

**Dunlace P.S. Roof Replacement Information Session  
November 12, 2019 at 6:30 PM**

***Meeting Minutes***

**PRESENT:** Dunlace Staff: Principal Julie Kwon  
Teacher Liaison: Nancy Hanna

**Parents:**

Loveleen Thind  
Karyn Gould

**1. Welcome and Introduction** **Project Manager from Roofing company**

- The Project Manager welcomed us and explained that he would be providing information about the upcoming roofing replacement project at Dunlace P.S.

**2. Roofing Update**

- In 2017 part of the roof was replaced over the gym.
- The remaining roof (2/3) along with the canopy over the front door will be replaced. The project was supposed to be initiated Nov 25th but with the weather and snow plus the need to remove solar panels from the roof the project initiation date will likely be first week of December – weather permitting.
- Seven days before official start date the school will be notified.
- An initial review by both roofing and environmental consultants was conducted. There was a small amount of type 1 asbestos found in parts of the caulking outside on the roof.
- The asbestos will be removed by cutting it and double bagging it with oversight from health inspectors for safety purposes. It is minor and all parties are confident there is no threat to staff/students.
- The roof has been divided into 3 sections and will be replaced one section at a time before moving on to the next.
- They will be starting on the North West side with demolition occurring and then replacement before they move onto section 2.
- Note: the roofing company will be cordoning off certain sections of the parking/schoolyard while demolition and replacement occur in the designated area. Fencing and bins will be placed in the respective areas as work is being done and no one will be able to access those areas.
- The basketball area is one of the areas that will be cordoned off for the first phase along with a section of the school parking lot.
- As certain sections are being worked on, some classes will be temporarily relocated to either the music, drama, gym or library for a few days until that section is complete
- Every day the contractor will notify the school by 7 a.m. with the plans and schedule for that day so the school can make arrangements to move classes as required.

- Demolition will not occur during recess or lunch to ensure the safety of the staff and students.
- The roofing company will be using B.U.R.O which is a certain type of asphalt. The smell of asphalt should be mild and as a precaution windows will be sealed off to help prevent the smells coming in to the school. Fans and filters will be brought in the school to help circulate air during this time.
- Delivery of supplies will occur on the weekend.
- Removal of debris bins or deliveries will be done before 6 a.m. or on weekends to ensure safety of the children.
- Project will take up to 8-9 weeks – weather dependent. There are standards and stipulations in place where roofing companies cannot work (i.e. greater than 25km winds)
- TDSB has hired environmental consultants to be onsite daily and report any deficiencies that will be dealt with daily.