

Dunlace School Council

September 20th, 2018 at 6:30 PM

Meeting Minutes

PRESENT:

Dunlace Staff: Principal Julie Kwon
Teacher Liaison Nancy Hanna

Council Executive: Past-Chair Dev Benham

Newly acclaimed Council Executive listed in #3 below.

Committee Chairs: Newly acclaimed Committee Chairs listed in in #3 below.

Parents:

| | |
|----------------------|----------------------------|
| Farnaz Amin Tavakoli | Parsi Mina |
| Melanie Gao | Loveleen Thind |
| Tracy Winter | Margaret Hickey |
| Kate Maw | Jennifer Wong |
| Farah Merchant | Katherine Lal |
| Hong Zhen | Irene Lee Newton |
| Yasmine Dang | Pamela Goyal |
| Liza Culligan | Ablajan Sulaiman |
| Roger Affonso | Amanda Cepler |
| Karyn Gould | Tonia Konstadopoulos Govas |
| Carolina Erskine | Coco Hu |
| Rebecca Shen | Jolanta Vashilho |

Absent:

1. Welcome and Introduction

Dev Benham

- Dev welcomed all attendees and a special welcome to Julie Kwon our new Principal.
- Ms. Kwon introduced herself and gave the parents in attendance some background on her experience in the TDSB. She is excited to be at Dunlace and is passionate about giving our students the best educational experiences possible.

2. Minutes

Dev Benham

- Minutes of the June 14th, 2018 meeting were reviewed.

MOTION: "Move to approve the June 14th, 2018 minutes."

Moved by: Tracy Winter

Seconded by: Loveleen Thind

Carried

3. Election of Council

ALL

- School By-Laws are updated every year.
- By-Laws state the Parent Council is required to have a minimum of four meetings per school year.
- Election process is described in the By-Laws.
- Election results are as follows:

| | |
|--|--|
| Co-Chairs: | Farah Merchant and Kate Maw ACCLAIMED |
| Vice Chair: | Jennifer Wong ACCLAIMED |
| Treasurer: | Roger Affonso/Betsy Melendez ACCLAIMED |
| Secretary: | Amanda Cepler ACCLAIMED |
| Special Events Co-Chairs: | Tracy Winter and Margaret Hickey ACCLAIMED |
| Fun Fair Chair: | Loveleen Thind ACCLAIMED |
| Fun Fair Fundraising Chair: | Veruska Mano ACCLAIMED |
| Pizza Lunch Chair: | Parsi Mina ACCLAIMED |
| Extra-Curricular Chair: | Carolina Erskine ACCLAIMED |
| IT Chair: | Liza Culligan ACCLAIMED |
| Grade 5 Co-Chairs | Amanda Cepler, Rebecca Shen & Jolanta Vashilho ACCLAIMED |
| Constitution & Bylaws Chair | Julie McAlpine Jeffries ACCLAIMED |
| Safety Patrollers Chair | Margaret Hickey ACCLAIMED |

4. Financial Report.

Roger A.

