

Dr. Marion Hilliard Sr P S  
**SCHOOL COUNCIL**  
October Principal Report



# VIRTUAL SCHOOL COUNCIL MEETING at Dr. Marion Hilliard Sr. PS

When: Thursday, October 29

Time: 6:30pm

Where: Virtual meeting using Google Meet (Link will be emailed to you Thursday afternoon.)

We encourage parents/guardians to become involved in their children's education by supporting our School Council. School council meets once a month. The first meeting will take place on Thursday, October 29 at 6:30pm. School council meetings will be held virtually until further notice. Please see the attachments for additional information about [school council elections](#) and a [nomination form](#) for the 2020-2021 school year. Additional information about our school council can be found on our [website](#).

# October 29 VIRTUAL SCHOOL COUNCIL MEETING AGENDA



Dr. Marion Hilliard Sr. PS – School Advisory Council  
280 Washburn Way, Toronto, ON, M1B 2P3 (416) 396-6195 Fax: (416) 396-6218  
E-mail : matt.johnston@tdsb.on.ca

## Agenda for October 29, 2020

**PLEASE JOIN US on Thursday, October 29, 2020 from 6:30pm – 7:30pm for our virtual school council meeting using the following link: <https://meet.google.com/ykb-ycmw-qko?authuser=0>. All parents/guardians are welcome to attend.**

**Welcome – Introductions & Introducing the 2020-2021 School Council Members**  
5 min

**Updates – “What’s happening in the school, councils & community”** 25 min

1. Principal’s Report 15 min
2. Student Council Reps N/A
3. Vice Principal 5 min
4. Teacher Reps 5 min
5. Chair N/A

**Discussion Items:** 20 min

- I. Meeting Dates
  - Thursday, November 26, 2020
  - Thursday, January 28, 2021
  - Thursday, February 25, 2021
  - Thursday, April 29, 2021
  - Thursday, May 27, 2021
  - Thursday, June 17, 2021
- II. By-laws & Constitution
- III. Caring and Safe Schools Committee (Bullying Prevention & Intervention Plan)
- IV. Updates on Coronavirus (COVID-19)
- V. Drop off and Pick up Safety
- VI. School Improvement Plan
- VII. Staffing Committee
- VIII. School Grants

**Open Parent Discussion:** 15 min

**Next Council Meeting date: Thursday, November 26**

# Dr. Marion Hilliard Sr. PS

## 2020-2021 School Council Members

The seven members have been acclaimed:

- Aneela Ambreen
- Sui-Fung Lee
- Brandy Loxley
- Abdul Azeem Mohammed
- Imran Patel (2019-2020 chair)
- Azra Saeed
- Manny Traikos

School council members will be meeting before the next meeting to determine roles and responsibilities.

# Dr. Marion Hilliard Sr. PS

## 2020-2021 School Council Roles and Responsibilities



Dr. Marion Hilliard Sr. PS - School Advisory Council  
280 Washburn Way, Toronto, ON, M1B 2P3 (416) 396-6195 Fax: (416) 396-6218  
E-mail: matt.johnston@tdsb.on.ca

### School Council Roles and Responsibilities

Roles & Responsibilities | School Council Structure

#### Chair/Co-Chair/Vice-Chair

- ✓ Voting members
- ✓ Attend four meetings minimum per year as per School Council Regulation. Or as determined by bylaws.
- ✓ Organize meetings, assist with preparing agendas; facilitate council meeting with a positive outcome
- ✓ Consult with parents/guardians about activities (fundraisers, parent engagement, etc.)
- ✓ Communicate with the school Principal, Vice-Principal and other TDSB staff on behalf of the council.
- ✓ Act as a bridge between parents, TDSB and community. Facilitate the resolution of conflict
- ✓ Adhere to the voices of the parents and encourage parents to bring their voices forward.
- ✓ Communicate with the school Principal on behalf of the Council
- ✓ Ensure that minutes of Council meetings are recorded and maintained
- ✓ Participate as ex-officio members of all committees established by the School Council
- ✓ Leads the School Council Executive Committee
- ✓ Co-ordinates Executive Meetings

#### Secretary

- ✓ Voting members
- ✓ Attend four meetings minimum per year as per School Council Regulation. Or as determined by collective group.
- ✓ Take minutes during meetings, edit and distribute to parents two weeks before next meeting, after approval.
- ✓ After council approval, share minutes with parents, post minutes on bulletin board/ email and place in School Council binder. Make copies for council monthly meeting.
- ✓ Ensure CASL guidelines are followed
- ✓ Manage all internal and external e-lists/social media etc.
- ✓ Member of the School Council Executive Committee

#### Treasurer

- ✓ Voting member
- ✓ Attend four meetings minimum per year as per School Council Regulation. Or as determined by collective group.
- ✓ Review TDSB Fundraising Guide [/BusinessServices/Fundraising-Fun-Fair-Vendors/](#) and Procedures for School Council Funds [/BusinessServices/School-Generated-Funds/School-Council/](#)
- ✓ Keep the council members informed on budgetary matters.
- ✓ Generate monthly report and updates parents, Principal and Vice-Principal at monthly meetings.
- ✓ Work cooperatively with the school Administrators regarding program accounts.
- ✓ Be available to accurately count School Council funds raised and prepare deposit slips to school account. All money handling must be done during school hours and at school.
- ✓ Member of the School Council Executive Committee



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#### Principal

- ✓ The school principal is a non-voting member of the school council. They are an important link between the council and the school. (In fact, a meeting cannot be considered a meeting of the school council unless the Principal, or delegated Vice-Principal, is in attendance.)
- ✓ Propose member of the School Council Executive Committee

#### Parent Representatives

- ✓ Voting members
- ✓ Participate on any committees established by the School Council
- ✓ Contribute to the discussions of the School Council
- ✓ Solicit the view of other parents and members of the community to share with the School Council
- ✓ Observe the Council's code of ethics and established by laws

#### Student Representatives

- ✓ ~~Voting members~~
- ✓ Contributes to the discussions of the School Council
- ✓ Solicits the views of other students to share with the School Council
- ✓ May participate on any committees established by the School Council
- ✓ Communicates information from the Council to other students

#### School Staff Representative

(One each from the teaching and non-teaching staff)

- ✓ Voting members
- ✓ School staff representatives are voting members who
- ✓ Contributes to the discussions of the School Council
- ✓ Solicit views from their staff groups to share with the School Council
- ✓ May participate on any committees established by the School Council
- ✓ Communicate information back to their staff groups
- ✓ Observe the Council's code of ethics and established by laws

#### Community Representative

- ✓ Is a voting member
- ✓ Contributes to the discussions of the School Council
- ✓ Represents the community perspective
- ✓ May participate on any committees established by the School Council
- ✓ Helps build partnerships and links between the school and the community
- ✓ Observes the council's code of ethics and established by laws

NOTE: Council may add any other executive role (e.g. French Immersion Rep, Ward Rep, PIAC Rep etc. as outlined in its Bylaws.

# VIRTUAL MEET THE TEACHER at Dr. Marion Hilliard Sr. PS

Did you miss the Virtual Meet the Teacher on Thursday, October 15?

Ask your child to log into their google account so you can access the [VIDEO RECORDING](#).

# UPDATE: Elementary Switching Date

At the TDSB board meeting on Thursday, October 15 they eliminated the upcoming November date to switch:

...we have adjusted the schedule to request a switch between the two learning models (in-person and virtual). The next opportunity for elementary students will be offered at the end of January 2021. There will no longer be an opportunity for elementary students to switch in November.'

The full letter can be found [HERE](#).

# UPDATE: Elementary Switching Date

Click [HERE](#) for additional information.

