**CORVETTE SCHOOL COUNCIL**

**Minutes for October 28/19 meeting**

**1. STANDING ITEMS**

**1. Welcome by Chair**

* Meeting began at 6:05 with Truth and Reconciliation opening statement and introductions.
  + **ACTION REQUIRED: Chair to include the wording for the Truth and Reconciliation statement on the agenda for all future meetings.**
* Principal Diane Brown, Vice-principal Amanda Pegg, and teachers Ms. Carr and Ms. Sultana were present as well as executive council members Lana Andrews, Vic Dannie, Jessika Howell, Ayethida Khine, Chantal Gayle, Shermin Miller and Kat Labelle. Voting members Genevieve Danvers, Carline McKenzie and Romana Ansary and 6 other caregivers were also present as per attendance sheet.

**2. Minutes of Previous Meeting**

* Minutes from September 30/19 meeting approved by Chantal and Ayethida.
  + **ACTION REQUIRED: Secretary to provide minimum two paper copies for all future meetings.**
* No additional items added.

**3. Principal’s report**

* *Caring Safe Accepting Committee:* This mandated committee had their first meeting with parents as well as 4 students in attendance. The focus is on anti-bullying. Copies of the meeting minutes and the TDSB policy re: Bullying Prevention and Intervention were distributed.
* *Budget Committee:* Copies of the current budget and last year’s budget were distributed. Budget is due October 31/19. The base amount per student was cut this year but we get additional funds because we are a Model School. We have a fixed technology amount of ~$9300 which will not go far. Caregivers will be asked to contribute to paying for things like the bus for field trips. The focus will be on building resources like technology. Scientists in the School was paid for by a company this year.
* *Goals*: There is a board in the staff room with teacher-generated ideas to address the goals of Achievement, Wellness and Equity. Caregivers are welcome to add their ideas.

**4. Financial Matters**

* *Finances:* Vic advised there is currently $169 in the PACE account. There is still money in the safe that needs to be deposited. The bake sale raised $480 and pizza day raised ~$1570. There is also still some Summer Splash revenue and the $735 allotted as per the school budget for council. The Parent Reaching Out grant is in progress.
  + **ACTION REQUIRED: Vic to liaise with Ms. Lenius about funds in the safe and the $735 allotted in the school budget for council and report back to council before next meeting.**
* *Fundraising:* Jessika advised that Samko Mika and Chapters (Kennedy Commons location) are the two easiest options. A discussion was held re: goal of fundraising and the suggestion was that we focus on helping the school with resources/things that were cut from the TDSB budget.
  + **ACTION REQUIRED: Jessika to send the details about these options to the executive and voting members via email within one week.**
  + **ACTION REQUIRED: A Grant Working Group was recommended.**

**5. Updates and Review**

* *Summer splash:* The November 18/19 meeting was cancelled as Vic felt we have an established process and vendor contacts in place.
  + **ACTION REQUIRED: Date for Summer Splash meeting to be determined at next council meeting.**
* *Pizza days:* The feedback provided was that envelopes are confusing (i.e., when children want multiple slices of pizza) and many caregivers do not know they still have to send in the envelope marking out their order even if they paid online. Distributing the pizza was challenging at times because some of the online orders did not make it onto the final list. School Cash Online was only used for ~$400 of the pizza day order so an effort should be made to encourage its use. We did not talk about “account with Pizza Pizza.”
  + **ACTION REQUIRED: To review the topic of account with Pizza Pizza at next meeting.**

**6. New Business**

* *Parking:* Principal Brown summarized the issue (caregivers are driving too fast; someone threatened a staff member). Carleen presented some ideas (make one lot for parents and one for staff; consider a kiss and ride layout, a gate with fob). Other schools such as Taylor Creek and HA Halpert have found solutions that may work for our school. Cost is an issue.
  + **ACTION REQUIRED: Establish a Parking Working Group with goals including lobbying the trustee; setting up a general meeting with the Trustee, council members, community members and parents; asking the city to permit “drop off only” parking on Corvette Avenue.**
* *Neighbourhood climate action grant:* Genevieve advised that the grant proposal made it past the first round of the application process and we received approval to submit the full application by the deadline of October 31/19.
* *Neighbourhood grant*: Genevieve updated that Corvette submitted an application to Neighbourhood grant, which was due on October 22/19.
* *PIAC conference:* Parents were encouraged to register online for this free conference that provides meals and transportation held at Earl Haig school on November 16/19.
* *Pizza/hot dog days:* We need more volunteers to help.
  + **ACTION REQUIRED: Establish a Pizza/Hot dog day Working Group with the goal of making the process better (i.e., revising the envelope) and securing more volunteers.**

**7. Staff reports**

* *Tea and Talk:* It was well attended. The September 30/19 council meeting minutes were reviewed. The majority of the time was spent talking about the bus issue raised at the first council meeting. It was suggested that a council member attend the Tea and Talk; however, most members are not able to come during the day. Romana advised she could be a representative at the Tea and Talk. The next Tea and Talk is scheduled for November 7/19.
  + **ACTION REQUIRED: Chantal to provide the school with a Suggestion Box for use at the Tea and Talk within two weeks so questions/comments gets back to the council.**
* *Indigenous events:* Ms. Carr advised that there will be a First Nations storyteller and artist coming in and the children will be painting a mural at the front entrance.
* *Permits for council meetings:* The Principal and Vice Principal will book the permits but will give council members advanced notice if they are not able to attend so a council member can book it. We have a parent council account for permits set up now (fee is waived for us).
* *Blinds:* Ms. Pegg advised that all but one of the classrooms on the West side have blinds now and the plan is to slowly provide all classrooms with them.
* *Kindergarten playground:* The Superintendent was going to look into this but there has been no movement to date.
* *Excrement:* There is a lot of goose and dog excrement. A discussion about options was held (lobby city to put more signs, mail out letters to the neighbours).
  + **ACTION REQUIRED: Secretary to draft a letter for review by council and the school within two weeks.**
* *Classroom and curriculum:* Updates re: enrollment provided in Principal’s report. No other updates or reviews.

**2. OPEN DISCUSSION**

* Suggestion was made to display the parent council banner at events like the Parent-Teacher Interview.
  + **ACTION REQUIRED: Vic to liaise with Ms. Pegg re: location of the banner within two weeks.**
* Voting members identified as Genevieve Danvers, Kevin Syms, Romana Ansary and Carline McKenzie.
* Vice-Principal Pegg asked if the agenda could be forwarded to her ahead of time so it can posted online.
  + **ACTION REQUIRED: Chair to ensure agenda is provided to Social Media coordinator and Vice-Principal a week before the meeting for timely distribution.**

**3. CONCLUSION**

**Next meeting:** November 25/19 from 6-7:30 in the staff room

**Meeting adjournment:** 7:43

**Spending approved:** none