

**BROCK SCHOOL COUNCIL MEETING**  
**MONDAY, May 8th, 2017**  
**6:00 p.m. - 7:00 p.m.**  
**Staff Room, 2<sup>nd</sup> floor**  
**Childcare provided in room 9**

**A G E N D A**

**In attendance:**

**Executive:** Shannon Kohlmeier, Cecile Farnum, Melissa Mohomed

Parent Members: Andrew Rosen, Julie Booth, Maureen McMath, Jess Abraham, Michelle Richea, Sara Cook (minutes)

Attendees: Matt Davies, Kim Callaghan

Staff: Liza Grindlay, Victor Tran, Barb Pringle

Item	Information/Action	Responsibility/ Communicate with
1. Any Other Business (AOB)	Michelle asked about organizing funding in buckets for like-minded requests. (e.g. School bus costs for field trips). Shannon and Cecile indicated this was a very timely topic as they are looking at streamlining funding in certain areas for next year.	<b>Next Steps:</b> Shannon, Cecile and Melissa will put together a more formal proposal for council review and discussion  <b>Timing:</b> June Meeting

<p><b>2. Parents Reaching Out Grant (JA/CF)</b></p>	<p>Tyler (not present), Jess and Cecile are heading the development of this grant submission and took an inclusive approach to generating ideas by asking for community input on their needs / wants.</p> <p>Inputs gathered in the development of this recommendation include:  --Victor working with the teachers to identify needs/feedback  --Survey feedback from parents on their needs / topics they'd like support on</p> <p>Recommendation is to implement a series of parenting workshops, called 'Brock Talks', which will focus on varying issues/themes that have been identified.</p> <p>Group would like to pilot one of these workshops in June 2017 if possible and the remainder in the 2017/18 school year.</p>	<p><b>Next Steps:</b>  --Tyler has volunteered to develop a logo for 'Brock Talks'  --Group is finalizing details including budget and proposed timing  --Group will send draft of submission document to council for feedback within the next week</p> <p><b>Timing:</b> Grant submission due May 25</p>
<p><b>3. Hot Lunch Program (CF)</b></p>	<p>Council is exploring options for Hot Lunch Programs, as interest has been shown from the community (via email and in person at meetings)  --There are 6 approved TDSB vendors  --Likely would need a part-time model (e.g. 2 days a week) vs. full time commitment (5 days a week)  --Need to understand parent concerns, special requirements, financial info, needs to be inclusive and equitable  --Need a group/committee to vet vendors, what is best fit for our school. If interested in getting involved, please get in touch with Cecile at <a href="mailto:brockparentcouncil@gmail.com">brockparentcouncil@gmail.com</a></p>	<p><b>Next Steps:</b>  Cecile and any other interested parties to meet with Victor and Liza about operational requirements for Brock.</p> <p><b>Timing:</b> No Deadline</p>
<p><b>4. Update on Parent Classroom Reps (SK)</b></p>	<p>Objective of implementing Parent Classroom Reps would be to fill a communication gap from both teacher and family perspectives.</p> <p>The topic of implementing Parent Classroom Reps has come up several times in the past few years as a way to reach more families and support teachers</p> <p>Would like to get more input/interest from parents so hoping next school year (2017/2018) can start pilot with several teachers (Kindergarten and Grad 7/8 will be the likely pilot</p>	<p><b>Next Steps:</b>  Cecile &amp; Shannon to re-present idea to FDK and 7/8 teachers to assess interest as well as needs/requirements</p> <p>--Need to develop guidelines and roles/responsibilities of classroom reps and process to filter/communicate information back and forth</p>

	<p>grades).</p> <p>If pilot is successful, this initiative could be rolled out to more/all classrooms in coming years</p>	<p><b>Timing:</b> Meeting to happen this school year with executive, Mr Tran and select teachers and hopefully execute pilot in chosen classes next year</p>
<p><b>5. Heritage Language Updates (CF/SK)</b></p>	<p>Cecile discussed a <a href="#">Resource Guide</a> developed by the Ministry of Education that outlines best practices for International Language Education (IL) programs. It includes do/don'ts and an overview of different models/frameworks/themes (e.g. Integrated, every day, afterschool).</p> <p>Cecile &amp; Shannon continue to collaborate with School Council Chairs at Pauline PS, Shirley Street PS and Trustee Stiles in developing a one-pager of collective concerns</p> <p>Liza asked if we have any new info on steps to make this an afterschool program; Victor responded that the next step would be a survey (that has been used at other schools). Survey would be sent to Brock community, then inputs gathered to determine plan of action.</p>	<p><b>Next Steps:</b> Cecile to circulate report to council members for review if interested (CF sent May 8, 2017)</p> <p>Cecile &amp; Shannon will circulate one-pager of collective concerns when complete.</p> <p><b>Timing:</b> Survey distribution is still TBD. Don't want to send out survey to unprepared community.</p>
<p><b>6. Committee Updates:</b></p> <ul style="list-style-type: none"> <li>• Fundraising (LG)</li> <li>• Rooftop Garden (MR)</li> </ul>	<p>Fundraising: magazine subscription sales in progress</p> <p>Rooftop Garden: Wet weather means we have been doing quite a bit of cleanup still; Jackson continues to work with the eco-club and is making great progress</p>	
<p><b>7. Caring and Safe School Committee (KC)</b></p>	<p>Kim reported on the current status of items related to caring and wellness at Brock and committee updates:</p> <p>--Wellness Initiative by Grades 5-8 (25 students) who attended workshops on self-esteem and wellness. These students are appointed leaders who will continue to work with teachers on how to bring the initiatives they were introduced to at workshops to the other students at Brock. Already in progress are items such as: wellness quote in office and daily announcements related to these topics</p> <p>--School Safety – fire drills, lockdowns, evacuation practice – Brock students completely evacuated</p>	<p><b>Next Steps:</b> Kim is working with committee on fine tuning evacuation plan – eg. crossing the road to Shirley PS</p> <p><b>Timing:</b> ongoing</p>