Opportunity to Change	Date the Change of Class would Take Effect	Deadline for Requesting Change
#1: Approximately One Month into School Year	October 13, 2020 (day after Thanksgiving)	September 30, 2020 at 4 p.m.
#2: Following Progress Reporting Period <b>Not offered</b>	<del>November 23, 2020</del>	November 6, 2020
#3: Following Distribution of First Provincial Report Card	February 16, 2021 (day after Family Day Holiday)	January 29, 2021



# WHAT TO DO IF YOUR CHILD HAS COVID-19 SYMPTOMS?

## COVID-19 School Decision Guide

Click [HERE](#) to access the Decision Tool for Students.

Click [HERE](#) for additional information.

### COVID-19 Decision Tool for School Students (JK-12)

Version 2.1, Updated on October 4, 2020

Effective October 1<sup>st</sup>, the provincial Ministry of Health has updated COVID-19 symptom screening for students JK-12.

Screening is now divided into two groups of symptoms:

#### 1. Symptoms



Fever >37.8°C



Cough



Difficulty breathing



Loss of taste or smell

#### 2. Symptoms



Sore throat, painful swallowing



Stuffy/runny nose



Headache



Nausea, vomiting, diarrhea



Feeling unwell, muscle aches, tired

#### Daily Self-Screening for Students

Every student must complete a daily self-screening questionnaire before going to school. Students with chronic symptoms due to a medically diagnosed condition other than COVID-19, should look for **new, different or worsening symptoms**.

In most scenarios, students may be excluded from school:

- (A) If the student has been in **close contact** with a person who has COVID-19, the student will need to self-isolate for 14 days, even if they don't have symptoms. If the student has symptoms, their household members will need to stay home and self-isolate until COVID-19 is ruled out.
- (B) If the student has **travelled** outside of Canada they must self-isolate for 14 days. Their household members do not need to self-isolate if they have not travelled, if they don't have symptoms of COVID-19, and if they are not a close contact of a positive case.

#### Students without symptoms

If a student does not have symptoms of COVID-19, he/she may attend school, if they are not a close contact (A) or have travelled outside of Canada (B).

#### Students with symptoms

1. If a student has any **new or worsening symptoms of [fever, cough, difficulty breathing or loss of taste/smell]**:  
The student must stay home, self-isolate, and get tested or contact their health care provider. The student's household members will have to self-monitor for symptoms. They may go to school or work if they don't have symptoms, and the student is not a close contact of someone with COVID-19 (A).
2. If a student has **ONE of the following symptoms of [sore throat, stuffy/runny nose, headache, nausea/vomiting/diarrhea, muscle ache/fatigue]**: The student must stay home for 24 hours. If the symptom is improving, they can return to school 24 hours later. Testing is not needed. If the symptom is not improving after 24 hours or is getting worse, the student should stay home, self-isolate and get tested or contact their health care provider.
3. If a student has **TWO of the following symptoms of [sore throat, stuffy/runny nose, headache, nausea/vomiting/diarrhea, muscle ache/fatigue]**: The student must stay home, self-isolate for 10 days, and get tested or contact their health care provider.

# When can my child return to school????

Review the following two documents to determine when your child can return to school:

1. Review the [REVISED daily self-assessment](#).
2. Follow the guidelines outlined in: [KNOW WHEN TO SEND YOUR CHILD TO SCHOOL](#)
3. Complete the [BACK TO SCHOOL CONFIRMATION FORM](#).

Please call the school if you have any questions.

# COVID POP-UP ASSESSMENT CENTRE

## At Malvern Community Centre

Click [HERE](#) for additional information.

Anyone who has symptoms of COVID-19 or thinks they may be infected (even without symptoms) is encouraged to get tested at our Pop-up Assessment Centres.

Infants younger than one year may only be tested at one of our three emergency departments.

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### Malvern Recreation Centre

30 Sewells Road

Friday, October 30

9 a.m. – 4 p.m.

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Stay tuned for additional dates and locations.

# Reorganization at Dr. Marion Hilliard Sr. PS

Click [HERE](#) for additional information.

- You should have received an email from the TDSB on Tuesday night and an email from Hilliard on Wednesday night.
- About 25 students have switched to virtual learning. 4 are returning.
- Losing 2 teachers
- Currently have 7 core classes. We will have 5 on October 13.
- Guiding principles:
  - ❖ Minimize disruptions
  - ❖ Minimize mixing of the cohorts.

# Reorganization at Dr. Marion Hilliard Sr. PS

Click [HERE](#) for additional information.

Our proposed model for October 13 - November 20:

- Grade 7 - 25
- Grade 7 - 24
- Grade 7/8 - 23
- Grade 8 - 26
- Grade 8 - 26
  - Why a grade 7/8 split????
  - When will students know?
  - 'Meet the Teacher' on Thursday, October 15 at 6:00pm.

# What if someone at Hilliard tests positive for COVID-19?



## COVID-19 SCHOOL PROTOCOL

What parents need to know when someone tests positive for COVID-19 in their child's school or class cohort (designated group).



### NOTIFICATION

Parents will be notified by Toronto Public Health if there is a positive case in the school. The identity of the person who tested positive for COVID-19 will not be shared as this is personal health information. It is important to remember that not all students are at-risk if there is a positive case in the school. The main concern is for close contacts of the person who has COVID-19.



### CONTACT TRACING

Toronto Public Health will follow up with the person who tested positive to find out where they may have gotten the infection, and who they may have exposed to the virus. We will work with the school, to find out who they were in contact with at the school while they were contagious. When a person with COVID-19 is first identified, all students in the same class cohort will likely be told to self-isolate at home. This may change as Toronto Public Health finds out more information through the investigation.

If the source of the infection was outside of the school, and the person was not contagious while they were at school, then the class cohort will not need to self-isolate.



### SELF-MONITORING AND SELF-ISOLATION

If someone was contagious while at school, all students who are identified by Toronto Public Health as close contacts of that person will be instructed to:

- Stay home and self-isolate for 14 days.
- Monitor for symptoms of COVID-19.
- Get tested if symptoms develop or as directed by Toronto Public Health.

As Toronto Public Health completes the investigation, if it is determined that students or staff did not have close contact with the person who had COVID-19, they will be allowed to return the classroom.

Other students in the school should also monitor for symptoms if there is a positive case in a school. But if they have not been told by Toronto Public Health that they are a close contact, they do not need to self-isolate.



## COVID-19 SCHOOL PROTOCOL

What parents need to know when someone tests positive for COVID-19 in their child's school or class cohort (designated group).



### SAFE RETURN TO SCHOOL

Toronto Public Health will advise students who have been asked to self-isolate when they can return to school.



### DECLARING AN OUTBREAK

Toronto Public Health is responsible for declaring an outbreak, and for providing directions during an outbreak. An outbreak is two or more positive COVID-19 cases in a school, within a 14-day period, with at least one infection traced back to the school environment. This may include transportation to and from school, or before and after school care. An outbreak can be declared for a class, grade or school.



### MORE INFORMATION

For more information about COVID-19, visit our website at [toronto.ca/COVID19](https://toronto.ca/COVID19) or call us at **416-338-7600**.

# What if someone at Hilliard tests positive for COVID-19?

## **FOR EXAMPLE:** Student from 8B tests positive

- A.) All of the students' close contacts would have to self-isolate for 14 days and go for a test. This includes immediate family members, etc. Anyone who has spent an extended of time with the student, including their class and cohort.
- B.) I would send out two letters:
1. One letter to all close contacts advising them to self-isolate for 14 days. This would probably include all students from 8B and 7B as they are in the same cohort. We would call each family as well. This cohort would continue their academics using their online platform.
  2. A second letter would advise the remaining students and families at Hilliard that there has been a positive case and there is no need to self-isolate.
- C.) Family members/siblings of non-symptomatic students from 7A & 8A would not need to self-isolate unless they have had direct contact with the infected student.
- D.) If another student from 8B starts showing symptoms, their family members and close contacts need to self-isolate and go for a test.

