

**Albert Campbell Collegiate Institute**

# **College Applications**

**Information for applying to College programs beginning  
in September 2017**



**2016-2017**

To apply to an Ontario College, you must submit an application through **OCAS** (Ontario College Application Services): <http://www.ontariocolleges.ca/home>

### STEPS IN THE APPLICATION PROCEDURE:

1. Using MyBlueprint ([www.myblueprint.ca/tdsb](http://www.myblueprint.ca/tdsb)) and [OntarioColleges.ca](http://OntarioColleges.ca), research possible programs and colleges based on your interests/strengths.
2. Complete the “Applying to College” form.
3. Make sure you have a valid email address that you check regularly!
4. Colleges may send you supplementary applications, and may send you appointments for entry assessments – read all correspondence carefully and make sure you provide all requested information.
5. Wait for Colleges to respond – good luck! 😊

### OTHER IMPORTANT INFORMATION:

- One fee of \$95 allows you to select up to five program choices (with a maximum of three program choices at any one college). Your choices should appear on the application form in the order of your preference, although colleges will give equal consideration to all program choices listed.
- The school sends all Grade 9 to 12 marks. If you are taking a credit course outside of the TDSB (i.e. Catholic school, international languages and/or private school) it is your responsibility to ensure that the mark is on your Ontario Student Transcript. **If you take a summer school course during July or August 2017, you must submit your mark directly to OCAS.**
- If you are applying to a highly competitive program, you are encouraged to submit your application before February 1, 2017. For a list of highly competitive programs, visit the [ACCI website](#):
  - ACCI Home → Student Services → Post-Secondary Information
- Amendment forms will be sent from OCAS to your home address in February or March. Please check these forms carefully for any errors or omissions. Changes in program or college are done online.
- Individual colleges will send different information and expectations to you. Be sure to read everything and do what is asked of you. All information sessions are mandatory!
- Offers of acceptance will be sent from the individual colleges beginning in February 2017 and continue until programs are filled. You must notify your college of your intent to attend before May 1<sup>st</sup>, 2017.
- The \$95 application fee is non-refundable and can be paid by credit card (highly recommended), certified cheque, or money order. In addition, you can pay directly from your bank account with online banking.

### IMPORTANT DATES:

November 17, 2016	Post-Secondary Information Fair at ACCI.
February 1, 2017	Equal Consideration Date. All applications received with payment at OCAS by this date will be considered equally by the colleges.
February 1, 2017	Earliest offer of admission date.
May 1, 2017	Applicants must confirm an offer of admission through <a href="http://ontariocolleges.ca">ontariocolleges.ca</a> unless the offer was made to you after this date. Each college determines its own confirmation deadline on offers made after May 1.

## APPLYING TO COLLEGE

### APPLYING ONLINE TO OCAS: INSTRUCTIONS

#### BEFORE YOU GET STARTED:

- Research your college options ([www.myblueprint.ca/tdsb](http://www.myblueprint.ca/tdsb), [www.ontariocolleges.ca](http://www.ontariocolleges.ca), college publications and websites).
- You will need a valid email account that you check regularly.
- Have your student number and OEN number available for the application. For your reference, the school number is **890880**.
- Payment options: credit card, certified cheque, money order, pay through your bank, and telephone and online banking.

#### APPLICATION PROCESS:

- (1) Go to the website [www.ontariocolleges.ca](http://www.ontariocolleges.ca)
- (2) On the welcome page, you will see the following: How to Apply, Choose a College, Find a Program.
- (3) If needed, go through “Find a Program” to help you make the right decision. This step should be done before your college application appointment in the computer lab.
- (4) When you are ready to begin your application, click on ► **Apply Now**.
- (5) Follow the screen prompts to create your OCAS account. Provide all information that is required: personal information, your start date, and program choices.
- (6) You may skip the EXPERIENCE section as this section may not apply to students currently in secondary schools.
- (7) Select payment options for the \$95 non-refundable application fee (for a maximum of 5 college program choices). Your payment must accompany your application. The date the payment is received will be considered as the date your application is received. *You are highly encouraged to make your payment at home.*
- (8) Follow the prompts to complete the application. Record your OCAS application number before signing off the site.



#### IMPORTANT WEBSITES

Albert Campbell C.I. Website	<a href="http://schoolweb.tdsb.on.ca/albertcampbell">schoolweb.tdsb.on.ca/albertcampbell</a>
My Blueprint	<a href="http://www.myblueprint.ca/tdsb">www.myblueprint.ca/tdsb</a>
Ontario Colleges Application Service (OCAS)	<a href="http://www.ontariocolleges.ca">www.ontariocolleges.ca</a>
Ontario Student Assistance Program (OSAP)	<a href="http://www.osap.gov.on.ca">www.osap.gov.on.ca</a>
Test of English as a Foreign Language (TOEFL)	<a href="http://www.toefl.org">www.toefl.org</a>
International English Language Testing System (IELTS)	<a href="http://www.ielts.org">www.ielts.org</a>
Scholastic Aptitude Test – US colleges (SAT)	<a href="http://www.collegeboard.com">www.collegeboard.com</a>

## APPLYING TO COLLEGE

### COLLEGE APPLICATION PREPARATION FORM

*Print a copy of this preparation form to help you organize your program choices!*

-  Make sure you use a valid email address that you check regularly in your online application!
-  Albert Campbell C.I. School Number **890880**.

Name: \_\_\_\_\_  
(Surname) (Legal First Name) (Middle Initial)

Social Insurance Number: \_\_\_\_\_ Ontario Education Number: \_\_\_\_\_

	College Code	Program Code	Program Title	Campus Code	Start Date yyyy/mm	Full-Time/ Part-Time
1.						
2.						
3.						
4.						
5.						

*In the space below, write down any questions you would like to ask your counsellor.*

**After you have completed your online application, write down your application number here:** \_\_\_\_\_.