

George P. Mackie Junior Public School

School Council Minutes

Date: October 2, 2018

In Attendance:

- Jenny Gloria, Chair
- Anne Turner, Co-Chair
- Michael John, Treasurer
- Allison Crehore, Secretary
- Shirley Ponka, Principal
- Hassan Moutadayne, Staff Representative
- Nerissa Harley, Staff Representative
- Heidi Chrzan, Office Administrator
- Jacqueline Lewsey, Community Representative
- Belinda Becker
- Iain Coelho
- Julie Dainard
- Leena Datta
- Petia Booysen
- Priti Atodaria
- Stephany Sousa

Called to Order: 6:05 pm

Adjourned: 7:40 pm

Proceedings:

1. Welcome to Parent Council

- Round-table introductions

2. Administration:

- Time keeper – Stephany Sousa
- Minutes of June 5, 2018 meeting were reviewed
 - Jenny Gloria moved to approve the minutes. Unanimous approval.

3. Financial update – Michael John:

- Closing balance for 2017/18 school year \$2653.38
- Public Sector Accounting Board (PSAB) report submitted
- Future commitments for 2018/19
 - Repair of AC units (cost unknown)
 - Basketball backboard \$700
- Michael to send proposed financial plan for 2018/19 to council
 - Council to provide feedback via email
 - Submit a draft plan
 - Approve at next council meeting

- Council enquired about teachers needs
 - Possible laptops required in library, warranty has expired
 - Ms. Harley to ask teachers and bring requests to next council meeting

4. Elections & picking future council meetings

- Review of the School Councils: A Guide for Members, highlighting Membership Requirements, Elections, Principal's role. – Shirley Ponka
 - Refer to TDSB website for more information:
<http://www.tdsb.on.ca/Community/How-to-Get-Involved/School-Councils>
 - Council advised to undertake a review of current school council bylaws e.g.:
 - the school council code of ethics
 - general expectations regarding meetings
 - the number of parent members on the council
 - the number of members required for a quorum
 - Agreed 4 members to reach quorum
- Election of School Council for 2018/19 school year – Shirley Ponka
 - Executive members of council:
 - Jenny Gloria, Chair
 - Anne Turner, Co-Chair
 - Michael John, Treasurer
 - Allison Crehore, Secretary
 - Members of council:
 - Belinda Becker
 - Petia Booyesen
 - Priti Atodaria
 - Stephany Sousa
- 2018/19 Council meetings will take place on the following Tuesdays, 6pm start time:
 - November 27, 2018
 - January 15, 2019
 - February 26, 2019
 - April 2, 2019
 - May 7, 2019
 - June 4, 2019

5. Updates

- Pizza Pizza Book Club & Pizza Pizza Birthday Card – Jenny Gloria
 - We received Pizza Pizza Book Club Cards & Birthday Cards

- Book Club: When a student reads 10 or more books in the school year, they get a free slice and a drink
 - Birthday Card: student will receive free slice and a drink for their birthday
 - Offer applies to walk-in orders, before the expiry date on the card
 - Jenny to confirm locations where vouchers are accepted
- Pizza Lunch – Anne Turner
 - Thanks to Julie for showing Anne the process of running a pizza lunch
 - 113 students participated
 - Funds raised \$475.47
 - Enquiry about giving a list of students participating in the pizza lunch to each classroom and teachers help by marking students' hands. Kindergarten teachers already agreed to this. Ms. Ponka to follow-up with Grade 1-6 teachers
 - Teachers are welcome to order pizza. Ms. Chrzan to put pizza order envelopes in each of teachers mail boxes
 - 2018/19 Pizza lunch will take place on the following Fridays:
 - October 26, 2018
 - November 30, 2018
 - January 25, 2019
 - February 22, 2019
 - March 29, 2019
 - April 26, 2019
 - May 31, 2019
 - June 21, 2019
- Lunch Lady – Anne Turner
 - Weekly service confirmed, every Monday starting October 15 to December 17, 2018. Council to reassess in December and decide on future service plan.
 - On-line portal is set-up and welcome letter to be distributed to families by the end of this week.
 - School receives \$0.25 per meal. Ms. Chrzan to confirm a cheque was received by the school for 2017/18 orders

6. Principal Report – Shirley Ponka

- The TDSB was required to realign its ward boundaries with the City's ward boundaries resulting in a new Superintendent for our school: Nadira Persaud
- Education Quality and Accountability Office (EQAO) test results
 - Available on line:
 - <https://eqaoweb.eqao.com/eqaoweborgprofile/profile.aspx? Mident=2998>