***Toronto Public Health is investigating and tracking the situation throughout the process.***

# Before Arriving:

1. Ensure you are wearing your [uniform](#).
2. Pack a couple of [masks](#), hand sanitizer & a water bottle.
3. Review the [Daily Checklist for Elementary School](#)
4. Complete the [REVISED daily self-assessment](#).

## [What to do if your child has COVID-19 symptoms?](#)

### **MASK OR FACE COVERING REQUIRED**

All persons entering or remaining in these premises shall wear a mask or face covering which covers the nose, mouth and chin as required under City of Toronto by-law no. 541-2020.



Exceptions include people who cannot wear a mask for medical reasons, or children under two years old, or those who require accommodation in accordance with the Ontario Human Rights Code. Proof of a medical condition is not required.

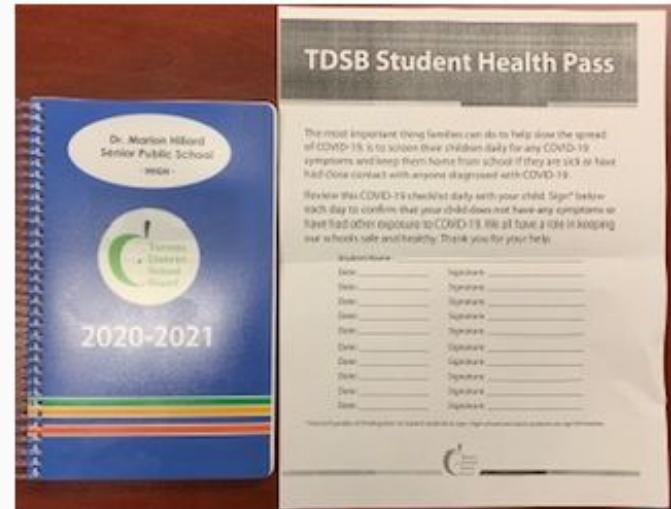


# A student Self Assessment can be done in two ways:

## ONE:

-A parent/guardian signing the [REVISED TDSB Student Health Pass](#) daily and the student showing it to staff at the entry door.

-Each student will receive an agenda with a copy of the TDSB Student Health Pass attached.



# A student Self Assessment can be done in two ways:

## TWO:

-A parent/guardian completing the assessment on the [TDSB Health Screening App](#), which generates a QR code that a student can scan at the entry door (if they have a mobile device) or the student can present their name to a screener who can verify their entry status. Click [HERE](#) to learn how to download the TDSB Health Screening APP.

-If a student does not have a verification to show a self-assessment was completed, they will be asked if they are feeling well. If the answer is yes, they will be allowed to go into the classroom with a mask/face covering on and maintaining physical distancing, the staff member at the door will note their name and the parent/guardian will be contacted to conduct the full assessment by phone.

-If they say no, they will be sent to the Wellness Room and the parent/guardian will be contacted.

# COVID-19 School Decision Guide

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### Students without symptoms

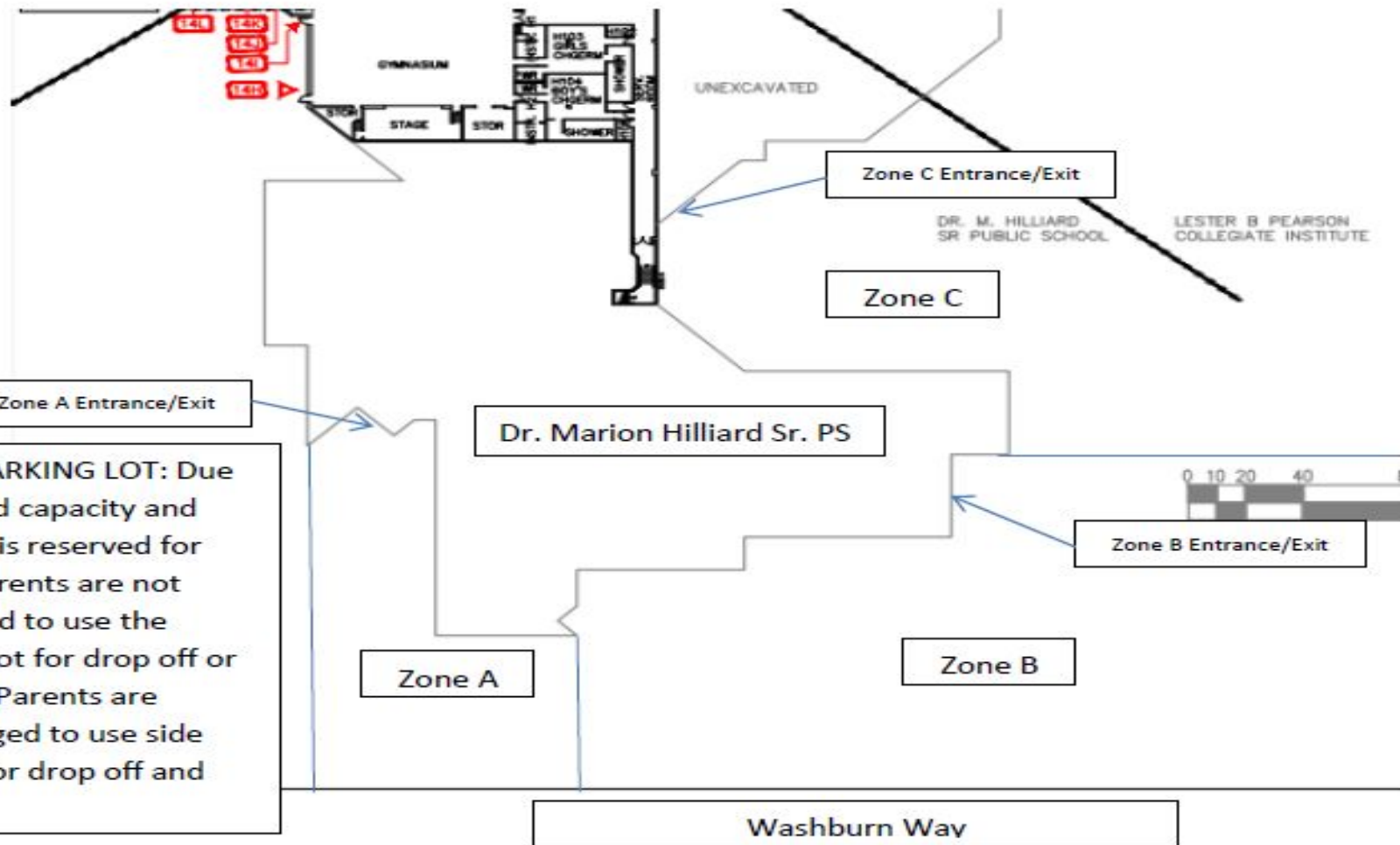
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3. If a student has **TWO of the following symptoms** of [sore throat, stuffy/runny nose, headache, nausea/vomiting/diarrhea, muscle ache/fatigue]: The student must stay home, self-isolate for 10 days, and get tested or contact their health care provider.

# Arriving at school:

1. Supervision starts at 8:35
2. Go to their assigned zone on arrival. The school has three zones that will hold two classes for play and social distancing outside.
3. The basketball court will not be available for play during morning arrival & dismissal. Cohorts will be rotated during lunch and it will be available for scheduled time during the day as part of the classes DPA.
4. Entry bell rings at 8:45. Students will line up at their designated doors and stand on markers on the floor outside that belongs to each class.
5. A phone with the QR code or the signed self assessment paper will need to be shown to the teacher to verify the assessment has been completed



**STAFF PARKING LOT:** Due to limited capacity and layout it is reserved for staff. Parents are not permitted to use the parking lot for drop off or pick-up. Parents are encouraged to use side streets for drop off and pick up.





