

**Dunlace School Council
November 5th, 2019 at 7:00 PM**

Meeting Minutes

PRESENT: Dunlace Staff: Principal Julie Kwon
Teacher Liaison: Nancy Hanna
Council Executive: Past-Chair: Loveleen Thind
Newly acclaimed Council Executive listed in #5 below.

Committee Chairs: Newly acclaimed Committee Chairs listed in in #5 below.

Parents:

Loveleen Thind	Anna Triandafyllidou
Roger Affonso	Parsi Mina
Martin Minkov	Shadi Dalili
Michael Pan	Megumi Amanu
Manisha Mehta	Lisa Loiselle
Tracy Winter	Tonia Kostadopoulos
Lisa Loiselle	Madlen Margau
Dev Benham	A. Donoghue
Naddia Mirza	
Munir Malik	
Mati Pajo	
Christine Du Bellay	

1. Welcome and Introduction

Loveleen Thind

- Loveleen welcomed all attendees and a special welcome to Julie Kwon our Principal, Nancy Hanna our Teacher Liaison. Parent Introductions via quick round table.

2. Welcome Message from the Principal

Julie Kwon

- Ms. Kwon is always accessible to parents
- 186 currently enrolled in in-class learning at Dunlace; 271 total students enrolled (both virtual and in-class)
- Thank you for filling out health assessment forms daily
- The best way to get information about what is going on at the school is through the weekly Friday email sent by Julie Kwon, if you are not receiving emails please double check spam folders
- Devices: 98 Chrome books and 89 iPad taken out of the school last March for virtual learning because of Covid-19
- Hardware is starting to be replenished with 35 chromebooks, 10 iPad and 25 backordered chromebooks (pending from August)
- Students good at wiping down chromebooks with disinfectant wipes before and after use

- Grade 1-5 students encouraged to login and navigate google classroom, so they can do so independently in the case that students must be sent home for self isolation
- Upcoming Events:
 - o Nov 11 – Remembrance Day – Ms. Hanna and Ms. Tai offered to put together video montage so that parents can participate virtually through this celebration. Montage will be uploaded to each google classroom and parents are encouraged to watch and discuss this very important celebration with their children
- Children’s report cards will be sent home Nov 18
- Parent Interviews will be scheduled virtually for Nov 20 via google meet or phone call
 - o If you want to speak to your child’s teacher before that please feel free to reach out
- Internet Safety – parents should be aware of children’s interaction online
- Parent Speaker Series November 16th , Paul Davis will be joining virtually to educate parents on Social Networking & Internet Safety and parents are encouraged to participate. Julie to share Zoom details. Paul will also be speaking with grades 4/5 students next week and parents are encouraged to learn what children are doing online and speak to them about this important topic
- Heading into winter months and many classes continuing to learn outdoors, kids are really enjoying it, please dress children in lots of layers with extra socks and mittens to keep kids warm
- Ms. Kwon is looking into different options for kids to store warm clothes and working with Toronto Public Health to ensure we’re adhering to safety protocols
- Ms. Kwon opened the ‘floor’ for questions:
 - o Parent appreciation comment to the staff at Dunlace for all their amazing effort everyday in providing a safe and happy environment for our kids and providing a sense of normalcy
 - o Did the school receive any updates to HVAC? School has a good system and filters had been cleaned prior to the start of school. All students are in classrooms with windows and ventilation. Staff are also leaving windows open for extra air flow

3. Parent Council Update

Loveleen Thind

- Council will look very different for 2020/21
- Idea to generate school spirit: sell Dunlace gear to students (sweatshirt, sweatpants, t-shirts, baseball hats, toques, etc.). To move forward, we would need a minimum order value of \$1,893. Motion to proceed with this option and determine short list of specific items later.
- Parent workshop with Paul Davis on Social Networking & Internet Safety, November 16th @ 6:45

4. Dunlace Budget Review

Roger Affonso

- Walkthrough of budget from 2018-2019 school year.
 - I. Revenue Net of Expenses
 - Covid-19 year
 - Pizza Lunch ran only until Feb 2020
 - Fun Fair cancelled, but we had important donations from different organizations
 - Fundraising letter donations were received at the beginning of the school year
 - Other revenue lines cancelled due to Covid-19
 - II. Expenses
 - We had several expenses in the first half of the year, the major expense line is computer technology and gym programs
 - There were a few additional expenses because of Covid-19 like the yearbook expenses

- There are outstanding cheques that were recorded as expenses where the credit will be captured in 2020-21 school year

III. Account Balance

- Opening balance of the start of the 2019 school year were sitting at \$47, 049.18 and with the results of Revenue and expenses our ending 2019/20 balance is \$31,786.31

5. School Council Election

Loveleen Thind

- Loveleen thanked 2019/20 council members
- Positions available for 2020/21
 - a) Co-Chair x 2
 - b) Past Chair
 - c) Treasurer
 - d) Secretary
 - e) Grade 5 Grad Chair
 - f) Canadian Parent for French Rep
 - g) Constitution/By-law

Committee Chair	Committee Member	Description	
By Laws	Mati Pajo	Ensures that meetings are conducted in accordance with statutes, regulations and bylaws and that the bylaws are kept up to date with council practices and with requirements of statute, regulations and Board Policies.	ACCLAIMED
Canadian Parent for French Rep	Anna Tirandafyllidou & Christine Du Bellay	Act as the liaison between the CPF and the council attending CPF meetings and reporting to the council on activities as appropriate.	ACCLAIMED
Grade 5 Chairs	Anna Tirandafyllidou & Christine Du Bellay	Coordinates grade 5 end of year graduation. Organize fundraisers to bring down the cost of the event down. Previous year examples include: Halloween Haunted House, Halloween Dance bake sale, Valentino grams	ACCLAIMED
Executive Team			
Secretary	Nadia Mirza	Attends all Dunlace Parent Council meetings. Records, collects feedback and produces meeting minutes.	ACCLAIMED
Treasurer	Roger Affonso & Munir Malik	Responsible for taking care of the financials of the parent council and fun fair events. Working with the executive team to create the budget for the year	ACCLAIMED
Past Chair	Loveleen Thind	Attends all Dunlace Parent Council meetings. Supports Co-Chairs to ensure there is seamless transition from one year to the next.	ACCLAIMED
Co-Chair	Manisha Mehta & Parsi Mina	Attends all Dunlace Parent council meetings. Collaborates with the school administration and parent community to share feedback and input. Also assist in supporting Dunlace Parent Council events.	ACCLAIMED

		Sets council meetings, arranges childcare, lead main donation campaign, attracts volunteers to support all council activities. Consults with school board as required	
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6. Meeting Adjourned