**School Council Bylaws 2022-2023 school year**

**Name of Organization**

Daystrom Public School

1. **Purpose and Objectives** (Section 2.1 &2.2)

Daystrom P.S. will support student needs, enrich student learning and well-being and empower Daystrom community.

1. **Membership** (Sec. 3)
* 10 participants/members on school council.
* Invite all (JK/SK to grade 5) parents to parent council parent council meetings.
* The term of office for council members is one year.
* One teacher and one member of the support staff.
* Offer safe space for students, families and community at large.
* Providing opportunities for students, families and community at large.
* Create and encourage a diverse school community.
* Accommodate parent needs.
* Open communication and transparency with school.
* Translation and Interpretation supported( in-person and online)
1. **Election Procedures** (Sec. 4 & 5)
* Within 30 days of first day of school.
* Parent School Council communications must be sent out two weeks before voting takes place.
* Must be a Parent, Guardian or a Caregiver within the school.
* Vote by in-person ballot or Virtual voting.
* Principal will supervise elections in consultation with school council
* The school shall provide information about the role of school council reps prior to the nominations(within the first 2 weeks).
1. **Executive**(Sec. 8)
* 1 Chair
* 1 Co-Chair
* 1 Secretary
* 1 Treasurer

**Vacancies**

* Organize a meeting to discuss the concerns.
* If concerns continue there must be a conflict resolution session with executive members.
* Only voting members can remove an executive member from position by vote.
1. **Sub-committees**(Sec 13)
* working group when required.(event planning, Fundraising in collaboration with the school, Bylaws, Nomination).
* Need to report and update council- In writing/email, online or at council meetings
1. **Meetings** (Sec 12 & 16)
* Minimum of 4 meetings a year.
* In-person at school meeting or a Virtual meeting.
* School council in partnership with Principal to decide meeting date, time and platform.
* **Conflict of Interest**
* School Council Conflicts must be reported to the principal and council executives.
1. **Conflict Resolution**
* **Financial Matters** (Sec 16 & 22)
* School Council Financial signing authority are chair, treasurer, principal
* Minimum of 2 signatures
1. **Amendments (Changes to Bylaws)**