# Cedarbrae Collegiate Instruction Sheet – Online Course Selection Guide for Students Not Returning

This step-by-step guide will help you complete online course selection using the myBlueprint website.

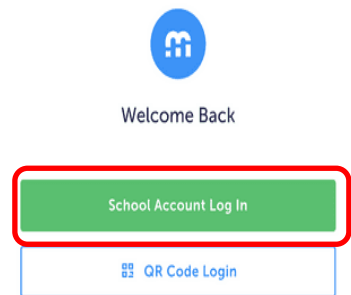**Complete this process between February 12ᵗʰ to March 1ˢᵗ, 2024**

**1) VISIT https://schoolweb.tdsb.on.ca/cedarbraeci/Guidance/Course-Selection**

**Click on the myBlueprint link.**

Course Selection

**my Blueprint**

myBlueprint Education Planner (Link)

**2a) EXISTING USER:** If you have used myBlueprint before and have an existing account.
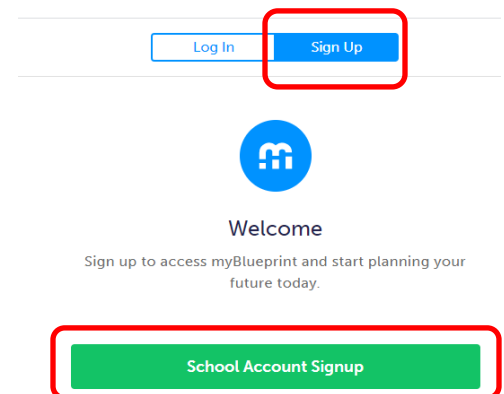
- Select School Account Login and login with your TDSB credentials (The same way you would log into a school computer)

- If you have not logged in like this before, follow the instructions that come up on the screen

Welcome Back

**School Account Log In**

⊞ QR Code Login

**2b) NEW USER:** If you are a New myBlueprint User or New to the school, you are required to create a new account. You can create an account by following these steps:
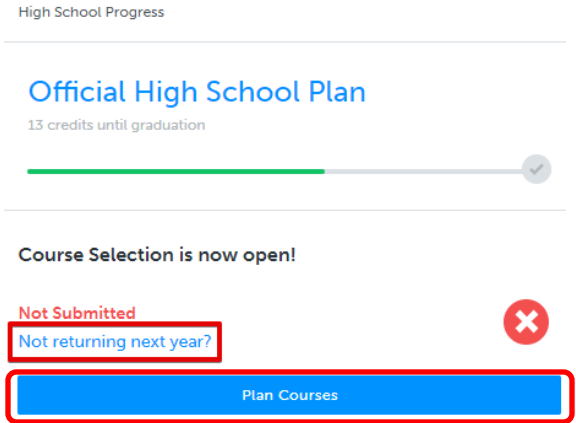
1. Click on the myBlueprint link **www.myBlueprint.ca/tdsb**.
2. Click **School Account Login**, if you see that button, and log in with your school username/password (same as you would use to log in on a school computer)
3. Don't see a School Account Login option? Click **Sign Up**
4. Select **your school** from the dropdown list and click **Create Account**
5. Select **Students** and click **Continue**
6. Select your grade, click **Continue**
7. Enter your **Provincial Education Number (i.e., OEN you can find this on your report card)** and **Date of Birth,** click **Continue**
8. Fill out the sign-up form and click **Create Account**

Log In | Sign Up

Welcome

Sign up to access myBlueprint and start planning your future today.

**School Account Signup**

**3. Not returning next year.**

1) From your **Dashboard**, click on the **Not returning next year?** button that appears in the High School Progress box.



**OR** From your **Dashboard**, click on the **Plan Courses** button that appears in the High School Progress box. The button will say **Plan Courses** if course submission has not yet been enabled at your school.

Click on Not **returning next year** button that appears at the top of the High School Plan.

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2) Select the option that suits your pathway and press confirm

✖                           Not returning next year?

Let us know where you're headed by selecting an option below.

Courses you have added for next year will not be submitted.

○  Apprenticeship

○  College

○  University

○  Workplace

○  New School

Confirm

**YOU'RE DONE!**