

## Bendale BTI School Council

### MINUTES

December 4, 2018, 6:30 pm

**Present:** Doug Wylie (Bendale BTI Council Chair), Ms. Dunlop (Bendale BTI Staff Rep), Colin Dye (Principal/Bendale BTI), Lynn Bellinger, Val Lusted (past Chair/Secretary/Community Rep/Recorder), Mr. Haubbold (Bendale BTI Staff Rep), Thinus Thavakumar (Bendale BTI Student Council/Secretary), Aysha Khan (Bendale BTI Student Council/President), Michelle Wylie (parent), Sean (Bendale BTI Student Council), Annie Lucas (parent), Marie Coltman (parent)

#### 1.0 Welcome/Introductions

2.0 **Minutes of Last Meeting** - November 6, 2018 - *Accepted as read. Members were reminded that all minutes are routinely posted on the school's website for all.*

3.0 **Approval of School Statement of Needs (SSON)** - See attached Appendix. Doug Wylie reported that an informal Council meeting had been held two weeks prior, which Ms. Hogan and Mr. Harrison also attended. The discussion focused on a draft of the SSON, the finalized version of which has been submitted to Shirley Chan, Superintendent, Toronto District School Board (TDSB). The SSON focused on Bendale BTI's school culture, including students' learning needs, with an emphasis on the leadership qualities that would be important to consider when the Principal of the new school is selected.

#### 4.0 **Principal's Report** -Colin Dye

New School Update - *Construction of the New Building is still on schedule according to the contractor.*

*Steering Committee related to Transition to New School has been established; details regarding SHSM and Special Ed are in process and ongoing; thus far, very few Bendale BTI students indicated they are going to alternate schools; therefore, it is assumed that most will attend the new school. The deadline to declare their intention to switch schools is January 30, 2019.*

#### Upcoming School Events-

*Dec 4 - "Tiger" Movie Field Trip*

*Dec 6 - Girls Soccer Tournament; White Ribbon Campaign*

*Dec 11 - Specialties High Schools Major (SHSM) overnight field trip*

*Dec 12 - Theatre excursion; School Bake Sale*

*Dec 13 - Army Reserve Presentation*

*Dec 18 - Boys 2 Men Luncheon at the Mandarin*

*Dec 19 - Complementary Community Lunch -all are encouraged to attend*

Discussion: *Bendale BTI's website is not being kept as up-to-date as some parents would like. We are finding out about events after they have occurred. Could media arts students be supervised by a staff rep during class time to allow a more timely input of school events? The school relies on at least one staff rep to supervise the maintenance of the website. Those present felt this ongoing webmaster responsibility is crucial during Bendale BTI's last year so as to continue promoting the unique programming of Bendale's culture to support the successes of its students.*

#### 5.0 **Chair's Report** - Doug Wylie

#### Transition Planning Update

*Nov 15 - Bendale BTI's Open House held. TDSB's Proposed Transition Plan focusing on course selection options and process was shared. Parents were invited to contact the Guidance office directly with any specific questions. Of particular note - during the week of Feb 11-15, 2019 the New School's Guidance Counsellors will visit Bendale BTI to assist students in completing the 'My Blueprint' option selections.*

*Doug introduced himself to Thomson's Principal to begin establishing an ongoing relationship between the two School Councils. Specifically, he would like to attend, along with other members of Bendale BTI's*

*School Council, a meeting of Thomson's School Council. No details were available at this time but Thomson's School Council usually meets on the last Tuesday of the month. Doug will let Bendale BTI's School Council and the e-list recipients know when a specific meeting date is scheduled for Bendale BTI Council members. Bendale's Student Council is also encouraged to consider reaching out to Thomson's Student Council for joint meeting opportunities.*

Council's Priorities Update (See minutes from October meeting)

a) *New School - Merger versus Closure?*

*Doug had several conversations with TDSB reps: Director John Malloy's office redirected Doug's inquiries to Roula Anastasakos, Executive Superintendent of Bendale BTI's Ward as well as Shirley Chan, Superintendent of the local Ward. He raised concerns about decisions to relocate some specific trade courses elsewhere. He also reiterated past concerns around equity and transparency within the context of more recent updates re "Bendale is closing, and Thomson is moving over to the new building". He was told the TDSB's transition planning process is ongoing. Hopefully Bendale's SSON submission (see 3.0 above) will be used as a reference point to create a culture similar to Bendale's at the New School.*

b) *Best Practices Checklist - Doug feels these ideas have been integrated into the SSON*

c) *Transition Plan*

Council notes that TDSB has drafted an overview which is broad and more specific to the course selection process. Parents are invited to provide their ideas about more specific activity-based transition preparation steps in the first few months of 2019. Parents who have not received a copy of the Transition Plan can speak to Guidance directly. Look for other updates via the school website and/or other Council, School or TDSB communications.

Discussion: Our Council members continue to express concerns re the wellbeing of Bendale's students vis a vis transition preparedness and 'merging' of the two school populations. Bendale BTI School Council members want to know what Thomson programs will be carried over to the new school that will address the social / emotional well-being of students. Bendale's existing programs that would address these needs is dependent upon staff reps willing to continue running them at the new school. As it is not yet known how many of Bendale's staff will be teaching at the new school, this issue remains unresolved. This reminder note was added to invite the Principal of the new school, when announced around March 2019, to attend the Bendale BTI School Council's April 16<sup>th</sup> meeting.