- Mackie results were as expected
- Very small number of children writing last year
- Proud of everyone's efforts, all did very well
- TDSB Universal Screening - The Canadian Cognitive Abilities Test (CCAT)
 - Grade 3 screening test will give information for a possible gifted exceptionality
- Curriculum night, held on September 27, was a great success with good turn out
 - Appreciate Jenny and Stephany speaking on behalf of council
 - Request for council members to help with communication between the school, parents, and the community
- Safety updates
 - Plans are in place to keep everyone safe in school e.g. using correct entranceways, school yard supervision, traffic and parking
 - Thanks to everyone for supporting our efforts to keep students safe
 - Safety Community Map developed last year will be sent home again
 - Stephany to provide 140 copies for distribution
- Teachers started the year with literacy and math diagnostics to support plan for learning
- Supporting students needs
 - Individual Education Plan (IEP)
 - A special education plan that describes special education programs or additional support a student's needs
 - In School Team (IST)
 - Meets once a month to provide initial support to a struggling student through collaboration among staff within the school
 - School Support Team (SST)
 - Includes, among others, the Principal, Psychology, Social Work, and Speech-Language Pathology
 - Due to recent realignment currently have no dates for the SST meeting
 - Needs are building in the school, but managing them for now
- Mr. Stafford is George P Mackie's Digital Lead Learner
 - The program is designed to build teacher capacity in the areas of digital learning technologies, teaching and learning
 - Permission forms coming home for Google Classroom

- Lots of clubs and teams active already
- Air Conditioning / Dealing with warm weather
 - Past councils fundraised, purchased and installed AC units in the school
 - In 2014 policy changed, councils can no longer purchase, install or replace AC units.
 - Rationale includes increased electricity costs to run AC units
 - Councils are permitted to fund repairs current AC units
 - During hot weather plans are in place to rotate staff and students into air conditioned areas / cooling stations within the school

7. Health and Wellness Workshop - Jenny Gloria

- With new Provincial Government in place it is unclear if the PRO (Parents Reaching Out) Grant will still be available
- Secured the free services of GoodLife (physical health), Dr. Doug (mental health), Mr. Moutadayne (nutrition), Dentist (oral health) for proposed activities
- Members agreed to proceed without grant
- Change in date: Tuesday, November 6
- Ms. Ponka to confirm Dr. Doug's availability
- Julie to confirm availability of GoodLife Fitness
- Mr. Moutadayne confirmed availability of dentist
- Jenny Gloria moved to approve the estimated \$300 expense for food and childcare. Unanimous approval
- Health and Wellness Workshop sub-committee to coordinate final details via email

8. Fundraising Earnings 2017/18 and Fundraising Events 2018/19 - Jenny Gloria

- 2017/18 Fundraising Earnings were reviewed
- Jenny Gloria moved to continue with the fundraising events for 2018/19 that were previously suggested by last years council. Unanimous approval
- Photo Night - Stephany and Leena agreed to volunteer day of event
- Movie Night - date to be determined - tabled for November meeting

9. Halloween dance-a-thon - Jenny Gloria

- Wednesday, October 31, 2018, 1pm start time
- DJ booked, Michael finalizing the contract
- Volunteers: Jenny, Allison, Anne, Julie, Belinda

- Anne to print envelopes for distribution to students this week
- Ms. Ponka to ask teachers for classroom music selections, Allison to vet music selections
- Julie, Jenny and Stephany to confirm donations for prizes
- Halloween dance-a-thon sub-committee to coordinate final details via email

10. School Statement of Needs (SSON) – Jenny Gloria

- The School Statement of Needs (SSON) is a document produced by the School Council that includes a value statement, and description of what council is looking for in the school leadership.
- 2018/19 SSON was reviewed, edits to include:
 - New Superintendent: Nadira Persaud
 - Trustee (edit as required) following elections on October 22, 2018
- Jenny Gloria moved to approve the 2018/19 SSON with the noted edits. Unanimous approval

11. Grants - Jenny Gloria

- S'cool Life Fund, due October 31, 2018 <https://www.scoollifefund.ca/>
 - Potential for Artist Taya to paint mural on storage shed
 - Mr. Moutadayne to ask teachers for other suggestions
- Anne to resend the Grant Research File
- Grants sub-committee to coordinate grant application via email

12. New business

- Mr. Moutadayne has a contact who would like to donate \$1000 to the council
 - Suggestion for the donation to go toward the purchase of basketball backboard and basketballs
 - Mr. Moutadayne to follow-up with his contact
- We are in need of volunteers for events like pizza lunch, committee work
 - Stephany to draft a "Call for Volunteers" message for Mackie Moments
- We are in need of a storage space for pizza lunch supplies
 - Cupboard outside Sunshine Daycare could be organized to find space

Important Dates

- **Friday, October 5** – PA Day
- **Monday, October 15** – First Lunch Lady lunch
- **Friday, October 26** – Next Pizza lunch

- **Wednesday, October 31** – Halloween Dance-A-Thon
- **Wednesday, October 31** – S’Cool Life Fund Grant Application Due
- **Tuesday, November 6** – Health and Wellness Night
- **Thursday, November 15** – Parent Teacher Interviews / Photo Night
- **Friday, November 16** – PA Day
- **Tuesday, November 27** – Next School Council meeting
- **Friday, December 7** – PA Day
- **Monday, December 24 to Friday, January 4** – Christmas Break