



Opportunity made here.

To: **JK/SK Parents/Guardians for September 2020**
From: Elaine Levy, V-P, Child Care & Family Services, 416.645.6000 ext. 1155
Date: January 2020
Re: Before and After Program –JK/SK

WoodGreen Community Services is the Third Party Operator for the Before & After School Program at four schools – Bruce Junior Public School, Duke of Connaught Public School, Morse Street Public School and Leslieville Public School. **Once you have registered for school**, please contact Jessica Wong (Child Care Central Manager) by e:mail jwong@woodgreen.org if you are interested in enrolling in WoodGreen's program for KG children.

Please note: Placement in WoodGreen's program will only be confirmed once your child's registration is verified by the school. Jessica Wong will confirm placement via email. Please also note that, if your child withdraws from the TDSB Kindergarten program, he/she will not be able to remain in WoodGreen's program.

For placement the following information is required. ***Spaces will be allocated on a first come first served basis.***

1. child's first and last name
2. child's birthdate
3. name(s) of parent(s)/guardian(s)
4. contact information for parent(s)/guardian(s) including telephone and e:mail information
5. name of school *where enrollment has been confirmed by the Toronto District School Board*
6. Client file# (if receiving child care fee subsidy)
7. SELECTION OF CARE OPTIONS and corresponding fees:
 - Option 1: Before School **only** = \$13.95/day
 - Option 2: After School **only** = \$25.15/day
 - Option 3: Before & After School **only** = \$34.55/day
 - Option 4: Before & After School & non-instructional days = \$34.55/day
 - Option 5: Before school + Non-instructional days = \$13.95/\$34.55/day
 - Option 6: After school + Non-instructional days = \$25.15/\$34.55/day
 - Summer camp: June 29 – Sept. 4, 2020 inclusive = \$49.20/day

Please note:

- Lunch and lunchtime supervision are NOT provided by WoodGreen on instructional days. This is done by the TDSB.
- Lunch IS provided by WoodGreen on Non-Instructional days if you have opted into the non-instructional day option.
- Children who cannot be confirmed due to over-enrollment in the program will be placed on a waiting list.

Next Steps:

- You will receive detailed information on the registration process and required forms from Central Manager when your space is confirmed.
- You are required to complete an in-person registration at the child care site
- Families who are NEW to WoodGreen are required to provide a \$50 cash deposit to reserve their child care space. **The deposit will be returned when the child starts in September.** If the child does not start, the deposit will be forfeited. Families who are currently enrolled at WoodGreen will be charged a \$50.00 cancellation fee if their child does not start after confirmation has been provided.