

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **Guidance and Wellbeing**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Careers) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Facilitate opportunities for students to explore a wide variety of post-secondary options.
- Plan and coordinate activities such as Career Day, Post-Secondary Education Information sessions, Information Nights, Grade 8 Parents Night, community information sessions.
- Liaise with feeder schools to facilitate the successful transition of students from elementary schools to secondary school.
- Review "Student Support Forms" from elementary schools; gather data for planning supports; and recommend interventions for students requiring additional support.
- Liaise in particular with Assistant Curriculum Leaders for Special Education and Student Success to plan and deliver programs that support student achievement.
- Supports ACL of TOPS with application process/ entrance exam process.
- Coordinate the monitoring of all students in the school with specific focus on student achievement results at each grade reporting period.
- Coordinate School Support Team meetings and participate in In-School Strategies Team meetings.
- Liaise with school administration, central Board personnel, feeder schools, business partners and agencies and organizations within the larger community.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership in Mental Health awareness, healthy relationships and student voice.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.

- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.
- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.
- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **English, French, & ESL**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (English/ ESL/ French) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Experiential Learning and Entrepreneurship**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Business and Co-operative Education) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate, encourage and support student participation in contests in Computer Science and Business areas as related to Business and ICT SHSMs.
- Promote experiential learning opportunities for students in all grades, including but not limited to dual credits, COOP, SWAC, OYAP, SHSM
- Collaborate with the ACL Cross Curricular integration to develop, review and implement a school-wide technology plan.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Library, School-Wide Initiatives, Cross Curricular Integration**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success.
- Coordinate the operation of the library to be a welcoming, dynamic learning environment that meets the curricular needs of the students and instructional needs of teachers.
- Through consultation with teaching staff, support the development of students' reading literacy by curating a current, engaging collection in a variety of genres, formats, and levels of complexity.
- Facilitate collaboration between teacher-librarians and teaching staff on the design and delivery of library lessons and rich learning tasks. Support the delivery of consistent instruction on the inquiry/research process including citation of sources and a variety of online tools.
- Provide leadership in fostering consultation to determine ongoing and emerging areas requiring school-wide focus. Through consultation, develop and implement a response plan.
- Collaborate with the ACL of Experiential Learning and Computer Science to develop, review and implement a school-wide technology plan.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.
- Coordinate and facilitate grade-wide and inter-grade competencies, across subject areas (re: identifying and organizing the development of core competencies for each grade).

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Health & Physical Education, Athletics, Wellness, and Leadership**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the area of Health and Physical Education and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in Health and Physical Education
- Provide leadership in Athletics initiatives and in assisting students to achieve success in the areas of intramural and interschool sports.
- Coordinate school sports teams and intramural programs by providing resources and support to students, coaches, staff advisors, and volunteers. Plan and coordinate sports facilities equitably.
- Liaise with coaches and TDSSAA personnel to ensure adherence to interschool sport policies and procedures (eligibility, transfer, transportation, safety, coaching and spectator supervision).
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Student Support and Special Education**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Special Education/Learning Strategies/GLE/GLS) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to increase the profile of Special Education within the school. Through the course selection process, promote and share pertinent information about program offerings in this area.
- At grade reporting intervals, gather and review with administration the data on student achievement (statistics on pass and fail rates, course medians and averages, student retention) for all students with an Individual Education Plan (IEP) or an Individual Learning Profile (ILP).
- Coordinate support services in Special Education initiatives (e.g. IEP/ILP creation and implementation, alternative setting).
- Provide leadership for staff in understanding learning needs, IEPs and ILPs and the successful implementation of accommodations.
- Coordinate the development, distribution and review of IEPs and ILPs in collaboration with school staff, students and parents. Participate in the IPRC process.
- Coordinate In-School strategies Team and participate in the School Support Team.
- Develop and coordinate remediation opportunities for students with special education needs at risk of failing.
- In partnership with the leadership team, provide leadership in identifying and implementing differentiated teaching practices as well as differentiation of assessment to improve achievement for students with special education needs.
- Working with the school community promote and nurture an environment where individuals are included, recognized, respected, honoured and celebrated.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.

- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.
- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- The ACL of Special Education and team are an essential part of the IST and SST.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.
- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Mathematics, Computer Science, and Robotics**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Mathematics, Computer Science, Robotics) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Collaborate with the ACL of Learning Culture-Student Focused to develop a school-wide numeracy plan in support of students in Grade 9 Mathematics.
- Facilitate, encourage and support student participation in Contests in Mathematics, Computer Science and Robotics.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.

- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **The Arts (Dance, Drama, Music, Visual and Digital Arts)**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the areas of Dance, Drama, Music, Digital and Visual Arts and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Lead, coordinate, support and participate in school-wide Arts initiatives (Coffee Houses, Student Art Displays and Shows, Music performances, Drama productions).
- Provide extra- curricular opportunities for student participation in Arts-based activities and cultivate community and school culture through the arts.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.

- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **Junior Science with STEAM Enrichment**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area in the Junior Sciences (General Science, Biology, Physics, Chemistry, STEAM and Environmental Science) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Coordinate the use of science facilities and equipment for hands-on lab activities that investigate scientific ideas in rich and varied ways.
- Implement safety policies and procedures as they pertain to Science curriculum and lab facilities.
- Facilitate, encourage and support student participation in contests in all areas of Science (General Science, Biology, Physics, Chemistry, STEAM and Environmental Science).
- Lead the development and the implementation of the school Junior Science Fair.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **Senior Science and AP**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Biology, AP Biology, Chemistry, AP Chemistry, Physics, AP Physics, Environmental Science) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Administer and co-ordinate all aspects of Advanced Placement Program (including curriculum, teacher training, syllabus development, exams admiration and proctoring).
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Coordinate the use of science facilities and equipment for hands-on lab activities that investigate scientific ideas in rich and varied ways.
- Implement safety policies and procedures as they pertain to Science curriculum and lab facilities.
- Facilitate, encourage and support student participation in contests in all areas of Science (General Science, Biology, Physics, Chemistry, and Environmental Science).
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **Social Science and the Humanities**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Social Science, Humanities, Geography, History and Family Studies) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**

Position: **Assistant Curriculum Leader**

Position Title: **TOPS-Talented Offerings Program in the Sciences**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in the context of the program area (Science/Biology/Physics/Chemistry/Mathematics) and lead cross curricular enrichment by exploring connection and integration of the portfolio's content in other subject areas.
- Coordinate all aspects of the TOPS program (promotion, communication and website).
- Lead and oversee all aspects of the TOPS entrance exam.
- Lead, oversee and attend all overnight TOPS field trips (Grade 9-12).
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.

- Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **Learning Culture: Student Focussed**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in all program areas (differentiated instruction, inquiry based learning, culturally responsive and relevant pedagogy) and lead cross curricular enrichment and integration in all subject areas.
- Lead/support all students, teachers, support staff and administration in developing a student focused culture that seeks and honours student voice.
- Ensure that events unique to the school (assemblies, field trips/excursions, transition events, curriculum nights, spirit days, commencement, and student success initiatives) are permeated by student voice.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
- Co-create a learning culture vision document with the ACL of Learning Culture: Teacher Focussed. Share and seek feedback on an on-going basis from students, staff, administration and families.
- Identify the needs, wants, and gaps prominent within the learning culture (a school-wide view), and the development of singular/departamental/whole-staff opportunities for student and staff learning to address those needs.
- Seek out innovative and transformative pedagogies focussed on social justice, 21st century skills, and learning; and support the staff with the use and implementation of those pedagogies.
- Lead and oversee school wide projects focussed on student engagement, well-being, and student voice
- Promote and support AER practices that are aligned with Growing Success and support students in understanding A&E practices to ensure equity and consistency of outcomes.

- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
- Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
- Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
- Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
- Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.

- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
- Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
- Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.

