

EARL HAIG SECONDARY SCHOOL

SCHOOL CODE OF CONDUCT

ACADEMIC INTEGRITY

Plagiarism is defined as the use or close imitation of the language and thoughts of another without attribution, in order to represent them as one's own original work. It can take many forms, including the following:

- (a) Submitting an essay/assignment written by someone else, e.g., buying an essay online, downloading an essay from a website, having someone else complete one's assignment, or copying or using work including homework done by another student;
- (b) Piecing together material from one or several sources and adding only linking sentences
- (c) Quoting or paraphrasing material without citing the source of that material, including, but not limited to books, magazines, journals, websites, newspapers, television programs, radio programs, movies, videos, photographs, and drawings in print or electronic form;
- (d) Copying and pasting from the internet or other electronic sites without citing the source; and
- (e) Omitting quotation marks for direct quotations even if the sources have been cited. Take the ideas, writings or images of others and present them as if they were yours.

Use of Artificial Intelligence (AI): To help support students navigate the ever-changing landscape of technology, TDSB supports the use of [GenAI](#) as a valuable tool to enhance student learning and prepare for future success. Students may have the opportunity to use TDSB supported Generative AI tools to assist with their learning including research, brainstorming and planning processes. **All submitted work must reflect the student's own understanding.** Students are expected to follow the [TDSB Academic Honesty Procedure](#), and the expectations set out by their teacher regarding the use of Gen AI tools.

ACADEMIC CODE OF CONDUCT – STUDENT PLEDGE

I will not engage in the following acts of academic dishonesty at EHSS:

- I will not use generative AI output (e.g. ChatGPT/OpenAI, Google Gemini, Claude, etc) as a submission for any assignment, project, quiz, test or evaluation. These applications will not replace my learning output.
- I will not use outputs from math or editing apps, such as, and not limited to, "Photo Math", as a submission for any assignment, project, quiz, test or evaluation.
- I will not take photos of any assessment or distribute it to others.
- I will not bring a camera phone, smartwatch, meta glasses, AI pens, or any LTE, or Wi-Fi enabled device into a quiz, test, exam or evaluation. ***These items will not be on my person and must be stored in my bag or locker.***

Knowing that I engage in, help others or receive help from the above instances of academic dishonesty, I may receive any of the following consequences, both academic and non-academic:

- **I may receive a score of zero** on the entire mark allocation of the assignment, project, quiz, test, exam or evaluation. This score may be zero even if it was an individual or group assignment or evaluation.
- **I may receive a score of zero** on the entire mark allocation for those who elicited help and/or received help through the form of photos and text messages.
- **I understand that progressive discipline** practices, including but not limited to counselling, suspension and/or course removal, will be used to address future occurrences of academic dishonesty.

BEHAVIOURAL CODE OF CONDUCT

The code of student behaviour has been developed to reflect the belief that it is everyone's right and responsibility to promote and maintain a safe and respectful learning environment at Earl Haig Secondary School in cooperation with home, the school and the community. Our goal at Earl Haig Secondary School is to assist students to be responsible for their behaviour by developing a sense of mutual trust and respect and to promote this code of behavior.

GENERAL EXPECTATIONS

Please keep all areas of the school building and grounds clean. Put garbage, organics and recycling in the proper receptacles.

Students will be assigned lockers and should not share the lockers and combination with others. Students will be responsible for maintaining the contents and surfaces through the academic school year. Contents that are left after designated locker clean times will be removed from the locker and placed in Lost of Found and/or disposed.

All students are expected to carry student ID cards while in the building and to produce it upon request.

ASSEMBLIES

Assemblies are a key part of school life at Earl Haig. When we invite guests, give information or honour traditions, more formal audience behaviour is required. This includes attentive listening to speakers and applause. Formal assemblies will be so indicated and appropriate behaviour is expected. It is your duty to know the difference. SOPSS, Final and Holiday Assemblies are usually student organized and their purpose is to honour the talents and abilities of our students and to celebrate school spirit. Appropriate recognition and applause are expected. Personal devices will not be permitted in the during assemblies and school-based performances. Food and beverages will not be permitted inside the assembly hall and must be consumed outside.