## Zone A

The red arrow indicates the doors your cohort will enter through









# Zone B

Arrows show entrance for each zone. The basketball court will be not available for morning play, however each cohort will be rotated through during the lunch recess

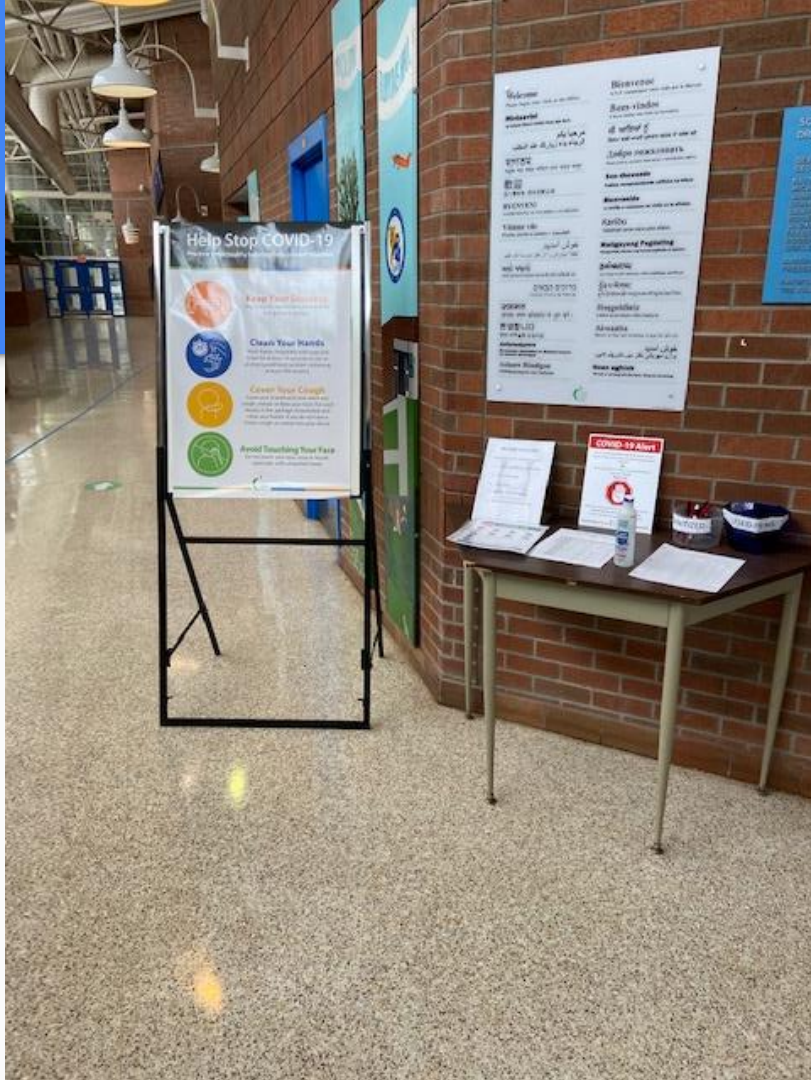


# Zone C









Upon entering, all staff and students must complete a self assessment regarding symptoms. If you are have any of the symptoms listed, you are asked to stay home

# HAND HYGIENE

Students are encouraged to sanitize their hands throughout the day. Sanitization stations are in each classroom and throughout the building.





Blue lines on the floor and directional arrows need to be followed for social distancing.







Drinking fountains are not to be used. Students should bring a refillable water bottle to use at the fill station. (shown)



**WASHROOM**

**MALE**

Students Only  
Seulement  
des étudiant(e)s



**Washroom Etiquette**

- Please limit this washroom to 2 person(s)
- Please do not use this washroom if you have any symptoms of COVID-19
- Practice physical distancing
- Wear a mask if you cannot distance
- Practice proper hand hygiene
- Minimize contact with high-touch surfaces



**MAXIMUM  
OF  
2 PEOPLE**

TO BE ADHERED TO BY ALL

ALL GENDER  
WASHROOM



MAXIMUM  
OF  
1 PERSON

**Washroom Etiquette**

- Please limit this washroom to 1 person(s)
- Please do not use this washroom if you have any symptoms of COVID-19
- Practice physical distancing
- Wear a mask if you cannot distance
- Practice proper hand hygiene
- Minimize contact with high-touch surfaces

STAFF

# Daily Schedule

Each student will be given a timetable specific to their class. Here is the school's schedule:

Period	Time
ENTRY BELL	8:45
1	8:50-9:30
2	9:32-10:12
3	10:14-10:54
4	10:54-11:24 (lunch in class 11:00-11:24)
	11:25-12:19 Lunch/Outdoor Time
ENTRY BELL	12:19
5	12:24-12:54
6	12:54-1:34
7	1:36-2:16
8	2:18-2:58

# Lockers???

1. Lockers will not be used at this point as it is impossible to socially distance while accessing the lockers. Also, it is an additional surface that will potentially spread the virus.
2. Students will keep their belongings in class with them.
3. Each teacher will establish procedures for this.

# Lunch Routines

1. We assume that each student will be staying at school for lunch unless a parent/guardian has [submitted documentation](#) to state otherwise.
2. Students will be eating their lunch in the classroom at their desks at approximately 11:00 am. If your child goes home for lunch, they will continue to work at their desk while other students are eating.
3. Students are encouraged to bring a litterless lunch and ensure that all garbage/wrappers are taken back home
4. Lunch begins at 11:24 and students will be escorted out to either go home if they have provided documentation, or have some fresh air in the zone assigned to their cohort that day. (Zone A, B, C)

# Lunch Routines

5. The bell signalling the end of the lunch period will ring at 12:19 and students will make their way to the appropriate doors.
6. The cafeteria is closed.
7. We **STRONGLY** encourage students do not leave school property to purchase their lunch at the mall.
8. Students who do go home for lunch are asked to return at 12:19pm for the lunch entry bell.
9. Students who leave school property at lunch **MUST** conduct a self-assessment before they return.

# Lunch Routines

## HILLIARD SAFE EATING

- ✓ Clean Your Hands.
- ✓ Remove your mask properly.
- ✓ Sit in your assigned seat.
- ✓ Wear a mask if you get out of your seat.
- ✓ NO FOOD SHARING
- ✓ Only use your own utensils and water bottle.
- ✓ BOOMERANG LUNCH – all food and wrappers/containers go back home at the end of each day.

# Lunch Routines



## Dr. Marion Hilliard Sr. PS

280 Washburn Way, Toronto, Ontario, M1B 2P3 Tel: (416) 396-6195 Fax: (416) 396-6218

Principal: Matt Johnston

Vice-Principal: Jose Acosta

September 14, 2020

### Dear Parents/Guardians:

#### Re: Supervision During Lunch

In these very unusual and challenging times a number of new routines and practices are being put into place based on Toronto Public Health guidance. They are both to maximize the safety of all students, families and staff; and to facilitate potential future contact tracing should that become necessary.

Please fill out the enclosed lunch information form and return it to your child's teacher on the first day of school. For families with more than one child at Dr. Marion Hilliard Sr. PS, please submit one form for each child. If you do not have a printer we will send this form home on the first day of school. Please return the next day.

While at school during the day your child is expected to wear a mask. The mask may be removed to eat lunch. Students will be expected to eat lunch at their desk in their classroom and stay on school property for the duration of the lunch hour (for more detailed information please refer to the lunch information form).