School: **Bloor Collegiate Institute**
Position: **Assistant Curriculum Leader**
Position Title: **Learning Culture: Teacher Focussed**

Job Description

In addition to regular teaching duties, this school leader will:

- Provide leadership in respect of curricular initiatives (including methodologies and assessment) oriented to helping all students achieve success in all program areas (differentiated instruction, inquiry based learning, culturally responsive and relevant pedagogy) and lead cross curricular enrichment and integration in all subject areas.
- Lead and support all teachers, support staff and administration in developing a culture of on-going and innovative teaching and learning.
- Focus on increasing capacity of staff and instructional leadership. (i.e. coaching, demonstration classrooms)
- Ensure that events unique to the school (assemblies, field trips/excursions, transition events, curriculum nights, spirit days, commencement, and student success initiatives) are permeated by student voice.
- Develop and implement strategies to co-create a departmental vision aligned with the Board and school vision and share it with the whole staff. Through the course selection process, promote and share pertinent information about program offerings in these areas.
- Facilitate and support the integration of the global competencies in all areas of the school, fostering deep learning through engaging experiences.
- Provide leadership that is supportive of the Board's commitment to equity and inclusivity in all aspects of the learning experience for students. Ensure curriculum, instruction and assessment are equitable and that pedagogy is culturally responsible and relevant.
- Provide leadership and support to staff and students by facilitating the accessibility and availability of appropriate educational resources and opportunities for professional development.
- Liaise with school administration, central Board personnel (e.g. Program Coordinators, Central Teachers, Consultants, etc.), feeder schools, business partners, and agencies and organizations within the larger community as appropriate to the duties of the Assistant Curriculum Leader for the area of responsibility in question.
- Be available as a consultative resource to candidates and school administrators with respect to information relevant to the hiring of teachers in the area of leadership responsibility. This may include participation in the process by which candidates are selected.
- Collaborate in the development, implementation and review of the school improvement plan.
- Provide mentoring for teachers.
- Facilitate and support professional in-servicing for staff within the school; coordinate efforts in this regard with appropriate centrally assigned staff—e.g. Learning Coaches.
- Provide leadership in school-wide initiatives.
- Promote the joy of learning.
- Be responsible for other duties as assigned by the Principal that are consistent with the appropriate duties of an Assistant Curriculum Leader for the area of responsibility.

The Leadership role at Bloor C.I.

- Establish and lead your department's component of the School Improvement Plan (learning, implementation, review and revision) with a focus on improving outcomes for students. Gather the necessary data to provide evidence of impact.
 - Promote and support AER practices that are aligned with Growing Success and support members of your department in ensuring consistency.
 - Co-create a learning culture vision document with the ACL of Learning Culture: Student Focussed. Share and seek feedback on an on-going basis from students, staff, administration and families.
 - Identify the needs, wants, and gaps prominent within the learning culture (a school-wide view), and the development of singular/departmental/whole-staff opportunities for student and staff learning to address those needs.
 - Seek out innovative and transformative pedagogies focussed on social justice, 21st century skills, and learning; and support the staff with the use and implementation of those pedagogies.
 - Lead and oversee school wide projects focussed on student engagement, well-being, and student voice
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- Develop and maintain effective communication within the program area, among other program areas, and with the school administrative team. Plan and conduct regular meetings of teachers in the program area, and ensure that outcomes are shared.
 - Participate in a positive way as a member of the school leadership team, working with administration, teachers and other Assistant Curriculum Leaders.
 - Work with the Leadership Team to make PLCs relevant, useful and engaging to help increase student achievement. Organize professional learning opportunities for the whole Bloor Staff.
 - Work with the appropriate ACL in order to:
 - ensure that the Global Competencies are woven into instruction
 - assist teachers in incorporating innovative teaching practices in the delivery of curriculum
 - work to enhance the variety of assessment and evaluation strategies used to measure student achievement of overall curriculum expectations
 - ensure coordinated support for students who are not meeting with success
 - support the meaningful integration of technology in the delivery of courses to develop digital fluency
 - support of school-wide efforts to promote literacy and prepare students for the OSSLT.
 - Provide leadership in identifying and implementing effective strategies to improve student literacy and numeracy skills in the context of the program area.
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- At grade reporting intervals, gather and review with administration the data on student achievement (course medians and averages, student retention) for courses in the program area.
 - Coordinate the day-to-day operations of the program area (e.g. textbooks, supplies, equipment, technology, etc.).
 - Coordinate the review, revision, and submission of courses of study and end-of-course evaluations.