

FROM THE GUIDANCE DEPARTMENT: COURSE SELECTION & TIMETABLE CHANGES

How do I request a course change?

1. Talk to your subject teacher and your parent(s)/guardian(s) about your concerns.
2. Make an appointment and talk with your guidance counsellor about the possible change.
3. If you are making a change, return your signed and completed form to your counsellor.
4. Follow your existing timetable until your course is changed and your new timetable is available on the TDSBConnect app

When is the deadline for requesting a course change?

Semester 1: Tues. Sept. 9, 2025

Semester 2: Fri. Feb. 6, 2026

How many courses should I be taking?

- Grade 9 students should take 8 courses.
- Grade 10 students should take 8 courses within the regular day schedule.
- Grade 11 students should take 8 courses within the regular day schedule. Grade 11 students with 16+ credits may be considered for a study period after the 1st report card.
- Grade 12 students should take 8 courses but may take 7 within their regular day schedule, if they have 23+ credits. Students with 24+ credits may be considered for a study period after Oct. 9, 2025. Students should plan for one spare in each semester in this situation.

What if I am in Grade 11 or 12 and considering dropping a course?

1. Grade 11 and 12 students considering dropping a course should maintain the number of courses described above.
2. Talk to your subject teacher and your parent(s)/guardian(s) about your concerns in the course to find additional supports and solutions.
3. Make an appointment and talk with your guidance counsellor about the possible change.
4. Check for requirements of possible post-secondary opportunities (research sites linked below)
5. Consider the impact of the Full Disclosure Dates and Policy below.

Full Disclosure Policy: Full Disclosure is a Ministry of Education requirement for all Grade 11 and 12 courses. All attempted Grade 11 and 12 course codes and marks earned will be recorded on the Ontario Transcript. If a course is dropped within 5 instructional days following the issue of the Mid-Semester report card it will not appear on the transcript. Students must have the paper work for all course deletions completed and returned to their guidance counsellor prior to the ministry deadline. Maintain Mark After Dates (MMAD)/Full Disclosure dates will be posted on the school calendar.