After eating lunch students in each class are escorted outside to a designated section of the schoolyard. Students must stay within that designated area for the remainder of the lunch. This will be to minimize interaction with other groups of students. At the end of the lunch students will be escorted back inside to their classroom. Students returning from having lunch at home will join their class as they enter the building to go inside. We STRONGLY encourage that you do not give your child permission to go to the mall at lunch.

To reduce the amount of lunchtime waste, please send your child with a litterless lunch. Ideally this means that each child will bring their food in plastic containers and a reusable lunch bag. We encourage each child to bring two full water bottles from home, and two clean masks. Students may fill water bottles up at our water bottle filling station. Our water fountains have been closed. Students would benefit from having a zip lock bag to place their mask in while eating their lunch. Hand sanitizer will be in every classroom; however, we encourage each student to bring their own sanitizer.

Students will always eat lunch at their own desk. There is to be no sharing of food items. Upon completion of lunch all items are put back in the student's lunch bag and taken home. Please note we are not able to warm up lunches for students.

**Lunch 11:24 a.m. – 12:19 p.m. (entry bell rings) / Classes begin at 12:24pm**

Thank you in advance for returning this form on time and supporting our efforts to develop essential health and safety practices with students. We are all in this together!

Matt Johnston  
Principal

Jose Acosta  
Vice Principal

## Dr. Marion Hilliard Sr. P.S. LUNCH INFORMATION FORM 2020-2021

(PLEASE PRINT)

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Classroom: \_\_\_\_\_ Teacher: \_\_\_\_\_

Please select **ONE**:

\_\_\_\_\_ My child will be going home for lunch daily for the full one-hour lunch break and will not be returning until the end of lunch. (NOTE: We STRONGLY encourage that you do not give your child permission to go to the mall at lunch.)

\_\_\_\_\_ My child will be registered to remain at school during lunch Monday to Friday.

*(We/I understand that our child will NOT be allowed to leave school property during the lunch hour unless under exceptional circumstances. Such requests must be made in writing by parents in the morning at the beginning of first period. We STRONGLY encourage that you do not give your child permission to go to the mall at lunch.)*

Emergency Contacts:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Allergies/other health information: \_\_\_\_\_

It is understood students will:

- ✓ Be courteous and polite
- ✓ Observe school Code of Behaviour
- ✓ Cooperate with lunch supervisors and staff on duty.
- ✓ Stay in their designated area at lunch (inside & outside) with their class members.
- ✓ Not leave school property during the lunch hour without written permission from parent(s) to the school.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Basketball Court Guidelines

- REMINDER: Basketball courts are not to be used before or after school. They will be used during DPA & lunch.
- Masks are not required when playing basketball outdoors.
- Shared basketballs should be cleaned and sanitized at an increased frequency, and between each use.
- When engaging in basketball outdoors or during recess the students should be in groups to form a cohort. The cohort should always include only the same people. Cohorts limit the risk of disease transmission because they reduce the number of contacts with whom the students interact with.
- It is recognized that incidental contact between students is inevitable – however, all students should go out of their way to avoid creating unsafe play.
- No games involving defense can be played.
- No competition (shooting / dribbling challenges at own baskets permitted). Students must retrieve their own basketball or use alternative methods (i.e. avoid touching with hands, use feet etc.) to return basketballs to fellow students.



# Basketball Court Guidelines

- Challenges at each basketball net can include: “Challenges” are activities which include competition between 2 or more students but without opposition (i.e., no possibility of contact). These activities can take the form of shooting/scoring games, accumulating points in a specific time, completing a series of tasks in a “race” format, etc. These activities can be carried out with 2 or more students, with or without a ball.
- All activities and challenges should be modified to avoid physical contact between students.
- Student’s should be asked to compete with a “Play On” mentality. No arguing or disputing amongst classmates during challenges.
- Here is a list of games that students can play:
  - Modified shooting game of 21: Students either use their own ball or if necessary share a ball.
  - Around the World: Shooting challenge performed from various spots around the basketball net.
  - Bump.
  - H-O-R-S-E.
  - Lay-up Challenges.
  - Golf Hoops (visit this [link](#) for additional games)

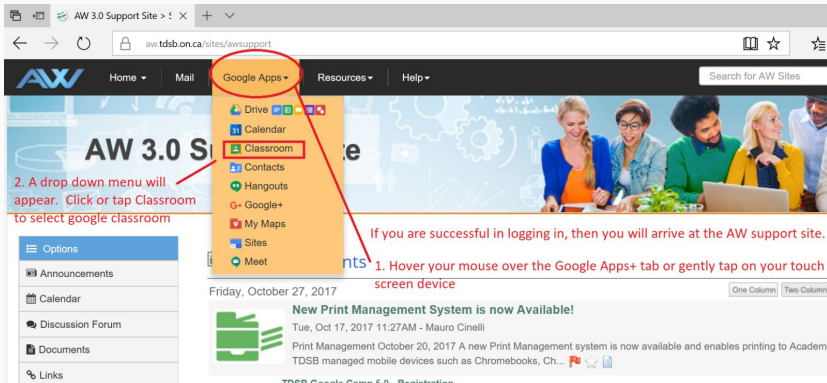
# BRING YOUR OWN DEVICE (BYOD)

Our goal is that each student will have their own device while at school each day. This will ensure students have access to this learning tool in a safe manner. Here is how we hope to make this happen:

1. If possible, we are encouraging all students to Bring Their Own Device (BYOD) to school each day.
2. Students who received a device from the TDSB last spring, will keep that device until further notice. We are asking them to bring it to school each day for their use.
3. Students who are unable to bring their own device will have a device assigned to them while at school.

# CLASSROOM ONLINE PLATFORM

- ❖ Each child needs to know how to access their online platform and TDSB email from home.
- ❖ Please ask your child to show you how to log onto the platform from home. The following [LINK](#) will provide additional support.



The screenshot shows a web browser window displaying the 'AW 3.0 Support Site'. The navigation bar includes 'Home', 'Mail', 'Google Apps', 'Resources', and 'Help'. The 'Google Apps' dropdown menu is open, listing various services: Drive, Calendar, Classroom (highlighted with a red box), Contacts, Hangouts, Google+, My Maps, Sites, and Meet. A red circle highlights the 'Google Apps' button in the navigation bar. Red arrows point from the 'Classroom' item in the dropdown menu to the text '2. A drop down menu will appear. Click or tap Classroom to select google classroom' and from the 'Google Apps' button to the text '1. Hover your mouse over the Google Apps+ tab or gently tap on your touch screen device'. Below the navigation bar, there is a search bar and a large banner image of four people looking at a laptop. Below the banner, there is a section for 'Friday, October 27, 2017' with a news item titled 'New Print Management System is now Available!' and a footer for 'TDSB Google Apps 5.0 - Registration'.