BULLYING, FIGHTING AND/OR PLAYFIGHTING

These actions are not acceptable on school property or at school-sponsored events. Whenever you see anyone being bullied, victimized, or harassed, report it to a teacher, counsellor, parent or administrator. Your confidentiality will be assured. Take a stand for every individual to feel safe and respected at Earl Haig. Playfighting is fighting and will be regarded as such. Please report any illegal or suspicious activities to your teachers, the main office (416-395-3210), the police 911 or 416-808-3200 or Crime Stoppers at 416-222-TIPS. Anonymity is guaranteed. In this way, students, staff, and the community can continue to enjoy a safe, secure and peaceful learning environment.

HOMOPHOBIC OR SEXUAL HARASSMENT

These incidents may be defined as expressions of power, authority, or control through sexual references in offensive jokes, name calling, pictures (including clothing design), touching, and derogatory behaviour. These actions are against Board policy and will not be tolerated.

RACISM AND HATE/BIAS-BASED INCIDENTS

These incidents may be defined as conduct that is motivated in whole or in part by hatred or bias based on the real or perceived identity or group affiliation of a victim/victims. This includes the grounds of disability, gender identity, gender expression, sex, sexual orientation, family status, marital status, socio-economic status, and religion or creed. A hate/bias incident can also include situations in which conduct is directed against people associated within individuals and groups identified with these grounds.

Any verbal, nonverbal or written incidents, including but not limited in the forms of slurs, insults, harassment, abusive gestures, taunting, display of offensive materials, or other acts which may intimidate, discriminate and/or marginalize individual(s) are strictly prohibited. Consequences of racist and hate/bias-based incidents can include suspensions and/or possible expulsions.

CAFETERIA & LIBRARY USE

Students are expected to respect the right of others for a safe, clean, pleasant environment. Dispose of your garbage in the bins provided. Food and beverages are generally not permitted in the library space. Students on spares are permitted to use the Cafeteria and Library for quiet study when these spaces are not in use. Students on spares may be required to present their updated timetables to school staff to verify access to these spaces.

PERSONAL MOBILE DEVICE USE

Secondary School TDSB students' personal mobile devices are to be stored out of view and powered off or set to silent mode during instructional time, except when their use is explicitly permitted by the educator and/or school staff.

If school staff see a personal mobile device that is not stored out of view and/or used inappropriately during instructional time, students should be sent to the main office to speak with an administrator. The principal has the right to consider a range of responses to address this behaviour, up to and including suspension.

For more information, please visit the following [link](#) from the Ministry of Education.

Portable stereo equipment is to be used only at school sponsored events. The school will not be responsible for the loss or theft of these devices. Laser pointer devices are banned from the school for safety reasons. Students in possession of a laser pointer will be suspended.

COMPUTER/INTERNET USE

Student use of computers is to be in accordance with the Code of Conduct, established by the TDSB. The code is posted on the TDSB website at: Online Code of Conduct (tdsb.on.ca) You need a User ID and password to access school computers.

The following social media platforms are blocked from TDSB Wi-Fi Network: Discord, Facebook, Facebook Messenger, Instagram, Line, Ozone, Snapchat, TikTok, Tumblr, Twitch, Twitter/X, V Kontakte, WeChat and Weibo.

ALCOHOL, CANNABIS & E-CIGARETTE/VAPING ENFORCEMENT

The TDSB will consider the possession, use, and providing of tobacco, electronic cigarettes, nicotine products, recreational cannabis, alcohol and illegal drugs to be a breach of the Code of Conduct and may result in suspension and fine payment in accordance with The Smoke-Free Ontario Act, 2017.

The Smoke-Free Ontario Act, 2017 prohibits smoking (tobacco and cannabis) and the use of electronic cigarettes (vaping) at schools, on school grounds, and all public areas within 20 metres of these grounds.

In the case of these substances being found in the possession of students, parents/guardians must be notified, and the student must surrender the item(s) to the educator and/or school staff.

VEHICLE USE ON SCHOOL PROPERTY

If a student is travelling to school using a vehicle (bike, e-bike, scooter, e-scooter), they must wear a helmet and safely operate the vehicle while on school property. This includes ensuring that speeds are safe and reduced as we have many students walking on and off school property. If a student is driving a motor vehicle to school, school zone speed, signage (parking/directional), and rules MUST be followed.

