

Parent-Teacher Conference Information

Dear Parents and Guardians of Bloor Collegiate Institute,

We will be holding Parent-Teacher Interviews at the school on Thursday, November 21st from 1:30 – 3:15 pm and 5:00 – 8:00 pm. This term, you will be able to schedule your Parent-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to make appointments from November 7th at 8:00 am to November 20th at 11:00 pm. Because of time constraints for both the afternoon and evening sessions you will be limited to make only 5 online appointments per student.

Instructions

1. Prepare a list with the names of each teacher you would like to meet
2. Go to the Bloor CI-parentInterview scheduling website at <https://bci.parentinterview.com>
3. Enter your child's 9-digit student number (or OEN) and click "Sign In"
You can find your child's student number on their timetable or their OEN on their report card
4. Fill in your contact information and click "Continue to Make Appointments"
5. Click on the name of a teacher with whom you wish to schedule an appointment
6. Click on "Available" for a time at which you wish to meet with that teacher
7. Repeat Steps 5 and 6 until you have scheduled all the teachers you wish to see
8. Click on "My Schedule" (top left of the page)
9. Print out (or copy down) your schedule and bring it with you

Should you wish to delete an appointment you have made, click on "Delete" beside the meeting you wish to have removed from your schedule.

If you misplace your schedule, you may use your child's student number to retrieve your schedule from the website at any time.

If you experience any difficulty using the service, please email support@parentinterview.com

If you do not have access to the internet at home or in the workplace, please call parentInterview toll-free at 1-866-810-0076, and someone will be happy to make your appointments with you.

We look forward to seeing you.

Sincerely,

The Teachers and Administration of Bloor Collegiate Institute