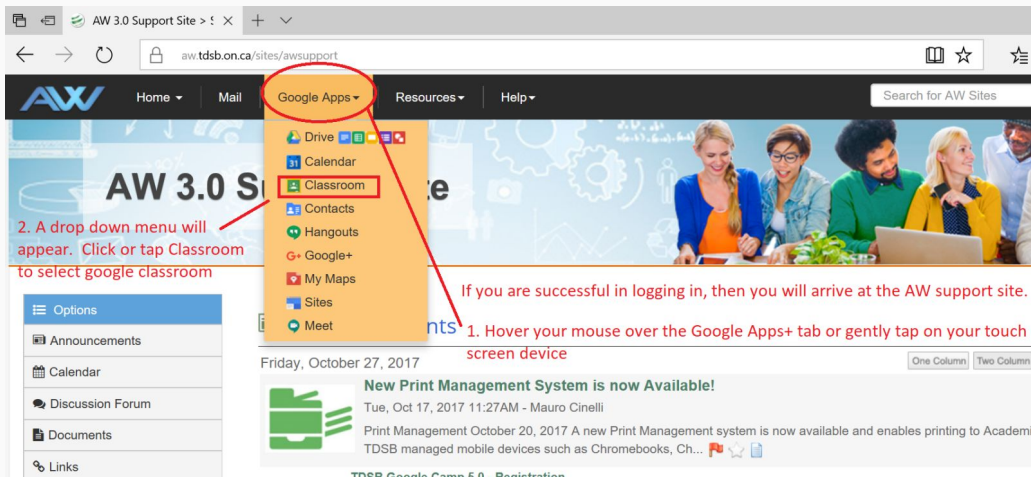
2. A drop down menu will appear. Click or tap Classroom to select google classroom

1. Hover your mouse over the Google Apps+ tab or gently tap on your touch screen device

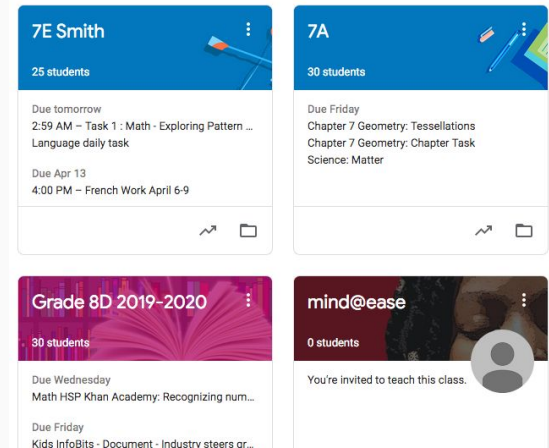
If you are successful in logging in, then you will arrive at the AW support site.

# SCHOOL IMPROVEMENT PLAN/ STAFF PROFESSIONAL LEARNING

- ❖ We have been working as a group to develop our ability to ensure we are prepared to adjust to the new realities.
- ❖ How to use [GOOGLE CLASSROOM](#) (Mr. Acosta & Ms. Penman)



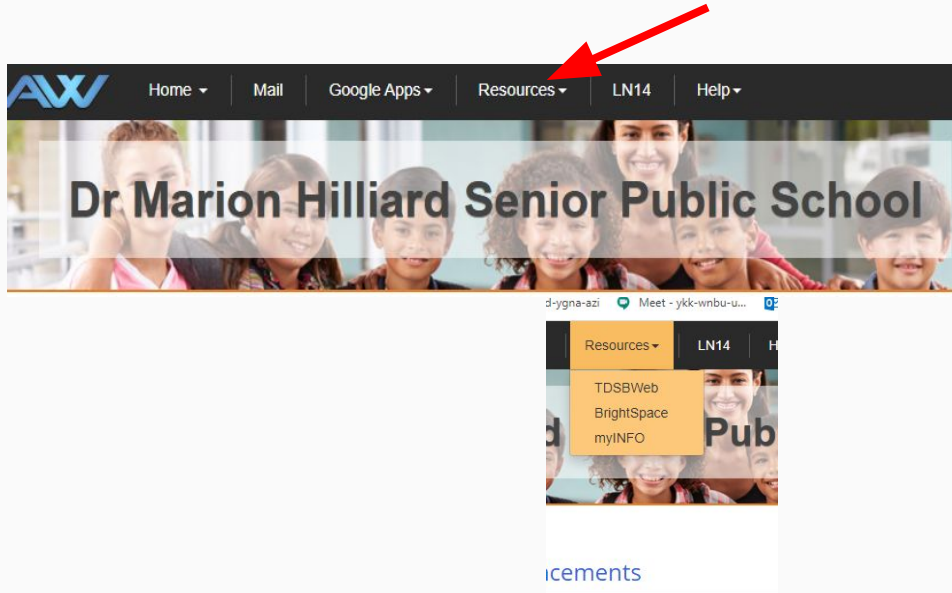
The screenshot shows a web browser window with the URL [aw.tdsb.on.ca/sites/awsupport](http://aw.tdsb.on.ca/sites/awsupport). The navigation bar includes 'Home', 'Mail', 'Google Apps', 'Resources', and 'Help'. A red circle highlights the 'Google Apps' dropdown menu, which contains links to Drive, Calendar, Classroom, Contacts, Hangouts, Google+, My Maps, Sites, and Meet. A red box highlights the 'Classroom' link. A red arrow points from the 'Classroom' link to a red text box that reads: '2. A drop down menu will appear. Click or tap Classroom to select google classroom'. Below the menu, a red text box reads: '1. Hover your mouse over the Google Apps+ tab or gently tap on your touch screen device'. At the bottom of the screenshot, a red text box reads: 'If you are successful in logging in, then you will arrive at the AW support site.' The main content area shows a banner for 'AW 3.0 Support Site' and a news item titled 'New Print Management System is now Available!' dated Friday, October 27, 2017.



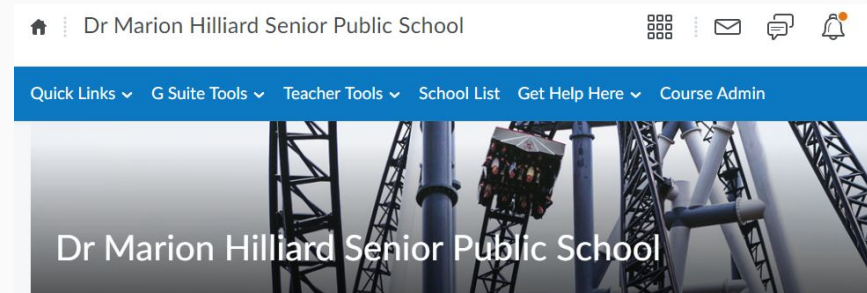
The screenshot shows a grid of Google Classroom class cards. The top row includes '7E Smith' (25 students) with a due date of 'Due tomorrow 2:59 AM - Task 1 : Math - Exploring Pattern ... Language daily task' and '7A' (30 students) with a due date of 'Due Friday Chapter 7 Geometry: Tessellations Chapter 7 Geometry: Chapter Task Science: Matter'. The bottom row includes 'Grade 8D 2019-2020' (30 students) with a due date of 'Due Wednesday Math HSP Khan Academy: Recognizing num...' and 'mind@ease' (0 students) with the text 'You're invited to teach this class.' Each card has a blue header with the class name and a small menu icon in the top right corner.

# SCHOOL IMPROVEMENT PLAN/ STAFF PROFESSIONAL LEARNING

- ❖ How to Use [BRIGHTSPACE](#) (Ms. Thedchanamoorthy)



The screenshot shows the top navigation bar of the school website. The 'Resources' dropdown menu is open, and a red arrow points to it. The menu items are: Resources, LN14, TDSBWeb, BrightSpace, and myINFO. Below the navigation bar, the school name 'Dr Marion Hilliard Senior Public School' is displayed over a background image of children and a teacher.



The screenshot shows the header and navigation bar of the school website. The header includes the school name 'Dr Marion Hilliard Senior Public School' and icons for home, email, chat, and notifications. The navigation bar contains links for Quick Links, G Suite Tools, Teacher Tools, School List, Get Help Here, and Course Admin. Below the navigation bar, the school name 'Dr Marion Hilliard Senior Public School' is displayed over a background image of a wind turbine.



# SCHOOL IMPROVEMENT PLAN/ Well-being

- ❖ [Bullying Awareness & Intervention Week](#) (Nov 15 - 21) - We are partnering with [Brave Education](#) to facilitate a series of workshops.
- ❖ Bullying Prevention & Intervention Plan - This will be the focus of our Caring & Safe Schools Committee
  
- ❖ [Travelling Stage](#)
  
- ❖ [Get Real Presentation](#) on October 23

# Mobile Devices

1. Are not permitted in class.
2. They should be stored in your backpack upon entry.



NOTE: Teachers can give permission to students to use their mobile device in class for instructional purposes.

