

Student Code of Conduct

Students are expected to know and abide by the following Codes of Conduct:

- TDSB Code of Conduct
- Birchmount Park C.I. Code of Conduct
- Birchmount Park C.I. Bullying & Harassment Code of Conduct
- Birchmount Park C.I. Classroom Expectations set by teachers
- TDSB On-Line Code of Conduct
- BPCI Athletic Code of Conduct
- TDSSAA Athletic Code of Conduct

Codes of Conduct apply to any activity at school or in the community that involve Birchmount Park students. Consequences for violating a Code of Conduct will apply for any activity that negatively impacts on the safety and well-being of members of the school community.

VIOLATION OF SCHOOL CODES OF CONDUCT

If a student does not demonstrate the appropriate respect for self or for other members of the school community and is neglectful of their responsibilities, the following may occur:

- The staff member will remind the student of school expectations.
- The student may be referred to the Vice-Principal or Principal.
- Parent or guardian may be contacted by the teacher or Administration to discuss the inappropriate behaviour and subsequent consequences.
- Restorative Practices.
- Peer Mediation.
- Behaviour contract.
- Restitution.
- Support from Guidance Counsellors.
- Computer privileges revoked.
- Review of the TDSB Human Rights Policy and Equity Policy
- Discipline consequences may include: withdrawal from class and/or teams, extra-curricular activities, detention, suspension, police involvement, transfer to another school, expulsion.

Note: All TDSB Caring and Safe and Schools Policies and Procedures are followed. The Chart of

Consequences for Inappropriate Student Behaviour is included in the TDSB pages of the Student Agenda.

RESPECT FOR SELF AND OTHERS

We treat ourselves and each other with fairness, sensitivity and courtesy, demonstrating that we honour and respect the uniqueness of each person.

	School Expectations
Equity and Inclusion	<ul style="list-style-type: none"> • Birchmount Park C.I. values equity and inclusion which means all staff and students can expect to teach and learn in an environment where they are treated with respect, dignity and understanding. • Birchmount Park C.I. is committed to protecting students and staff from discrimination and harassment as covered under the TDSB Human Rights Policy. • Discrimination is any practice or behaviour, whether intentional or not, which has a negative effect on an individual or group because of their age, race, citizenship, cultural background, creed (faith), disability / ability, family status, gender, gender identity, marital status, place of origin, sexual orientation or socio-economic status.
Respect for Authority	<ul style="list-style-type: none"> • A positive school environment is dependent on a commitment to maintaining mutual respect between all members of the school community. • Students have a responsibility to respect all staff members including: teachers, supply teachers, support staff, caretakers, School-Based Safety Monitors, office staff, guest speakers and the Administration. • Students must willingly identify themselves to staff when asked and report to the office immediately when instructed to do so by any staff member.
Respectful Language	<ul style="list-style-type: none"> • Students are expected to address each other and staff in a courteous and respectful manner appropriate to a school or working and learning environment. Swearing, hostile or threatening statements and verbal or physical aggression is not acceptable.
Student Dress Policy	<ul style="list-style-type: none"> • Birchmount Park's student dress expectations are founded on the TDSB Student Dress Policy 2019 (Policy P042). • Please see the TDSB Student Dress Policy in the TDSB pages of the Student Agenda. • Students have the responsibility to respect the rights of others, support a positive, safe and shared environment and

<p>Student Dress Policy</p>	<p>to comply with the Student Dress Policy P042.</p> <ul style="list-style-type: none"> • Student dress must be worn in a way that all bottom layers cover groin and buttocks and all top layers cover nipples, both with opaque material. • Student dress must conform with established health and safety requirements for the intended activity (e.g. classes in HPE, Science, Technological Studies, Family Studies etc.) <p>Clothing that promotes discrimination or hate-based activity against others is not allowed.</p> <ul style="list-style-type: none"> • Clothing will not promote offensive, lewd, vulgar or obscene images or language including profanity, hate and pornography. • Clothing will not promote, nor, could not be construed as or include content that is discriminatory (e.g. racist, anti-Black, anti-Indigenous, anti-Semitic, Islamophobic, sexist, transphobic, homophobic, classist, abelist, sizist, etc) or that reasonably could be construed as defamatory, threatening, harassing or promoting bias, prejudice or hate.
<p>Headwear: hats, hoods, bandannas, ball caps etc.</p>	<ul style="list-style-type: none"> • Headwear must not obscure the face. • Demonstrate respect for the Land Acknowledgement and the National Anthem by removing hat / hood / cap etc. • Headwear is expected to be removed for health & safety reasons in some classes e.g. HPE, Science, Technological Studies, Family Studies.
<p>Assemblies</p>	<ul style="list-style-type: none"> • All students will sit with their class in the assigned auditorium seats assigned with their subject teacher • All persons present at an assembly should be quiet during a performance or presentation. • Using a cellphone or Personal Electronic Device to record assemblies or performances is not permitted. • Applause is the appropriate way to show appreciation. • Assemblies are for all students including those on a spare. • Latecomers should wait for a natural break in the program before entering the auditorium. • No food or drink is permitted in the auditorium. • Anyone causing a disturbance will be directed to leave the auditorium and report to a Vice-Principal. • Students wishing to leave the auditorium, for any reason, during a performance must seek permission from a teacher. Washrooms should be used before/after the

