

3. Proposed By-Law Changes

Julie McAlpine-Jeffries

- Julie explained that changes needed to be made to the existing By-Laws to modernize them and to ensure that all are aligned with Board regulations and policies.
- By-Laws were reviewed and a motion was made to pass them.

MOTION: “Move to pass updated By-Laws.”

Moved by: Tracy Winter

Seconded by: Veruska Mano

4. Committee Chair Updates

- **Fun Fair** **Veruska Mano/Loveleen Thind**
 - Veruska will scale back the sponsorship packages for next year.
 - She will connect with sponsors now to get them lined up in time for the back to school event in the fall.
 - Farah reported on the Fun Fair survey sent out to parents. Many responses were received. Most comments were positive. Some parents mentioned they would have liked to see better signage at the Fun Fair and different food options to choose from.
- **Pizza Lunch** **Parsi Mina**
 - Approximately \$24,000 has been raised from Pizza Lunch sales.
 - Cash online has been great for this.
 - The form to order for next school year will be included in the August mailing to families.
- **Extra Curricular**
 - No update at this time.
- **IT**
 - No update at this time.
- **Special Events**
 - No update at this time
- **Safety Patrol** **Margaret Currie**
 - The Grade 5 students enjoyed their pizza lunch.
 - The Grade 4 students who will be taking on the role of Safety Patrollers next year will be trained next week.
- **Grade 5 Graduation**
 - No update at this time.
- **By-Laws** **Julie McAlpine-Jeffries**
 - The updated By-Laws were reviewed and voted upon as mentioned above.
- **French** **Elaine Sun**
 - Elaine is trying to start a new Chapter of CPF involving French Immersion schools in this area.

- She attended a Budget cut meeting to support not cutting busing for French Immersion students.

5. Financial Update 2018-2019 Review

Roger Affonso/Betsy Melendez

Dunlace School Council 2018-2019 School Year Budget As of May 31, 2019

	Prior Period 2017-2018	BUDGET 2018-2019	VAR BUDGET vs PRIOR PERIOD	CURRENT PERIOD	Var Current Period vs Budget	Var Current Period vs Prior Period
Revenue Net of Expenses						
Pizza Lunch Program	\$ 27,812.59	\$ 19,468.81	\$ (8,343.78)	\$ 23,978.29	\$ 4,509.48	\$ (3,834.30)
Fun Fair Event	\$ 16,263.16	\$ 11,384.21	\$ (4,878.95)	\$ 20,263.29	\$ 8,879.08	\$ 4,000.13
Fundraising Letter Donations	\$ 1,920.00	\$ 4,000.00	\$ 2,080.00	\$ 7,461.19	\$ 3,461.19	\$ 5,541.19
Halloween Event	\$ 2,577.28	\$ 1,804.10	\$ (773.18)	\$ 2,347.39	\$ 543.29	\$ (229.89)
Special Events	\$ -	\$ -	\$ -	\$ 1,238.76	\$ 1,238.76	\$ 1,238.76
Egg Hunt Event	\$ 1,382.15	\$ 500.00	\$ (882.15)	\$ 376.25	\$ (123.75)	\$ (1,005.90)
Movie Night Event	\$ 860.67	\$ 602.47	\$ (258.20)	\$ -	\$ (602.47)	\$ (860.67)
Dance a-thon Event	\$ 6,230.23	\$ 4,361.16	\$ (1,869.07)	\$ 1,358.54	\$ (3,002.62)	\$ (4,871.69)
TOTAL REVENUE NET OF EXPENSES	\$ 57,046.08	\$ 42,120.75	\$ (14,925.33)	\$ 57,023.71	\$ 14,902.96	\$ (22.37)
Other Expenses						
Computer Technology	\$ 29,024.45	\$ 10,000.00	\$ (19,024.45)	\$ 6,416.22	\$ (3,583.78)	\$ (22,608.23)
Website Support	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 36.79	\$ (963.21)	\$ 36.79
Scientist in School Program	\$ 6,776.00	\$ 6,000.00	\$ (776.00)	\$ 6,753.00	\$ 753.00	\$ (23.00)
Performing Arts	\$ 14,003.20	\$ 5,500.00	\$ (8,503.20)	\$ 5,225.12	\$ (274.88)	\$ (8,778.08)
Gym Program	\$ 7,847.73	\$ 4,100.00	\$ (3,747.73)	\$ 8,350.00	\$ 4,250.00	\$ 502.27
Music Program	\$ 1,735.38	\$ 3,000.00	\$ 1,264.62	\$ 570.04	\$ (2,429.96)	\$ (1,165.34)
Bovalit McDermid Program	\$ 2,656.60	\$ 2,250.00	\$ (406.60)	\$ 392.65	\$ (1,857.35)	\$ (2,263.95)
Stem Program	\$ 2,253.49	\$ 2,250.00	\$ (3.49)	\$ 1,582.61	\$ (667.39)	\$ (670.88)
Graduation Event	\$ 14,943.78	\$ 5,100.00	\$ (9,843.78)	\$ 2,450.27	\$ (2,649.73)	\$ (12,493.51)
Bank Fees	\$ 406.41	\$ 100.00	\$ (306.41)	\$ 26.85	\$ (73.15)	\$ (379.56)
Lice Removal Program	\$ 2,034.01	\$ 1,440.00	\$ (594.01)	\$ 1,650.94	\$ 210.94	\$ (383.07)
School Buses for Trips	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 3,272.73	\$ (727.27)	\$ 3,272.73
Wellness Week	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 178.02	\$ (1,821.98)	\$ 178.02
Miscellaneous Charges	\$ 808.75	\$ 500.00	\$ (308.75)	\$ -	\$ (500.00)	\$ (808.75)
TOTAL OHER EXPENSES	\$ 82,489.80	\$ 47,240.00	\$ (35,249.80)	\$ 36,905.24	\$ (10,334.76)	\$ (45,584.56)
Net Gain (Loss)	\$ (25,443.72)	\$ (5,119.25)	\$ 20,324.47	\$ 20,118.47	\$ 25,237.72	\$ 45,562.19
PRIOR YEAR OPENING BALANCE	\$ 51,788.57	\$ 26,344.85		\$ 26,344.85		
Ending Book Balance						
Dunlace PSA Account	\$ 15,014.11			\$ 0.00		
TDSB Account	\$ 11,330.74			\$ 2,653.46		
Pace Credit Union	\$ -			\$ 43,809.86		
ENDING BOOK BALANCE	\$ 26,344.85	\$ 21,225.60		\$ 46,463.32		

