



Forest Manor P. S. Extended Absence Form

Please print:

Student's Name: _____ Date of Birth: _____

Student Number: _____

Current Grade: _____ Current Teacher: _____

What is the last day that the student will attend school? _____

On what day will the student return? _____

Why will the student be absent from school? _____

Where are you going? _____

Who is your contact person during this absence (i.e., address, telephone, e-mail)?

Will the student be attending school during his/her absence from our school? Yes No

- All of the above information is accurate.
- If there are any changes in our arrangements, we understand that it is our responsibility to contact the school with new information. We understand that upon our return, the school will attempt to re-assign our child to the same class, but no guarantee of a specific placement can be made.
- We understand that we must come to the office with our child(ren) to re-register upon our return.

We understand that our children may have to wait 1-2 days before beginning class again. This is to give the teacher time to prepare for the child's return.

Name of Parent (*print*): _____ Parent's Signature: _____

Date: _____

OFFICE USE ONLY

Date Received _____

Copy to:
Teacher _____
O.S.R. _____
Principal _____