ACTION: Doug agreed to extend this invitation through Shirley Chan who will be appointing the new Principal

d) *Media Story*

*Doug contacted the Toronto Star and Metroland to ask if they might consider an article about the school's situation. Discussion will continue with the Toronto Star in the New Year.*

**6.0 Round Table**

*Colin notes that an End-of-Year Planning Committee has been struck to host an event for staff*

*Student Council will plan an event for current students to mark the end of the 2018-19 school year*

**7.0 Council Meeting Schedule**

The rest of the school year's meeting dates were agreed to be Feb 5, Mar 5, Apr 16, May 21, June TBD/optional; \*\*\*All meetings to be held at 6:30 pm; Contact School Council Chair Doug Wylie (through the School Office) for your ideas, questions or to be put on the agenda

**8.0 Next Meeting - Tuesday, February 5, 2019, 6:30 pm**

**Appendix – Bendale BTI’s School Statement of Needs (SSON)**  
**See item 3.0 from Bendale BTI School Council Meeting December 4, 2018**

**School Statement of Needs – Section 1**

Bendale Business and Technical Institute Ward 19, Learning Centre 3

**Superintendent:** Shirley Chan      **Trustee** David Smith

**School Council Chair/Parent Representative:** Doug Wylie

The parent section of the *School Statement of Needs* document is to be developed annually in the fall by the parent representative in consultation with the school community and the trustee (when available). The superintendent will complete his/her section when it becomes known that there may be a principal vacancy. The School Statement of Needs document shall reflect needs that are specific to the school and community. Please see the attached SSON Parent User Guide which is also found at [www.torontopiac.com](http://www.torontopiac.com).

<b>To be completed by Parent Rep(s)</b>	
<b>School &amp; Community Needs (placed in rank order)</b>	<b>Comments</b>
<p><i>Leadership Creates a Positive School Culture</i></p> <ol style="list-style-type: none"> <li>1. Demonstrated experience in successfully implementing an innovative, dynamic and ongoing Positive School Culture, ('the Bendale Approach'), which includes: <ul style="list-style-type: none"> <li>• Establishing a core set of learning beliefs and stories which support students and professionals’ development</li> <li>• Recognizing students and staff as learners</li> <li>• Providing leadership opportunities for teachers, staff and students</li> <li>• Promoting successful techniques used by staff members</li> <li>• Reinforcing values thorough school traditions and ceremonies.</li> <li>• Acknowledging and reinforcing the power of informal networking</li> <li>• Collaborates with students, staff, parents and the community.</li> <li>• Identifies potential sources of ‘negative culture’ and proactively seeks solutions towards positive change, including, but not limited to, appropriate disciplinary action(s).</li> </ul> </li> <li>2. Actively identifies ‘at risk’ students for ongoing supportive, preventative or remedial interventions.</li> <li>3. Leads by example, enjoys their role.</li> <li>4. Believes in community involvement, especially with parents, in the development of students’ full potential</li> <li>5. Communicates and actively liaises within the school, with parents, the community and TDSB.</li> </ol>	

**To be completed by Parent Rep(s)**

<b>School &amp; Community Needs (placed in rank order)</b>	<b>Comments</b>
<p>6. Assumes responsibility and accountability for decision making and results arising therein.</p> <p>7. Accessible to teachers, staff, students, parents and community.</p>	
<i>Continual Focus on Learning and Innovation</i>	
<p>8. Focuses on 'hands-on' (practical) learning skills, necessary to practice a trade in plumbing, construction, machinery, electrical and auto mechanics*</p> <p>9. Recognizes the value of all types of learners in the school system.</p> <p>10. Promotes receiving and giving mentorship through teachers and other students.</p> <p>11. Leads by example in building confidence in both staff and students.</p> <p>12. Believes every student, when accommodated, can reach their potential.</p> <p>13. Demonstrated successes in fostering a multi-cultural learning environment.</p> <p>14. Demonstrates innovative ways of serving students and staff.</p> <p>15. Supports teachers in continually learning, not just in their specialty but also about the physical, social/emotional and mental health needs of all students' home and community environments.</p> <p>16. Continually advocates for the success of staff and students within the TDSB.</p> <p>17. Promotes resilience and change friendly strategies for overcoming learning obstacles.</p> <p>18. Demonstrates a high level of comfort in forging non-traditional partnerships to engage the community</p> <p>19. Actively promotes technology as part of life-long learning</p> <p>20. Incorporates real life learning through visiting and interacting with people at a wide array of community-based work sites.</p>	<p>*Auto and machinery (welding) courses are in addition to the curriculum choices identified in the new school's draft plan shared at Bendale BTI's November 15, 2018 Open House.</p>

## SCHOOL STATEMENT OF NEEDS – SECTION 2

**To be completed by the Superintendent of Education**

Academic needs, based on school data and the Vision of Hope

Comments

**Verification that School Statement of Needs is developed according to agreed process**

Parent Representative (Please Print)

Parent Representative (Signature)

Date

Superintendent (Please Print)

Superintendent (Signature)

Date