



## Optional Attendance Form

Application for a **Secondary** program at a school outside the resident area

Date \_\_\_\_\_

<b>Name of Requested Secondary School:</b> <input type="text"/>  <b>Home/Current School:</b> <input type="text"/>	Requested Start Date: September 2022	
	For Grade :	Number of Credits presently earned:
Does a sibling presently attend the requested school and will continue to attend in the next school year? Please check (✓) Yes No <b>If YES:</b> Name of Sibling _____		

**Parents please note: Transportation is not provided for Optional Attendance students**

### Applicant's Information:

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_ Birthdate: \_\_\_\_\_ (DD/MM/YY)

Student's Address: \_\_\_\_\_ Apt. # \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Present Grade/Class: \_\_\_\_\_ Student School I.D. Number: \_\_\_\_\_

Student e-mail address (Print Clearly): \_\_\_\_\_

Is the applicant under **Optional Attendance** at the present school? Yes No

### Parent/Guardian Information:

Parent/Guardian's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parent/Guardian's e-mail address (Print Clearly) \_\_\_\_\_

**Secondary Program Applications: Student may choose up to four (4) schools ONLY. Two (2) specialized programs, two (2) regular programs outside of your home school.**

Specialized Programs & Schools *	Regular Programs/ Schools Outside your Home School
1.	1.
2.	2.

\* Including Grade 9 Alternative Schools

Conditions on the reverse of this form have been read and agreed to:

Parent/Guardian Signature: \_\_\_\_\_ Student Signature (18 years of age or older): \_\_\_\_\_

Current School Principal (or Designate) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:** Requested School's Decision:  Accepted  Not Accepted

Signature of Requested School Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: 1 copy: To Parent/Guardian when decision is made 1 copy: To TDSB Home/Current School

*Please print clearly*

## Please Note the Following:

1. Priority of placement in the requested school will be based on a lottery if applications exceed the space available at the requested school.
2. If admitted, a student is expected to continue at the requested school until graduation.
3. To return to the home school by address:
  - a) Regular Programs: Student must apply through Optional Attendance to return to the home school.
  - b) Specialized Programs: If the Specialized program does not meet the student's needs, the student is free to return to their home school at an appropriate intake opportunity without reapplying through the Optional Attendance process
  - c) Alternative Schools: If the Alternative school does not meet the student's needs, the student is free to return to their home school at an appropriate intake opportunity without reapplying through the Optional Attendance process.

## IMPORTANT DATES FOR SCHOOL ADMISSION BEGINNING SEPTEMBER 2022

- (a) Optional Attendance forms will be made available on the first Monday of November. Applications may be submitted to the desired Secondary school after Monday, November 1, 2021 and up until, but no later than 4:00 p.m. **Friday, January 28, 2022.**
- (b) A lottery, if necessary, will be held the **first week in February 2022.**
- (c) Parents/guardians or students 18 years of age or older will be informed of acceptance or non-acceptance via email **on Friday, February 11, 2022.** Any offers of admission made before Friday, February 11, 2022 are considered null and void.
- (d) Parents/guardians or students 18 years of age or older must confirm the offer of admission **no later than 4:00 p.m. Tuesday, February 22, 2022** by:
  - informing the schools (both your current and future school) of your acceptance via email or by phone **and**
  - completing and submitting the corresponding course selection in myBlueprint
- (e) No student will be admitted into any secondary grade levels through optional attendance after **Tuesday, February 22, 2022.** All waiting lists become null and void on this date.

**Note:** It is the parent/guardian's responsibility to deliver this application to the school or schools of choice. Elementary schools may opt to scan/send forms to the secondary schools on the parent/guardian's behalf.

### Notice of Collection

The Toronto District School Board (the "TDSB") collects, uses, retains, and shares personal information for the purposes of planning, administering, and delivering its educational programs and services. The purpose of this collection is to provide the information needed to offer admission to students applying from outside the assigned attendance catchment area should pupil spaces be available in the school. The collection, use and disclosure of personal information for these purposes are expressly authorized under the authority of sections 36(1), 39(1), 49(4)(5) and 58(5) of the *Education Act, R.S.O. 1990, c.E.2. as amended and its regulations*. The information is retained in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56*. This information will be shared with the school administrator, office assistants, school Superintendent of Education, School Council chair(s) and local Trustee in order to administer the above noted purposes. Questions about this collection should be directed to the school principal.

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