

Dear Guidance Counsellor/Vice-Principal/Principal

The student/former student listed below is interested in joining the Ed-Vance program at CALC. In order to determine if the applicant would be successful in our accelerated credit program, we would appreciate knowing more about his/her academic history at your school. Please fill out the form below and provide a credit counselling summary and, if applicable, attach a suspension history, recent attendance record, and/or report card. Please give documents to the student, or fax them to the school for the student to add to his/her application.

Thank you for your time. The student should continue attending your school until the school or student confirms acceptance and requests transfer/demittance.

Sincerely,

Ionie Haywood, Vice-Principal
CALC Secondary School
416-393-9740 ext. 20012 ionie.haywood@tdsb.on.ca



REFERRAL to ED-VANCE at CALC S.S.

STUDENT INFORMATION:

Student Name

Student Number Birth date

Student Address

Student Phone Number

Student Signature Today's Date

REFERRAL MADE BY:

Counsellor/Administrator Name

Position Title

School Name / School Board

Referee Phone Number and Extension

Referee Signature Today's Date

ACADEMIC INFORMATION:

Who is initiating this change in schools? Student School Other (please specify) _____

When did the student last attend your school? _____

How long has/did the student attend your school in total? _____

How many credits were achieved at your school? _____

Does the student receive or require continuing ESL support? _____

Does the student receive or require special education support? _____

Does the student's recent attendance raise concerns? _____

Did the student's behaviour at your school raise any concerns? _____

Were there any incidents at your school resulting in suspensions or expulsions? _____

FURTHER COMMENTS

We welcome any comments on this student's learning profile and what supports and strategies would help the student achieve success.

Please attach Credit Counselling Summary (and attendance record and suspension history if applicable) **and give to student or fax 416-393-9924.** Thank You.

CONFIDENTIALITY

The information collected on this form will be shared between CALC Secondary School, the referring school and the student, but will be kept confidential within the school board and protected under the Municipal Freedom of Information and Protection of Privacy Act, 1989.