The parking lot spaces are reserved for TDSB STAFF ONLY. On occasion (with permission), students may park in the limited VISITOR marked (on the ground) parking spots furthest from the school by Empress Ave. Students must see Main Office staff and administrators for authorization and procedures prior to parking. Failure to follow rules, be safe in the parking lot, and safely drive on and around school property will result in the revocation of parking privileges.

TDSB CHART OF CONSEQUENCES FOR INAPPROPRIATE STUDENT BEHAVIOURS

Please refer to the following page for a detailed list of consequences for inappropriate student behaviour as outlined in P051 Caring and Safe Schools Policy and PR697 Promoting a Positive School Climate Operational Procedure.

SUSPENSIONS A principal shall consider whether to suspend a pupil if he or she believes that the pupil has engaged in any of the following activities while at a school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate (Education Act s.306 (1)).	Principal May Issue Suspension	Notify Police	
		May	Shall
1. Uttering a threat to inflict serious bodily harm on another person"	1-19 Days		x
2. Possessing alcohol, illegal drugs or, unless the pupil is a medical cannabis user, cannabis	1-19Days		x
3. Being under the influence of alcohol or, unless the pupil is a medical cannabis user, cannabis	1-19Days	x	
4. Swearing at a teacher or at another person in a position of authority"	1-19 Days	N/A	N/A
5. Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school"	1-19 Days		x
6. Bullying"	1-19 Days	x	
" Any activity listed in section 306(1) motivated by hate, bias or prejudice based on the prohibited grounds of the Ontario Human Rights Commission (OHRC) and gender identity and expression will be considered suspendable under section 310(1) of the Education Act.			

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		May	Shall
1. Willful destruction of school property; vandalism causing damage to school or Board property or property located on school or Board premises"	1-19Days	x	
2. Use of profane or improper language*	1-19Days	N/A	
3. Use of tobacco*	1-19Days	x	
4. Theft*	1-19Days	x	
5. Aiding or inciting harmful behaviour*	1-19Days	x	
6. Physical assault"	1-19Days	x	
7. Being under the influence of illegal drugs"	1-19Days	x	
8. Fighting*	1-19Days	x	
9. Possession or misuse of any harmful substances*	1-19Days	x	
10. Extortion*	1-19Days		x
11. Inappropriate use of electronic communications or media devices*	1-19Days	x	
12. An act considered by the school's Principal to be a breach of the Board's or school's code of conduct*		x	
13. Immunization	20 Days	N/A	N/A
* Any activity listed in section 306(1) motivated by hate, bias or prejudice based on the prohibited grounds of the Ontario Human Rights Commission (OHRC) and gender identity and expression will be considered suspendable under section 310(1) of the Education Act.			

SUSPENSIONS PENDING POSSIBLE EXPULSION A principal shall suspend a pupil if he or she believes that the pupil has engaged in any of the following activities while at a school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school climate (Education Act s.310 (1)). After the suspension is issued an investigation will be conducted by the principal within five (5) school days.	Principal May Issue Suspension	Notify Police	
		May	Shall
1. Possessing a weapon, including a firearm	1-20Days		x
2. Using a weapon to cause or to threaten bodily harm to another person	1-20Days		x
3. Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner	1-20Days		x
4. Committing sexual assault (refer to Board Policy P.045: Dealing With Abuse and Neglect of Students)	1-20Days		x
5. Trafficking in weapons or illegal drugs	1-20Days		x
6. Committing robbery	1-20Days		x
7. Giving alcohol or cannabis to a minor	1-20Days		x
7.1 Bullying if, i. the pupil has previously been suspended for engaging in bullying and, ii. The pupil's continuing presence in the school creates an unacceptable risk to the safety of another person.	1-20Days	x	
7.2 Any activity listed in section 306(1) motivated by bias, prejudice or hate based on race, national or ethnic origin, language, colour, religion, sex, age mental or physical disability, sexual orientation, gender identity, gender expression or any other similar factor	1-20Days	x	x

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		May	Shall
1. Possession of an explosive substance	1-20 Days		x
2. Sexual harassment	1-20 Days	x	
3. Hate-motivated occurrences	1-20 Days		x
4. Distribution of hate material	1-20 Days	x	
5. Racial harassment	1-20 Days	x	
6. An act considered by the Principal to be a serious breach of the Board's or school's code of conduct	1-20 Days		x
7. Trafficking in cannabis	1-20 Days		x