper notification on the school doors. There is also an evacuation plan in the fire box at the entrance to the school.
- The school had a surprise fire drill today (October 15), and it took 6 minutes to fully clear the school. Mr Yee explained that when it's known that there is a fire drill coming, the evacuation time is 4mins.
- Fundraising Update
 - Mr Yee explained the postponement of Monsterbash and Movie Night.
 - Direction from the Superintendent was for Principals to not handle monies collected by fundraising events. Due to the time it took to iron out the details and impact of this direction, both events needed to be delayed.
- Work to Rule
 - Mr Yee thanked Mme Kneller for attending School Council.
 - Mr Yee and Mme Kneller clarified that parents may communicate with teachers via email.
- In School Activities
 - Grades 5 and 6 will be starting Lego Robotics either after school or at lunch. 42 students were interested but only 10 will be selected.
 - QSP – Ms Hall reported that the total raised was \$19-\$20k (\$14k online and over \$5k in paper collections). This is a great result given there was not any teacher involvement in collecting of money or advertising of the fundraiser.

Mr Yee concluded by encouraging parents to contact him if you have any questions or concerns.

Committee Updates

Pizza Lunch – orders are still being accepted for the October pizza lunch

Movie Night – Michelle asked for the committee to suggest a replacement date for the postponed event.

Garden Committee – Fall planting will happen on November 3 (November 4 is the rain date). The committee is looking to plant Kale and pumpkins in new kindie area.

Communications – Michelle requested a volunteer to lead this new committee. She noted that there is a volunteer who will update the website, but someone is needed to lead communications at a macro level (ie to develop a communications strategy make better use of social media, etc.). Laurie Dillon-Schalk volunteered to lead the committee.

Taste of the Beach – event is scheduled for October 24. 75 of 100 tickets have been sold.

Recycle the Warmth – please bring in gently used snow pants hats, mitts to be donated to schools in need. There is a box near the office marked gently used clothes. Deadline for donations is November 2.

Spirit Committee – Marlies game is planned for – April 17 at 3pm

Monsterbash – Karen McMullin thanked to everyone for their support. The new event date is November 7. Tickets and wristbands available for purchase via munch-a-lunch. The event will include Reptilia, Pawsitively Pets, a Scientist and much more. Volunteers are needed.

Rendezvous at Night – Michelle presented an idea for a Rendezvous Café at night, for parents unable to attend during the day. This is in the initial planning stages – please contact Michelle if interested in helping.

New Business

- No new business

~End~