	<p>the school in 3 minutes recently</p> <p>--Daycare buzzer on side door is working, with camera</p> <p>--School facility and grounds are running well (Caretaker / Neil reported to Kim); they indicated the community is doing a good job with safety and keeping the grounds clean in general including walkway.</p> <p>--Lights along walkway – Neil has updated bulbs and timer to keep walkway safe.</p> <p>--Less hazardous materials and dog droppings have been found in the yard over the past few years than previously</p>	
<b>8. School Update (VT)</b>	<p><b>May 23 is Play Day</b> from 1-3:30pm! Shannon will pick up freezies and hand out – will need help from other parents. Leadership opportunity from older kids in community. Fun day, free play in different stations.</p> <p><b>Canada 150<sup>th</sup> Celebration</b> is on <b>June 8<sup>th</sup></b> – during the day, activities being planned. Exact agenda TBD</p> <p><b>EQAO Testing</b> – May 24-26 Grade 3; May 29-31 Grade 6; Make-up day for test is June 1-2</p> <p><b>Math Night – May 9<sup>th</sup></b> for dinner (5:30pm) provided by Asian Heritage Department and will showcase students work in International Heritage Languages. Math activities for all age groups from FDK to 8 in the gym with packages to take home (6-7pm). Over 15 stations for families to participate. 150 people have RSVP'ed. Information night for parents to learn about math activities with children.</p> <p><b>Ward Council (TDSB Ward 9) meeting is also May 9<sup>th</sup></b> after Math Night (6:30-8:30pm) in Brock library; date could not be changed as guest speaker is already booked. Childcare provided.</p> <p><b>Folkfest is upcoming on May 16<sup>th</sup></b> – in Brock School Yard. 5:30-7pm. Kindergartens dancing 5:30-6pm; Dance Club performance 6-7pm. Rain date is May 18<sup>th</sup>.</p>	<p><b>Next Steps:</b></p> <p>Email to be sent out asking for volunteers for the May 23<sup>rd</sup> Play Day</p>

	<p><b>Kindergarten orientation is on May 12.</b> New format this year with student leaders taking new parents on tour of the school.</p>	
<p><b>9. Funding Requests – Teacher Proposals</b></p>	<p>Melissa (Treasurer) indicated that we do have enough funding to cover all proposals</p> <p>Discussion ensued that in coming years we will revamp our funding processes to increase equitability and transparency. Ideas included assessing holistically the amounts each classroom are requesting and receiving annually; potentially making the allocation of funds more equitable</p> <p>Discussion to touch base with Brock ELC to see if they have needs/wants that we can collaborate on funding together</p> <p>The above discussion points will be taken into consideration of the development of a new format for proposals and also for voting</p> <p>Council reviewed and voted on teacher proposals for funding:</p>	<p><b>Next Steps:</b> Shannon, Cecile and Melissa to develop new guidelines/best practices for funding allocation for 2017/2018 schoolyear</p> <p><b>Timing:</b> distribute proposal in June</p> <p><b>Next Steps:</b> More details required for several proposals; communication to teachers</p>

**Details of Voting on Funding Proposals:**

Date Proposal submitted	Proposal submitted by	Amount of the proposal	Brief description of proposal	Decision made by parent council (\$)	Notes
04/25/2017	FDK -	\$584	Supplement trip to HarbourFront; focus on art/dance –	voted: YES \$584	Teachers notified of approval
3/31/2017	Mr. Hong	\$330	--Grade 4 - Supplement Medieval Times trip; (focus on early civilization) –	voted: YES \$330	Teachers notified of approval
3/2/2017	Ms. Samuel –	\$500-\$800	Jumping pit for Track & Field –	voted: YES (max \$800)	Teachers notified of approval
2/26/2017	Ms Papel –	\$800	Subsidized field trips for	voted: DEFER until we have	Teachers notified of

			Grade 7/8s	more details	decision
2/12/2017	--Kim Kondo, Victor, Ms. Da Silva	\$4000	- Youth Wellness Initiative – to train grade 5-8 wellness leaders to become mentors and make connections	voted: DEFER until we have more details	Teachers notified of decision

School website: [schoolweb.tdsb.on.ca/brock](http://schoolweb.tdsb.on.ca/brock)

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