

Cummer Valley's Parent-Interview Booking System

Parents can access the online appointment system by visiting:

<http://cummervalley.schoolappointments.com>

Cummer Valley Middle School Appointments Web Site

LOGIN HELP FORGOT PASSWORD REGISTER

Welcome to the on-line parent teacher interview booking system for Cummer Valley Middle School. You will be able to create an account, enter your children and then schedule interview times for you to meet with their teachers.

Appointments scheduling will start at specified times, see the schedule listed below. You will find the system very easy to use and it will take only a few minutes to setup your account, your children and your appointments. To register for an account, click on the "REGISTER" tab above.

On-line appointment booking is not permitted at this time.

Login

User ID:

Password:

Remember Login:

Login

[Click Here to Register](#)

Upcoming Parent Teacher Appointment Schedule

Schedule	Schedule Start	Booking Start
Fall Progress Interview	Thursday Nov 17, 2011	Nov 14, 2011 at 7:00pm

Registering:

If you are a first time user, you must register by clicking on the 'Click here to Register' link under the 'Login' button.

Login

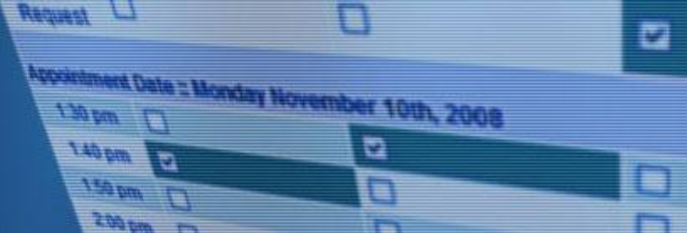
User ID:

Password:

Remember Login:

Login

[Click Here to Register](#)



Users must fill in the registration form and click **'Register Now.'**

Register for an Account

**** All fields are required ****

Your First Name:

Please enter your name, not your child's name.

Your Last Name:

Home Phone:

Email Address: (Optional)

Please enter only one valid email address.

Preferred User ID: (no spaces allowed)

Enter Your Password:

Enter Your Password Again:

Adding Students:

Once you have successfully registered, you can log in to the system and register your child. You are required to add your child to the system, prior to scheduling appointments.

Welcome to the Cummer Valley Middle School on-line parent teacher interview booking system.

Appointments scheduling will start at specified times and you will be able to view teacher calendars and schedule appointments once you have entered your children into the system in preparation.

On-line appointment booking is not available at this time.

There are no students registered to this account. Please add your students in order to proceed. Once your students have been entered you will be able to book appointments with their teachers during the allowed booking period.

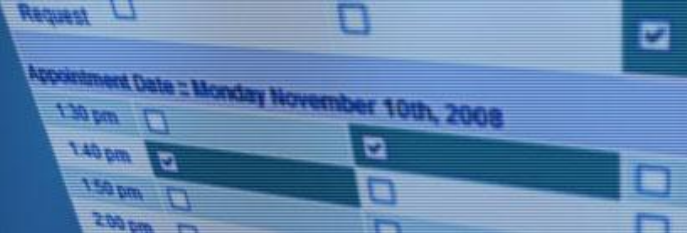
By clicking on the "Add a Student" button parents will be able to add all their students.

Student Administration

Add New Student

First Name:

Last Name:



As each student is added, he/she will appear in a list for you to schedule appointments. You may also edit or delete students from this list, if needed.

Record Has Been Inserted
--- Displaying 2 Entries ---

First Name	Last Name	
Jenny	Doe	
Johnny	Doe	

[Insert New](#)

To edit an entry, click beside the name. To delete an entry, click beside the name.
Click to book appointments. You will select which calendars on the next screen.

Scheduling Appointments

Parents can schedule appointments for any student that they have added to the system by clicking on the "Appointments" button beside the student's name. Parents must then select their child's teacher(s) from the given list.

Next, parents are shown the calendars of the selected teachers.

When you arrive at the school please check the signs in the front hall of the school for room locations for each teacher.

Appointment Date :: Thursday November 17th, 2011

Call Back Request	<input type="checkbox"/>
03:30pm to 03:45pm	Unavailable
03:45pm to 04:00pm	<input type="checkbox"/>
04:00pm to 04:15pm	<input type="checkbox"/>
04:15pm to 04:30pm	<input type="checkbox"/>
04:30pm to 04:45pm	<input type="checkbox"/>
04:45pm to 05:00pm	<input type="checkbox"/>

[Book Appointments](#)

The calendar above displays the appointment calendar for a teacher and shows one appointment time that is unavailable for booking.

Parents can select appointment times by simply clicking the check boxes or by clicking in the time block beside the check box. Once an appointment time has been selected it will change to green. Click the 'Book Appointments' button to confirm the timeslot the parent has selected.

Once the appointments are booked the screen will display the list of appointments for the student.

A parent can view all their appointments for a schedule by selecting the schedule from the 'PROFILE' menu tab. Appointments can also be printed from the view screen.