



HA Halbert Jr PS

School Advisory (Parent) Council

25 Halbert Place, Toronto, ON M1M 0E1

416-396-6300

MINUTES

Monday, April 6, 2020

5:30 PM

Present: Carmen Guerrero, Emma Tunney, Hanna Tunney, Jesse Bergeron, Jessica Smith, Karlo Cabrera, Lorna Chung, Michelle Tassie, Nazia Ibrahim & Shawna Mitchell

Regrets: Hugh Keane, Joanne McMichael, Nimanyu Singh,

- A. Lorna welcomed the group to our first virtual SAC meeting
- B. Acknowledgement of Traditional Territories recited by Karlo
- C. February 24, 2020 meeting minutes – approved by group
- D. Principal updates
 - Ideas on Staffing Allocation
 - Lorna suggested the grade 6 class should not be split with grade 5's so they can finish the year off together; Other grades can be split as it assists older students learn to help younger students
 - Karlo advised that with a smaller school there are more split classes than with a larger school population; Combined grades must have at least 4 students from each grade
 - Karlo will create a model looking at our cohort and the numbers currently available
 - **ACTION: Karlo asked that if we know children in the area born in 2016 that they may still register and complete "step 2" (in spite of closures) – Karlo will send a link**
 - Remote Learning
 - Karlo shared with the group that today was the first day; a schedule will be developed for further classes on-line; Currently no details on how grades 1-3 will be tested
 - Google Classroom Access for Grades 1-3
 - Currently only grades 4-6 students use Google classroom regularly; Starting next week, grades 1-3 will be registered for Google classroom to assist with remote learning during closures; Karlo will be emailing parents about this transition in learning
 - Report Cards
 - Ministry indicated that report cards are expected to be completed; More details will be provided when able
- E. Review of Action Items for 2020

- School website information minutes posted
 - Materials will go under “Parents” tab and this is in progress
- Fundraising Opportunities
 - Due to COVID-19 physical distancing, this is all on hold
- Safety
 - Karlo updated the group on:
 1. Magnet passes: last pass is going across from Mrs. Palmer’s class instead of Junior doors (as Mr. Porter is also at this door to help open door for kindergarten children)
 2. Kitchen: Karlo has put in a request to refresh the kitchen counter and spoken to other community users about helping to fund portion of it if needed; Toronto Public Health has come in to speak with school about single sink as this is not currently to code, the school has implemented using a bucket to act as the “second sink” in the interim
ACTION: When school re-opens next steps will be taken – it may be another 12-18 months until this project can be completed
- Making SAC materials transparent and accessible
 - Karlo sent out request for prototype of billboard display, but due to COVID-19 closures, request to complete is on hold
 - Karlo will continue posting minutes and agendas on school’s website

F. Parent Engagement Survey

- Shawna suggested we send out a survey closer to end of year to help guide SAC next year; Penny suggested that Shawna reach out to Hugh
- Due to closure, we will hold off on sending this out now
- **ACTION: Shawna will do a mock-up of questions for next meeting; due to COVID-19 closures, we will determine when in the future will be the most appropriate time to send such a survey out**

G. Completion of School Statement of Needs

- Michelle stated that the form was submitted and that the next SAC group for 20/21 year should review in October and submit in November 2020

H. SAC Newsletter

- **ACTION: Penny will continue to work on a mock-up of the newsletter**

I. Any Other Business

- Summary of Funds: Michelle shared that traditionally in April SAC is to provide update on summary of funds and final report for whole year
 - **ACTION: None – due to COVID-19 closures, waiting on direction on how/when to submit PSAB form**
- Graduation: Karlo shared that if school re-opens by June, graduation will occur as planned (last Tuesday of June 2020); if it does not re-open by June, at first opportunity in September, families will be called back for a full graduation ceremony, dinner and dance
 - **ACTION: Details will be shared with students and parents at first opportunity**

- Prizes and trips for playscape: Karlo shared that trips won from raffle will happen next school year and that trips will be sponsored

Meeting adjourned: 6:25 pm