# Dismissal:

- Bell rings at 2:58pm to end the school day.
- Students will be walked to their assigned exit by their teacher.
- We are asking students to leave the school property ASAP.

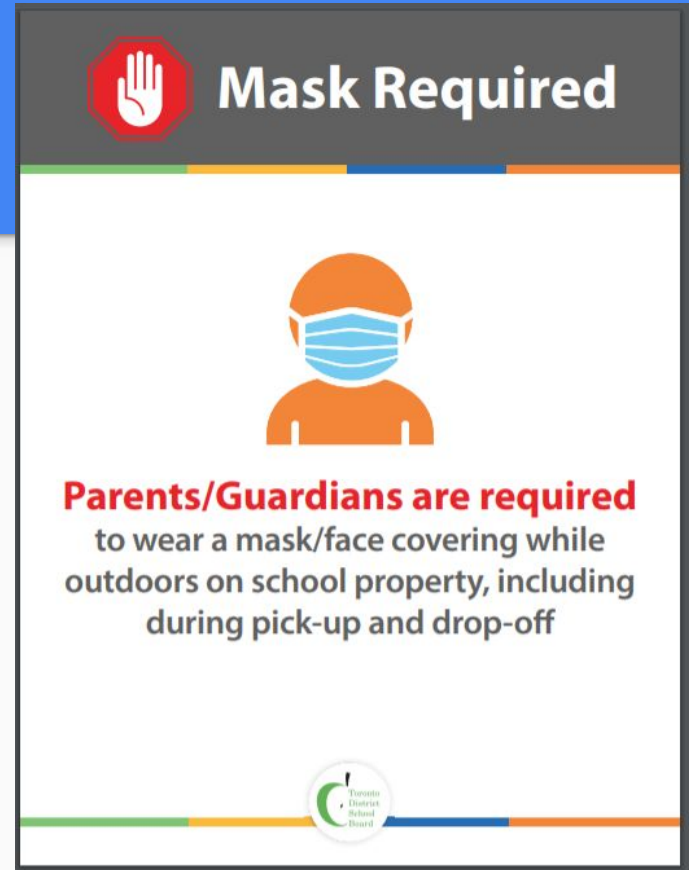
# Parents/Guardians Visiting the School

- In the case where families would like to speak with someone at the school, please call or email the school directly.
- Parents/caregivers who require a meeting with a teacher/school staff to discuss non-emergency issues, will do so by phone or virtually where possible.
- Parents/caregivers who are picking up a child who is sick/or needs to leave outside of the normal school hours will be met at the main door by a staff member to sign-out your child out.


# Updated Mask Requirements

Click [HERE](#) to view the document.


**NOTE:** TDSB policy does not permit vented masks to be worn.



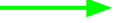






**Mask Required**

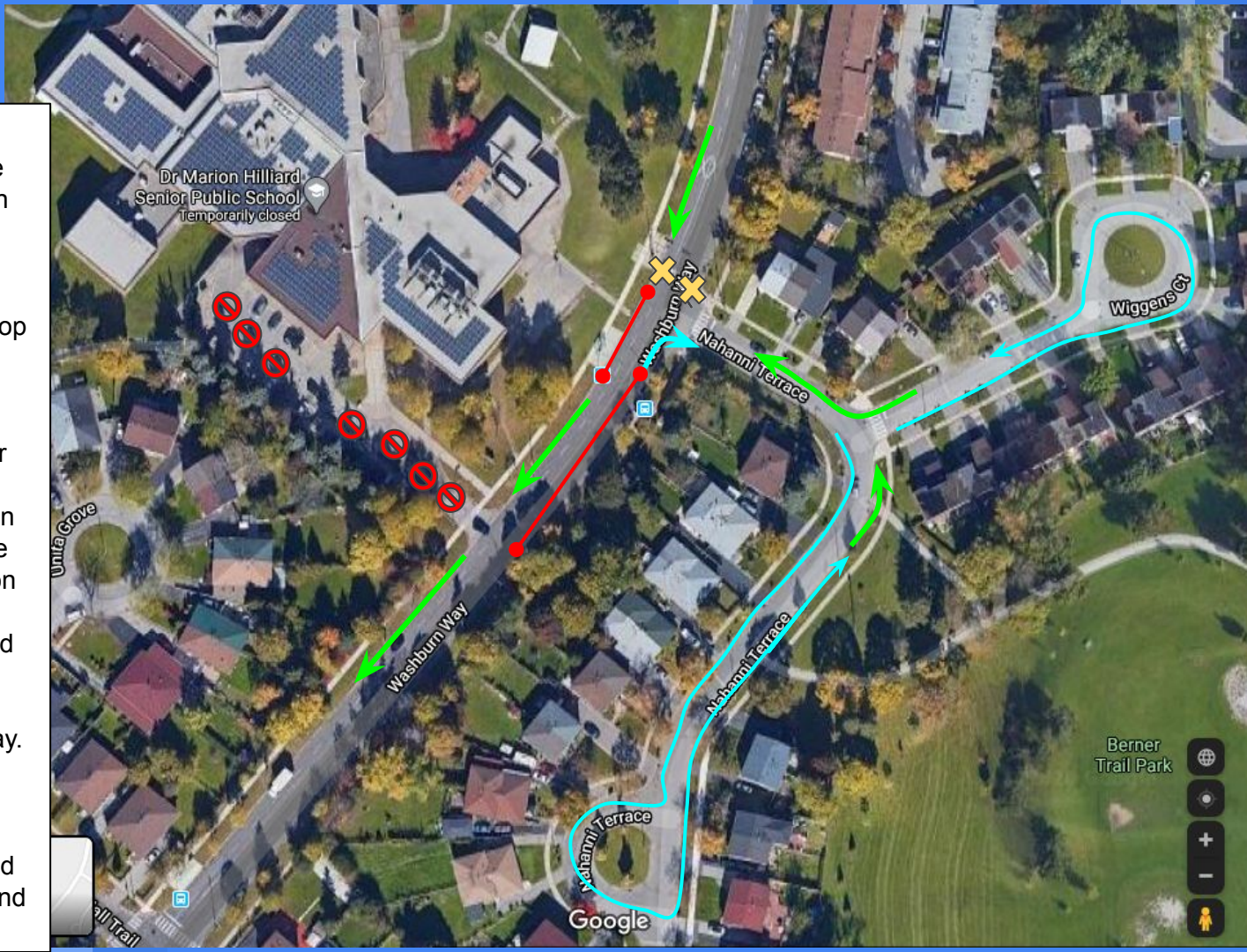


**Parents/Guardians are required**  
to wear a mask/face covering while  
outdoors on school property, including  
during pick-up and drop-off



# Student Safe Drop Off at Hilliard

1. Students should be dropped off ideally where the green arrows are located. (southbound on Washburn Way and upon exiting Nahanni Terrace) 
2. Red lines indicate bus stop locations and areas not safe for drop off. 
3. Northbound traffic are strongly encouraged to turn onto Nahanni Terrace and use the Wiggins Ct or Nahanni Terrace cul de sac to turn around and drop off your children in a safe space in which they can use the crosswalk. Three point turns on Washburn Way are illegal and can be very dangerous for students and drivers. 
4. The Crosswalk is always to be used when crossing Washburn Way.  
5. The school parking lot is out of bounds for all parents dropping off their child. There is no safe exit and there are very few spots for staff and guests.  





