

Castlebar School Council

Meeting #2 -- Minutes

November 6, 2019

6:30pm

Castlebar Junior School

Next meeting: December 4, 2019

| Attendees | Name | Role |
|------------------|---------------------|-------------------|
| School reps | Colleen Bellehumeur | Principal |
| | Melanie Leis | Teacher (Grade 3) |
| SAC executive | Micah Rodrigues | Co-chair |
| | George Baiden | Co-chair |
| | Nicole Tam | Treasurer |
| | Dorothy Milne | Secretary |
| Parent reps | Jennifer Pikk | |
| | Nadia Mall | |
| | Lindsay Young | |
| | Sarah Olinski | |
| | Gordon Greaves | |
| | Lisa Greaves | |
| | Kim Law | |
| | Betsy Orłowski | |
| | Claudio Renini | |
| | Lisa Anketell | |
| | Tania Goeke Dickoff | |
| | Zahra Khan | |
| | Emine Kosar | |
| | Catherine Farrell | |
| Kim Barker | | |
| Nadia Douglas | | |
| Kern Lewin | | |
| Andy Pabari | | |

Castlebar School Council

1. Introduction (Micah Rodrigues and George Baiden)

- Approval of October 2, 2019 meeting minutes
 - Minutes approved

2. Chair report (Micah Rodrigues and George Baiden)

- **Castlebar School Council by-laws**
 - Drafted by-laws are a revised version of the Norseman Junior Middle School council by-laws
 - Discussion about length of terms for executive council positions; procedural recommendation that if an executive member knows they will not be present or available in the following school year, that they let the council know; suggestion to have vice-Treasurer role, so that there can be a transition period
 - Email and proxy voting discussion: change to draft that no voting by proxy permitted (but there will be some allowances for emergencies on a case-by-case basis); members are allowed two email votes per year, but they cannot happen consecutively
 - **Voting on draft by-laws:** draft by-laws, with change noted above (for email and proxy voting), approved by members present (waiting on votes from three absent members who have until Monday November 11 to vote via email)
- **Lice check options**
 - Nitwits has moved out of Etobicoke which makes it difficult to take advantage of their follow-up appts for affected families; no other local lice check clinics have responded at the time of the meeting
 - **Voting on lice check option:** motion approved to keep previously scheduled appointment with Nitwits for January 10th (\$1.15/head)

3. Principal's report (Ms. Bellehumeur)

- **Construction update:**
 - **Library:** radiators and shelving are currently being installed (shelving scheduled for Nov 7); windows are installed, door to come; book collection to be delivered Nov 14th, TDSB team coming to set up collection Nov 20-21; library scheduled to be open Nov 25th
 - **Classrooms:** windows are being installed; installation should be complete Nov 25th
 - **Front door, universal washroom, boiler room:** continued renovations but students should not be affected
- **Curriculum:**
 - **Parent reading strategies presentation:** two sessions were already offered in October (for grade 1 and 2 parents and SK), one more session to happen Nov 7 (5:30-6:30pm) for SK; babysitting is available; two more sessions to

come in January for JK students (prior to take-home reading program being sent home)

- **Science:** Life Systems (grade 1: living things; grade 2: animals; grade 3: plants)
- **Social Studies:** Citizenship and Heritage (grade 1: rules and responsibilities; grade 2: heritage and celebrations; grade 3: plants)
- **Math:** Number Sense and Numeration and Patterning
- **Music:** tempo, pitch, voice quality; singing happens at the character trait assemblies, and there is a Castlebar song!
- **Language Arts:** Reading, writing, oral communication; books have been sent home that are at each student's reading level; in grade 2/3, if students are reading above the reading level available in the home reading program, then they can select their own novel/book for reading
- **Additional staff allocation:** Mr. Hwang, .5 ESL teacher; excellent addition, he is working closely with Ms. Kim to support students with language (reading, writing, oral communication)
- **Student recognition assembly:** last Friday of each month, run by Mr. McGinn; this month's character trait is empathy
- **Upcoming dates:**
 - **Nov 11:** Remembrance Day Assembly (parents welcome, arrive by 10:40am)
 - **Nov 11-15:** Scholastic book fair (open to parents 3:30-4:45pm each day, and on evening of parent interviews until 7:30pm, and on morning of interviews from 8:45am); portion of sales is given back to Castlebar library) **watch for announcement about possible teacher wish lists for parents who wish to buy something for classrooms from the fair
 - **Nov 12:** Reports go home
 - **Nov 13:** Pizza lunch
 - **Nov 14:** parent teacher interviews (after school and evening)
 - **Nov 15:** PA day (parent teacher interviews)
 - **Nov 27:** Pizza lunch
 - **Nov 29:** Empathy assembly
 - **Dec 6:** PA day
 - **Dec 11:** Pizza lunch
 - **Dec 14:** Holiday assembly (parents welcome: 9am-10amish)
 - **Dec 20:** Kindness and Caring assembly and holiday sing-along (9am)
 - **Dec 20:** Last day of school
 - **Jan 6:** School begins
- **Other notes:**
 - Mr. McGinn is looking for volunteers to help with setup and tear down of Scholastic book fair; please email Mr. McGinn if interested in helping (michael.mcginn@tdsb.on.ca)
 - Pizza day a success! Thank you to parents who ran the second pizza

Castlebar School Council

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| <p>lunch</p> <ul style="list-style-type: none">- Parents in attendance requested additional notice for the next round of parent teacher interviews; notices about scheduled times for interviews will be sent home with report cards |
| <p>4. Teacher's report (Ms. Leis)</p> <ul style="list-style-type: none">• Thank you from teachers to Council for the previously approved (Oct meeting) \$100 discretionary spending for classrooms• Ms. Leis will be emailing teachers to get a better sense of which math manipulatives are needed by classrooms; and for any wish lists for other classroom materials |
| <p>5. Treasurer's report (Nicole Tam)</p> <ul style="list-style-type: none">• Preliminary budget; distributed via email to council members week of Nov 6• Discussion about cost of childminding for School Council Meetings; if there are more than 12 children, additional staff required for childminding; parents will be requested to let Council know if they require childminding each meeting so proper arrangements can be made<ul style="list-style-type: none">- Voting on: motion to raise childminding allocation to \$500 (from initial \$200 allocation), and revisit once \$400 has been spent, approved• Teachers to provide wish list and pricing of wish list for classroom items; possible that Council will vote via email if wish lists are received in time to purchase items before winter holidays |
| <p>6. Fundraising</p> <ul style="list-style-type: none">• A group of interested parents have met to discuss options; other parents are welcome to join the discussion, reach out to Council to be put in touch• Two options were presented:<ul style="list-style-type: none">- Simple fundraiser (frozen cookie and muffin dough)- Funscript (gift cards)• Voting on: motion to use Simple fundraiser passed, and will revisit Funscript in January for possible spring fundraising |
| <p>7. Grants (Sarah Olinski)</p> <ul style="list-style-type: none">• 2 deadlines have passed, 10 other grants available for application (including for technology, sports equipment, environmental projects, musical instruments, healthy eating)• Tabled until December 6 meeting |
| <p>8. Additional committee leads</p> <ul style="list-style-type: none">• Tabled until December 6 meeting |
| <p>9. Ad hoc discussion items</p> |

Comment [DM1]: True??

Comment [DM2]: I have lots more info about this, but didn't have time to include it here ... I can add in later if you want.

Castlebar School Council

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Upcoming meeting dates:

- December 4th, 2019
- January 15th, 2020
- February 5th, 2020
- March 4th, 2020
- April 1st, 2020
- May 6th, 2020
- June 3rd, 2020