Dunlace School Council

2017-2018 School Year Financial Statement

As of Jul 31st 2018

| | BUDGET | CURRENT PERIOD | Var Current Period vs Budget |
|---|-----------------------|-----------------------|------------------------------|
| Revenue | | | |
| Pizza Lunch Program | \$ 24,000.00 | \$ 27,812.59 | \$ 3,812.59 |
| Fun Fair Event | \$ 14,000.00 | \$ 16,263.16 | \$ 2,263.16 |
| Fundraising Letter Donations | \$ 3,500.00 | \$ 1,920.00 | \$ (1,580.00) |
| Halloween Event | \$ 1,000.00 | \$ 2,577.28 | \$ 1,577.28 |
| Egg Hunt Event | \$ - | \$ 1,382.15 | \$ 1,382.15 |
| Movie Night Event | \$ - | \$ 860.67 | \$ 860.67 |
| Dance a-thon Event | \$ 6,000.00 | \$ 6,230.23 | \$ 230.23 |
| Graduation Event | \$ 3,000.00 | \$ - | \$ (3,000.00) |
| | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - |
| TOTAL REVENUE | \$ 51,500.00 | \$ 57,046.08 | \$ 5,546.08 |
| Expenses | | | |
| Computer Technology | \$ 30,000.00 | \$ 29,024.45 | \$ (975.55) |
| Website Support | \$ 1,000.00 | \$ - | \$ (1,000.00) |
| Scientist in School Program | \$ 7,000.00 | \$ 6,776.00 | \$ (224.00) |
| Performing Arts | \$ 14,000.00 | \$ 14,003.20 | \$ 3.20 |
| Gym Program | \$ 8,500.00 | \$ 7,847.73 | \$ (652.27) |
| Music Program | \$ 3,500.00 | \$ 1,735.38 | \$ (1,764.62) |
| Bovait McDermid Program | \$ 3,600.00 | \$ 2,656.60 | \$ (943.40) |
| Stem Program | \$ 3,600.00 | \$ 2,253.49 | \$ (1,346.51) |
| Graduation Event | \$ 15,000.00 | \$ 14,943.78 | \$ (56.22) |
| Bank Fees | \$ 500.00 | \$ 406.41 | \$ (93.59) |
| Lice Removal Program | \$ 2,100.00 | \$ 2,034.01 | \$ (65.99) |
| Sound System Upgrade | \$ 5,000.00 | \$ - | \$ (5,000.00) |
| Child minding for school council meetings | \$ 100.00 | \$ - | \$ (100.00) |
| Special Purchases - Laminator (blank) | \$ - | \$ - | \$ - |
| Miscellaneous Charges | \$ 1,000.00 | \$ 808.75 | \$ (191.25) |
| TOTAL Expenses | \$ 94,900.00 | \$ 82,489.80 | \$ (12,410.20) |
| Net Gain (Loss) | \$ (43,400.00) | \$ (25,443.72) | \$ 17,956.28 |
| PRIOR YEAR OPENING BALANCE | \$ 51,788.57 | \$ 51,788.57 | |
| Ending Book Balance | | | |
| Dunlace PSA Account | | \$ 15,014.11 | |
| TDSB Account | | \$ 11,330.74 | |
| ENDING BOOK BALANCE | \$ 8,388.57 | \$ 26,344.85 | |

5. School Update

Julie Kwon

- Student numbers down this year from 420 to 315 due the loss of the Grade 6 year and Extended French.
- Staffing is based on school numbers.
- The school numbers were reported to the Ministry and all current staff members will

remain.

- Seven new staff members were added to the school.
- Ministry standards for class sizes are 20 students in Primary and 25-30 students in Junior classes.
- In the English Grades 1-3 classes, there may be some shifting of students.
- Currently in the Grade 2&3 split class there are 20 students. In the straight Grade 3 class there are 14 students. Some of the Grade 3 students in the split class will be moving into the straight Grade 3 class so that each class can have a total of 18-19 students.
- Accessibility bathrooms are under construction along with the school entrances. Buttons are now automated to make bathrooms and entrances accessible to all.
- **Floor Tiles:**
 - There are floor tile replacements taking place in the school. There were 25 missing tiles in room 211 therefore a new floor needed to be installed.
 - Samples were taken from the tiles related to asbestos.
 - Those samples tested positive for non-friable asbestos which means that the asbestos can only be released if it is ground up.
 - The tiles were removed carefully by hand and were deemed safe.
- **Cash Online:**
 - All events are paid through Cash Online now which helps to streamline the process for the school.
- **EQAO:**
 - Grade 3 results were released yesterday.
 - Students at Dunlace are meeting or are above provincial standards for Grade 3 which means that they are achieving Level 3 or above.
 - Dunlace Grade 3 Results:
 - Reading: 83% (TDSB Gr. 3 Reading standard: 75%)
 - Writing: 91% (TDSB Gr. 3 Writing standard: 74%)
 - Math: 89% (TDSB Gr. 3 Math standard: 62%)
 - Dunlace Grade 6 Results:
 - Reading: 97%. (TDSB Gr. 6 Reading standard: 81%)
 - Writing: 95%. (TDSB Gr. 6 Writing standard: 81%)
 - Math: 79%. (TDSB Gr. 6 math standard: 52%)
- **Upcoming Events:**
 - **Blue Jays Day** is tomorrow. Students are encouraged to wear blue, white or Blue Jays gear to show school spirit.
 - **Assembly:** the first assembly of the year will be held tomorrow at 9am. It is our Respect assembly.
 - **Terry Fox Walk:** “Toonies for Terry” fundraiser.
 - Students will receive apples after the walk and have the opportunity to participate in chalk drawings and messages of hope.
 - **Food Bank:** Food drive will start next Friday. The class to bring in the most items will win an “activity afternoon”.
 - **Curriculum Night:** Will be held on October 11th.

6. Plans for School Year 2018/19

ALL

- **Committee Updates** will be provided at the next meeting.

7. Adjournment

MOTION: “Move to adjourn.”

Moved by: Karyn Gould

Seconded by: Kate Maw

Carried