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RESPECT FOR SAFETY

The BPCI school community is committed to maintaining a safe, supportive and productive learning environment. All of us, staff and students alike, need to be vigilant and to report any suspicious actions to the Main Office.

	School Expectations
Birchmount Safety	<ul style="list-style-type: none"> • Students at Birchmount Park form a community and share the responsibility to care for each other, treat each other respectfully and keep each other safe. • Students may know in advance that the safety of someone in the school is compromised and that a person(s) may be in danger. It is important to prevent serious events from occurring by reporting to an adult. <p>Students can access assistance by:</p> <ul style="list-style-type: none"> ➤ reporting to the Main Office ➤ calling Crime Stoppers (416) 222-TIPS (8477) or talking to the School-Based Safety Monitor, the Principal or Vice-Principal(s). <ul style="list-style-type: none"> • The building has been equipped with surveillance cameras. • Making a false report or allegation is not acceptable. Malicious false reports cause harm and do not support a safe school environment. Students making false reports against students or staff will face disciplinary consequences.
Emergency Procedures and Accidents	<ul style="list-style-type: none"> • All students are required to know and follow emergency procedures as posted in the school and reviewed by teachers. • All students are to follow directions of staff and to assist each other during practice emergency drills as well as in the event of an actual emergency. • All accidents are to be reported to the nearest teacher or the Main Office. Parents / Guardians will be notified as soon as possible. • Please note that insurance coverage for medical/dental expenses arising from accidents is available through “Old Republic Insurance” (see TDSB web).
Fire Alarm	<ul style="list-style-type: none"> • When the fire alarm sounds, all students and staff are required by law to evacuate the building immediately without stopping for coats or personal belongings. • Everyone is required to move at least 17 metres (50 feet) away from the building and entrance doors. No one is to re-enter the school until the all-clear signal is sounded.

	<ul style="list-style-type: none"> • False fire alarms disrupt learning in all classes and can put the health and safety of everyone at risk. Causing a false alarm or misusing firefighting equipment is a criminal offence. Police will be called and the offenders will be prosecuted. Parents will be billed for the cost of the false alarm, which is approximately \$1500.00 per Fire Truck. School disciplinary procedures will also be applied.
Hold & Secure	<ul style="list-style-type: none"> • Hold & Secure Procedures are in place when there are risks to safety existing <u>outside</u> the school in the community. • Students and staff remain in the school and regular school routines and schedules continue.
Lockdown	<ul style="list-style-type: none"> • Lockdown procedures are put into place when there is a known risk to student and staff safety <u>inside</u> the school. Toronto Police Services will direct procedures in the school.
Weapons	<ul style="list-style-type: none"> • Students are prohibited from bringing or possessing weapons, replica, imitation or toy versions of weapons on school property or during any school events. • Weapons include but are not limited to: BB Guns, Air Pistols, Starter pistols and other firearms, knives, laser pointers, firecrackers, lighters, and other incendiary devices. • Weapons can include common objects being used to intimidate, threaten or harm another person. • Police will be contacted in all situations involving weapons.
Alcohol, Drugs, Vaping	<ul style="list-style-type: none"> • Alcohol and/or illegal drugs are not to be brought onto or consumed on school property or at any school activities, including excursions. • A student under the influence of alcohol or drugs will face disciplinary action. • Vaping is not permitted on school property.
Gambling	<ul style="list-style-type: none"> • Playing games with coins, dice or cards or playing any other games of chance for the exchange of money is not permitted. • A student participating in gambling activities will face disciplinary action.
Smoking, Tobacco, Vaping	<ul style="list-style-type: none"> • All TDSB schools are Tobacco & Vape free. Smoking, vaping & chewing tobacco is not prohibited on school property. This includes inside and outside the school. • Smoking, chewing tobacco, e-cigarettes and vaping, pose significant health risks and are known causes of cancer. • The Tobacco Control Act prohibits supplying or selling tobacco to a person under 19 years of age. • Students smoking or vaping will face disciplinary action and possible fines from the Tobacco Enforcement Officer.
Trespassing	<ul style="list-style-type: none"> • Trespassing is against the law and unauthorized visitors may be charged with trespassing. • Please assist in maintaining a safe environment by reporting trespassers to the office.

