### Cedarbrae Collegiate Instruction Sheet – Online Course Selection Guide for Students Not Returning

This step-by-step guide will help you complete online course selection using the myBlueprint website.

### **Complete this process between February 5<sup>th</sup> to February 28<sup>th</sup>, 2025.**

### 1) VISIT https://schoolweb.tdsb.on.ca/cedarbraeci/Guidance/Course-Selection





# 2a) EXISTING USER: If you have used myBlueprint before and

have an existing account.

- Select School Account Login and login with your TDSB credentials (The same way you would log into a school computer)
- If you have not logged in like this before, follow the instructions that come up on the screen

### 2b) NEW USER: If you are a New myBlueprint User or New to the school,

#### you are

#### required to create a new account. You can create an account by following these steps:

- 1. Click on the myBlueprint link <u>www.myBlueprint.ca/tdsb</u>.
- 2. Click **School Account Login**, if you see that button, and log in with your school username/password (same as you would use to log in on a school computer)
- 3. Don't see a School Account Login option? Click Sign Up
- 4. Select your school from the dropdown list and click Create Account
- 5. Select Students and click Continue
- 6. Select your grade, click **Continue**
- 7. Enter your **Provincial Education Number (i.e., OEN you can find this on** your report card) and Date of Birth, click Continue
- 8. Fill out the sign-up form and click Create Account

Welcome Back
School Account Log In
89 OR Code Login

£



## Cedarbrae Collegiate Instruction Sheet – Online Course Selection Guide for Students Not Returning

### 3. Not returning next year.

1) From your **Dashboard**, click on the **Not returning next year?** button that appears in the <u>High School Progress</u> box.

Official High School Plan	
Course Selection is now open!	
Not Submitted Not returning next year?	8
Plan Courses	

**OR** From your **Dashboard**, click on the **Plan Courses** button that appears in the <u>High School</u> <u>Progress</u> box. The button will say **Plan Courses** if course submission has not yet been enabled at your school.

Click on Not returning next year button that appears at the top of the High School Plan.

# **High School**



# Cedarbrae Collegiate Instruction Sheet – Online Course Selection Guide for Students Not Returning

2) Select the option that suits your pathway and press confirm



Courses you have added for next year will not be submitted.

Apprenticeship
College
University
Workplace
O New School



# YOU'RE DONE!