

STUDENT CONTRACT

The student _____ has recognized the need for this contract after repeated interventions on the teacher's behalf have occurred. Failure to comply or to sign the contract will result in a meeting with the Vice Principal and Parent/Guardian.

LATES

Repeated lates interrupt/disrupt each student's opportunity to learn. Students are responsible for arriving to class on time. Teachers will contact parents by phone and issue a letter of concern for repeated lates. Detentions may be assigned.

ATTENDANCE

- **Absence full day** – parent/guardian must call the school at 396-6883 with the reason for absence.
- The first day back – students must provide a dated note, with parental/guardian signature, including the time and dates missed, the reason for the absence and a copy of any relevant documentation. **Take note to each teacher.**
- Then bring this documentation to the Attendance Secretary in the Main Office.
- All students are responsible for any work missed regardless of the reason.
- **Absence for partial day** – if leaving the school before the end of the day, students must sign out in the Main Office with a note (see info above) from a parent or guardian indicating the reason.
- If returning to the school the same day after signing out, students must sign back in at the Main Office.

Consequences of Non-Attendance

1. Your teacher(s) will follow the steps above and if absences continue, steps #2 and 3 will be followed
2. If absences for classes accumulate, teachers will contact parents, a **"tracking sheet"** may be put into effect. This sheet requires the student to obtain the signature of every teacher and return it to the counsellor daily. Note: Failure to have the tracking sheet signed and returned will result in further consequences.
3. If the attendance pattern does not improve, a parental interview with a vice-principal will be required. Persistent absences may lead to suspension.

BEHAVIOUR

- All persons in the school are expected to dress in a business like manner. Clothing that reveals bared midriff, bared back and exposed cleavage is inappropriate for school. Outdoor clothing is not to be worn in class.
- Inappropriate language will not be tolerated. Mutual respect is to be demonstrated at all times.
- Churchill has a NO HEADGEAR policy for both males and females. Only religious headgear may be worn.
- Respect must be shown for the school building at all times. Graffiti or defacing school property is strictly prohibited.

Student Comments:

Student Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

This Contract MUST be Attached to the Student Referral Form when further action is required.