	<ul style="list-style-type: none"> • Students who bring or are with trespassers may face disciplinary action.
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RESPECT FOR LEARNING

We believe in realizing common academic goals and in the effort needed to succeed. We also accept the challenge to pursue academic excellence.

	School Expectations
Classroom Behaviour	<ul style="list-style-type: none"> • Daily work in the classrooms is the foundation of success. • Teachers set the expectations for the classroom and students are expected to abide by those expectations. • All students have the right to learn in a calm and respectful classroom environment. • A student who disrupts the classroom environment infringes on the rights of others in the class. • Students are expected to respect and follow the direction of teachers, supply teachers, and support staff.
Personal Electronic Devices in the Classroom	<ul style="list-style-type: none"> • The use of Cellphones and PEDs should never interfere with the learning environment in the classroom. • The use of Cellphones and Personal Electronic Devices in the classroom will not be permitted unless the teacher approves their use for educational purposes only. • Students with IEP's have access to assistive technology as stated in their IEP's. • Students are responsible for their Cellphones and PEDs. • Students must ensure that all Cellphones and PEDs are <u>powered down or on silent mode and out of sight in classrooms and other teaching spaces in the school.</u> • Students can expect that they will not be permitted to receive or make phone calls during class. In urgent situations parents or guardians can call the Main Office and the student will be contacted in the class. • Students are expected to charge their PEDs at home. Students cannot charge PEDs in the classroom or library. • Privacy laws prohibit the filming, recording and/or taking of pictures on school property without the written permission of the staff member and/or student. • The use of a cellphone or PED to photograph, film or record a conflict, argument or fight between individuals is not acceptable as it aids and incites harmful behaviour in the BPCI school community. • Students can expect staff members to confiscate Cellphones or other PEDs if expectations are not being followed. Students will be directed to the office and

	will be required to meet with a Vice-Principal after 3:30 p.m. before their Cellphone or PED is returned.
Homework, Assignments, Assessments & Evaluations <i>See pages 34-37</i>	<ul style="list-style-type: none"> • Effective time management skills are an important component of completing work on time. Writing due dates in your Student Agenda helps track key dates. • Students are expected to complete homework and assignments by the assigned due date. • Students are advised to see the teacher for extra help when they are struggling to complete work on time. • Students are to speak with the teacher prior to a known absence to reschedule missed due dates and test dates. • Student Athletes are expected to communicate absences prior to athletic events to their subject teachers. • Students are expected to complete course work they have missed due to illness, appointments, athletics, field trips, special circumstances etc. and must speak with their teachers to schedule missed due dates / evaluations. • Students must supply a note from a parent or guardian when they have missed due dates due to illness. • Students who miss due dates or evaluations for unexplained absences (skipping) can expect a “zero”. • Credit for a course could be in jeopardy if assignments are not submitted to the teacher. • Students are asked to speak to a Guidance Counsellor or Vice-Principal regarding any special circumstances or personal difficulties affecting their ability to meet course expectations, due dates and/or evaluations.
Cheating and Plagiarism <i>See pages 37-39</i>	<ul style="list-style-type: none"> • Academic honesty is central to the integrity of learning and granting of credits. All forms of academic cheating and plagiarism will be subject to disciplinary action. • Teachers will ensure that students have a sound understanding of plagiarism and are familiar with the school policy on academic honesty.
Halls and Exit Doors	<ul style="list-style-type: none"> • For safety reasons, students are expected to keep hallways, exits and stairs clear; for ease of use by staff & students. • Students are not permitted in the halls during class time, unless they have either a hall pass or spare card. • If it is necessary to pass through the corridors, students are to be quiet and respect the learning environment. • Balls, hacky sacks, skate boards, rollerblades, bicycles and other athletic equipment are not to be used inside the school. Students are expected to store all personal and school sports equipment in their lockers.

