101 – How to Apply

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Step 1: Research Universities

- Check out university publications and underlined websites.
- Visit Ontario Universities' Info and the 101 application to browse programs.
  - Record your program choices and their OUAC codes.
  - Make note of all admission requirements and program-specific deadlines.
  - Find links to university in person and virtual events and tours, webinars, chats, videos and more.
  - Request to receive information directly from Ontario universities.
- Review the 101 Application Guide.
- Narrow down your university program selections by talking to your parents, teachers and guidance counsellors about your interests and options.
- Make sure you have all the necessary prerequisites for the programs you are interested in.

Step 2: Gather the Information You Need to Apply

- In November, you will receive the application access codes you need to apply. This includes your:
  - School Number
  - Student Number
  - Temporary PIN
- Watch the instructional videos on how to apply.
- Review the 101 Important Dates.

Step 3: Apply

- Create an OUAC Account if you do not already have one.
  - Record your username and password and keep them in a safe place. You will need them to access your application in the future. Keep this information confidential and secure.
  - Use your application access codes to log in to your application for the first time.
- Complete all sections of the application.
- Review your program selections before clicking "I Verify and Agree".
- Submit your application, with payment, well before the 101 application deadline and any university program-specific deadlines.
- Record your OUAC Reference Number and keep it in a safe place. You must refer to this number whenever you contact the OUAC or your university choices.

Note: During the busy periods around deadline dates (January), it can take up to 1 week to process your application. Normally, it takes 1 to 3 business days.

Step 4: After You Apply

- Log in to your application to verify the details. Review and make any necessary changes.
- Ensure your spam filters are set to accept email from the OUAC and the universities you applied to. Email is the primary mode of communication for the universities and the OUAC.
- The universities will acknowledge that they received your application.
- Make sure to read over all emails received from universities and create the accounts for all the universities you have applied to. These accounts are where you will receive information about the status of your application and any further requirements that you must complete or meet for the universities.
- After you receive your report card, log in to your OUAC application to verify your grade information. Notify your guidance office of any necessary corrections.
- Visit a university. University open houses, campus visits and virtual tours are great ways to experience what campus life is like and help you decide which university is the best fit for you.
- Expect to receive either an offer of admission or a refusal from the universities you applied to by the end of May.
- Review the 101 Important Dates.