# Keeping Our Students Safe



## STUDENT SAFETY



A few parking and drop-off reminders to keep our students safe at Dr. Marion Hilliard Sr. PS:

- Drivers are reminded to respect the signage:
  - Please do not park or stand between the posted signs as it blocks the view of the crosswalk and the bus zone.
  - Please do not pass other cars in designated areas.
- Please ensure that students exit and enter the vehicles from the boulevard and not into live lanes of traffic.
- Please do not use the staff parking lot to drop off or pick up students.
- Please **DO NOT** use the parking lot entrance or Washburn Way to make U-turns. We ask this out of concern for the safety of all students.
- Parents and students should use the crosswalk to cross the street.
- Students are reminded to not walk between parked cars.

Thank you for your understanding and co-operation regarding our parking and safety procedures.



# EMERGENCY PREPAREDNESS

Each school is required to have 3 fire drills and 1 lockdown drill in the fall. School staff will be working with students to outline how fire drills have been adjusted currently. To date, we have had 2 fire drills and 1 lockdown drill. Click [HERE](#) for additional information.



# Inclement Weather Plans

We will utilize various spaces within the building during inclement weather.

1. Cohort # 1 (7A & 8A): Will enter through the cafeteria door and wait in the cafeteria.
2. Cohort # 2 (8B ): Will enter through entrance # 12 (Zone B) & meet in the library.
3. Cohort # 3 (7/8 & 7C): Will enter through entrance # 11 (Zone C) & will meet in the gym.



# Student Data Verification Form & September Start of Year Forms

1. Each child received their '**Student Data Verification Form**' this past Monday. Please verify the information and return it to your child's teacher ASAP.
2. September Start of Year Forms will be completed digitally this year. The link has been emailed to you.

The forms/procedures that will be provided in digital format are:

- PR088 - Acceptable Use of Information Technology Resources
- PR511H - Walking Excursion - Immediate Community
- PR511E - Medical Information for Excursions
- PR511K - Physical Education Information and Intramural Information/Permission
- PR519A - Severe Weather Conditions: Permission to Leave School
- PR529B - Student Media Consent Release Form
- PR563 - Anaphylaxis
- PR571 - Code of On-line Conduct
- PR585 - Board Code of Conduct
- PR607 - Diabetes Management
- PR714 - Asthma Management
- TDSB Digital Learning Tool Consent Form (**now mandatory for all grades**)

# NUTRITION PROGRAM



Toronto Foundation for Student Success

- ★ [TDSB nutrition programs](#) are a partnership between the school and the [Toronto Foundation for Student Success](#).
- ★ We hope to start our program on November 16, 2020.
- ★ The registration form has been emailed to you and sent home with students who have requested a paper copy.
- ★ We are asking for a \$20 donation to be made through <https://tdsb.schoolcashonline.com>.
- ★ It is our intention that ***EVERY*** child who wants to participate will be able to participate ***if they return their registration form***.

**SCHOOL NUTRITION PROGRAM REGISTRATION FORM**

October 29, 2020

Child's Full Name: \_\_\_\_\_ (please print)

Child's Teacher: \_\_\_\_\_ (please print)

All students at Dr. Marion Hilliard Sr. P.S. have the opportunity to take part in the Morning Snack Program. The morning snack program provides daily healthy snacks that help to support a learning environment that promotes good nutrition and wellness. We will be adhering to all Toronto Public Health guidelines to ensure the safety of students and staff. **We hope to start the program on Monday, November 16.** It is our intent that **EVERY** child who wants to participate in the nutrition program will be able to participate.

Although the morning snack is partially funded by the Foundation for Student Success and other donations, this does not cover our full costs. Therefore, we ask that student and families contribute to this valuable program.

We are asking for a donation of \$20.00 per child by November 23, 2020 or \$10.00 due on the following dates: November 23, 2020 and February 16, 2021

Payment can be made through School Cash Online. Please visit <https://tdsb.schoolcashonline.com> to register and pay. NOTE: Due to COVID precautions we prefer that you did not send cash or a cheque. Please contact the school if you have concerns or questions.

\*Please list any special health or dietary concerns for your child by answering the following questions.

1. Does your child have any dietary restrictions? Please be specific.  
\_\_\_\_\_  
\_\_\_\_\_
2. Allergies? Eg. Is your child allergic to milk/dairy products?  
Please list any food allergies (inhaled allergies or skin contact allergies).  
\_\_\_\_\_  
\_\_\_\_\_

Note: Due to health and safety policies students without a returned form cannot receive the morning snack.

Parent/Guardian Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

# BEYOND 3:30 - After School Program

1. Click [HERE](#) for additional information.

2. How to join?

→ Complete the registration form. It was emailed to you and was made available to students in their classroom and at the office.

→ Return the completed registration form to the school.









# #HILLIARDPRIDE Terry Fox Walk/Run on October 9th

- Virtual assembly at 10:15am. Parents are welcome to attend virtually. The Google Meet access code will be shared with parents that morning.
- Each class will participate in the walk/run during the afternoon with their cohort.
- Click [HERE](#) to donate through the Dr. Marion Hilliard Sr PS page.



The screenshot shows a fundraising page for the Terry Fox School Run. At the top, there is a dark blue banner with the hashtag #tryliketerry in white, a circular logo featuring a person in a white shirt with 'HILLIARD' on it, and the text 'The Terry Fox School Run'. Below the banner, the page is divided into sections. On the left, a blue box contains the text 'PLEASE SPONSOR DR. MARION HILLIARD SENIOR PUBLIC SCHOOL - TORONTO, ON'. On the right, a white box shows 'Amount Raised Online \$0.00' and a 'DONATE STUDENTS SET UP YOUR PAGE' button. At the bottom, there is a section titled 'Our School Message' with a small paragraph of text.

**#tryliketerry** The Terry Fox School Run

PLEASE SPONSOR  
**DR. MARION HILLIARD  
SENIOR PUBLIC  
SCHOOL - TORONTO,  
ON**

Amount Raised Online  
**\$0.00**

DONATE  
STUDENTS  
SET UP YOUR PAGE

**Our School Message**

In celebration of the 40th Anniversary of Terry's Marathon of Hope, our school is participating in the Terry Fox School Run. We are proudly committed to raising much-needed funds for cancer research. Please consider supporting our efforts for this very worthwhile cause.

# Student Opportunities:

- Virtual Homework Help Mentors
- Hilliard lunch activity leaders
- Social media managers
- Morning PA Announcers
- [IMANI](#) - Imani Academic Mentorship Program
- [BEYOND 3:30](#) - Registration forms were emailed to you and paper copies were given to each classroom and can be found at the office.

# Upcoming Dates:

## HALLOWEEN

1. We recognize that not all of our students recognize Halloween.
2. **HALLOWEEN SAFETY** - Toronto Public Health shared the [ATTACHED DOCUMENT](#) and I thought you would find it useful.
3. Students are permitted to wear [culturally appropriate and sensitive costumes](#) Friday afternoon. This [video](#) was played during morning announcements to stimulate discussion.
4. They **MUST** wear TDSB approved masks while wearing their costume.
5. Costume masks are not permitted to be worn if they prevent a student from wearing a TDSB approved mask or conceal their identity.
6. We have purchased some treats for students. Students are not permitted to bring any treats to share.

# Upcoming Dates:

- October 27 - IEPs sent home for students who are on an IEP.
- October 27 - Nov 4 - [Travelling Stage Dance Workshops](#)
- October 29 - Virtual School Council (6:30pm)
- November 8 - Parent/Teacher Interview Request emailed to you.
- November 11 - Remembrance Day Ceremony
- November 17 & 18 - [Brave Education](#) workshop
- November 17 - Progress Reports sent home.
- November 19 - Parent/Teacher interviews (evening)
- November 20 - PA Day for Parent/Teacher interviews (morning)



# WEEKLY RESOURCES:

- [TVO Mathify](#)
- [MATHIES](#)
- [Doing Math With Your Child](#)
- [Would You Rather Math](#)
- [YOUNCUBED](#)
- [KHAN ACADEMY](#)