Budget Revenue Net of Expenses Assumptions:
All Revenue lines have been adjusted to 70% due to student drop with the exemptions of:
Letter Donations: 50% of students will donate a minimum of \$25
Egg Hunt Event: Prior period reflects 2018 Year, 70% applied to 2019

Budget Other Expenses Assumptions:
Technology: Purchase AV Cart, Screen repairs, Cases for old ipads to be used with Kindergarten kids, purchase of 7 Tech Tub, 4 Chrome laptops, IPAD replacements.
Website Support: Annual Fee and IT support to change domain.
Scientist in School: 15 Clases times 2 programs (each program is \$200.00)
Performing Arts: 4 Prologues jhave been booked, to revisit next School year
Jungle Sports - 2 events per year
Music Program: New Equipment needed, and new music programs
Bovalit and Stem program: 15 Teachers with an allowance of \$150.0 to spend for each program
Graduation Event: 68 Grade 5 at a rate of \$75 per student
Lice Program: \$1.50 per head x 3 checks during year x 320 students
School bus - 1 per class = 15 classes + Track and Field x 250 per bus

Notes:
* June data is not included
* Dunlace PSA account has been closed and all available funds were transfer to Pace Credit Union
* Teachers to submit their Bovalit/Stem expenses.
* Gym Program expense is unfavourable vs Budget (+4,250)

6. School Update

Julie Kwon

- Julie began by thanking the Parent Council for their work over the past year.
- The Grade 5 students had a great graduation trip to Niagara Falls.
- **Upcoming Events:**
 - SK and Grade 5 Graduations are coming up.
 - The Grade 5 Graduation ceremony will be held at the Botanical Gardens followed by a party for the students at the Pickle Barrel.
 - Julie requested that more money be added to the Grade 5 Budget for graduation.

MOTION "Move to increase Grade 5 Budget."

Moved by: Tracy Winter

Seconded by: Margaret Currie

Carried

- A photographer will be coming to the Grade 5 Graduation to take photos of each student receiving their diploma. These photos will be given to students as a graduation gift.
- **Staffing:**
 - The school is losing one full class as Extended French will no longer be offered at Dunlace.
 - All ECE teachers will be leaving the school.
 - Madame El-Jammal and Mr. Rotstein are retiring. Two new teachers will be hired.
 - There has already been a new French Immersion teacher hired and a new prep teacher hired.
 - Ms. Tai will be taking a “4 over 5” next year and will be returning the following school year.
 - The school will not have a 0.5 secretary next year. Only one secretary will be in the office.
 - Lunch room supervisors will be down from two to three. This means that lunch will likely be moved into the gym for Grade 1-5 students. Kindergarten students will still eat lunch in their classrooms.
 - The move to lunch in the gym will mean that the gym cannot be used for extracurricular programs during the lunch hour.
 - The projected numbers for next year are 290 students. Numbers are lower than this year.
 - Class structures for 2019/2020:
 - English: 2 Kindergartens
 - 2 Grade 1/2
 - 1 Grade 2/3
 - 1 Grade 3/4
 - 2 Grade 4/5

 - French: 1 Senior Kindergarten
 - 2 Grade 1/2
 - 1 Grade 3
 - 1 Grade 4
 - 1 Grade 5
- **More Upcoming Events:**
 - Tuesday is Play Day.
 - The Talent Show will be held on Tuesday, June 25th.
 - Wednesday is the last assembly which will be for Character Traits and a goodbye to the retiring teachers.
 - There will also be a Canada Day assembly the last week of school.

7. Adjournment.