RESPECT FOR PROPERTY

We recognize the impact our individual actions have on school property and the school community.

	School Expectations
Lunch Routines: Food in cafeteria, halls and classroom	<ul style="list-style-type: none"> • Food from the cafeteria may be purchased during the lunch period. Vending machines are available in the main foyer. • During lunch, students are permitted to eat in the main foyer, the cafeteria, or outside of the building • Food or drink is not permitted in classrooms. Individual teachers may permit the drinking of bottled water in non-computer classrooms. • Students are asked not to sit on top of the tables and should not have feet on the benches. • Students are expected to be respectful at all times by cleaning up after themselves, placing garbage in the garbage cans, and depositing drinking containers in the appropriate recycling bin.
Recycling	<ul style="list-style-type: none"> • Birchmount Park is an Eco-Schools Gold Medal Award winning school. Students are expected to use recycling boxes for food waste, paper, cans, plastic, glass etc.
Parking	<ul style="list-style-type: none"> • The front driveway is a designated fire route and is also needed for our school buses. Please arrange to be picked up/or dropped off at the east entrance <u>only</u> in order to keep the front driveway area clear. • The parking lot is school property. The School Code of Conduct applies to all activity in the parking lot. • Cars parked illegally or in the school parking area may be tagged and/or towed.
Textbooks	<ul style="list-style-type: none"> • Students are issued textbooks for use until the end of the course. Students are expected to return textbooks in good condition. Returning someone else's textbook as your own is not acceptable. • Students can expect to pay the full cost of replacement for lost or damaged textbooks.
Computers	<ul style="list-style-type: none"> • School computers are provided to support student learning and are not for personal use. • All students using computers must adhere to the TDSB On-Line Code of Conduct.
Vandalism and Graffiti	<ul style="list-style-type: none"> • The defacing or damaging of school and community property is prohibited and will be subject to disciplinary action. Graffiti and vandalism may result in suspension and/or criminal charges.

HARASSMENT AND BULLYING

Harassment and Bullying has a lasting negative impact on the lives of everyone – victim, bystanders as well as the aggressor.

School Expectations	
Harassment / Bullying	<ul style="list-style-type: none"> • Harassment and Bullying includes any annoying and/or provoking comment or conduct that is known or ought reasonably to be known to be unwelcome or hurtful. • Harassment and Bullying takes many forms – physical, social, sexual, emotional and cyber-based.
Cyber-Bullying	<ul style="list-style-type: none"> • Cyberbullying is the use of electronic means to offend, ridicule, intimidate, threaten, harm, exclude or ruin the reputation of an individual. Cyberbullying is a criminal offence and often is a form of a hate-based activity. • Cyberbullying includes: the use of emails and instant messaging, text or digital images sent on cell phones, web pages, blogs, chat rooms, Facebook, Twitter, Snapchat, Instagram or other social media sites. • Examples of Cyberbullying include: flaming, insulting, excluding, impersonating, denigration, gossip and rumor mongering, posting / sending embarrassing photos, sexting, outing a person, creating polling or hate-based websites. • The creation and/or distribution of print or electronic material that serves to offend threaten, ridicule, or defame the character of any member of the BPCI community is considered bullying and/or harassment. • Sharing inappropriate images or text messages that are profane, explicit or promote harm or discomfort to others is not acceptable. • Using PEDs to record and post acts of physical aggression, fights, and assaults is not acceptable.
Hazing / Initiation	<ul style="list-style-type: none"> • Hazing, initiations, 9'ering are all forms of bullying and harassment. Breaking hazing / initiation traditions takes courage and a deep understanding of the impact bullying has on the victim and the bystanders. Just because you may have experienced a form of initiation in the past does not justify doing it to someone else. • All athletic teams, school clubs and student organizations must know that any form of hazing or initiation will not be tolerated.
Aiding / Inciting Violence	<ul style="list-style-type: none"> • Any actions for the purpose of aiding or inciting violence will not be tolerated. Students can expect serious consequences for their actions against others.

