

**Givins/Shaw**  
Junior Public School  
Toronto District School Board



49 Givins Street  
Toronto, Ontario  
416 393-1240  
www.givinsshaw.com

April 17, 2019

Dear Givins/Shaw Parents/Guardians:

Throughout the spring term, the process of class composition for the 2019/20 school year is one of our high priorities.

In the coming weeks, classroom placement meetings between the teaching staff and I will be taking place at Givins/Shaw. The principles that govern and structure the process involve a consideration of ensuring a balance of: gender, students' abilities and strengths, and students' interaction patterns that enable them to work and learn together productively. At Givins/Shaw, we look to involve our parents/guardians in the process of classroom placements.

On the back of this letter is an outline of our approved staffing model for 2018/2019. Please be informed that requests for specific teachers will not be considered. You may request for one of the combined grade classes but requests for a straight grade will not be considered. Please inform us of teaching styles which you feel are more effective with your child (i.e. highly structured, more flexible, inquiry-based, etc.) You may also request up to four friends with whom you feel your child works effectively and we will do our best to ensure that at least one friend will be in the same class.

We will notify you of your child's placement for next year in his/her June report card. If any discrepancies are noticed between the classroom information included on the June report card, and the official records kept at Givins/Shaw, it will be the school's records which will take precedent.

If you choose to give us input, it must be in writing by Friday, April 26, 2019. Please send your letter to your child's current teacher.

Please note that all class placements are tentative and subject to reorganization in September 2019. If we need to change a child's class to balance class sizes, we will first ask for volunteers and then, if necessary, the last student registered in the class/school will be moved first. The ultimate responsibility of placement lies with the principal.

We look forward to another great year at Givins/Shaw next year.

Yours sincerely,

A handwritten signature in blue ink that reads "Dan Taylor".

Dan Taylor

Principal

Child's name: \_\_\_\_\_

Current Grade Teacher: \_\_\_\_\_

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### Givins/Shaw Classes for 2019/20

Kindergarten 1 teacher and 1 ECE – 29 students maximum
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Kindergarten 1 teacher, no ECE 15 students maximum
Grade 1
Grade 1 / 2
Grade 1 / 2
Grade 2 / 3
Grade 2 / 3
Grade 3
Grade 4 / 5
Grade 4 / 5
Grade 5 / 6
Grade 5 / 6
Grade 5 / 6