

IPS School Council Meeting 2023 10 10

Today's follow up owned by

- Samira Zarghami
- Abi Wren
- Kate Valiquette
- Jeff Kearns
- Karen Rothfels
- Jen Yeung
- Tracey Baker (at Jen's direction re: Spirit Wear)
- Everyone re: reviewing October & November items in School Council checklist
 - Download link:
<https://www.tdsb.on.ca/Portals/ward15/docs/School%20Council%20Monthly%20Checklist.docx>

Previous follow up owned by

- Jen Yeung
- Gary Pieters
- Lindsay Stephens
- Jason Applebaum

Meeting started 6:30 via Google Meets

Attendees	Regrets
1. Tracey Baker	13. Krissy Burns
2. Maria Khan	14. Natasha Benham
3. Samira Zarghami	15. Pras Chatterjee
4. Jen Yeung	16. Bidisha De Sarkar
5. Abi Wren	
6. Kate Valiquette	
7. Johnny Tkach	
8. Karen Rothfels	
9. Jeff Kearns	
10. Lindsay Stephens	
11. Jason Applebaum	
12. Jennie Lai	

Agenda

Draft approved by Samira & Abi & attendees

1. Decide meeting dates for the year
2. Create fundraising plan (what to raise for & how to raise the \$)
3. Start working on Halloween activity plan
4. Discuss creating class reps
5. Discuss exec vs. broader School Council WhatsApp group to reduce message volume
6. Plans to attend TDSB SC training <https://www.tdsb.on.ca/Community/How-to-Get-Involved/School-Councils/Workshops>
7. Get someone to attend Ward forum
<https://t.e2ma.net/webview/ghhanh/e27c21147110144deab53aec579ca5cf>
8. Catch up on School Council monthly "to do" list
<https://www.tdsb.on.ca/Portals/ward15/docs/School%20Council%20Monthly%20Checklist.docx>

Quorum

Achieved: >50% members, >50% parents

Meeting dates

- Abi & Samira to set
- Suggestion: have regular monthly meetings that is open to everyone beyond School Council, in addition to the necessary 4 official ones
 - Good to allow people to attend so they know these working meetings are taking place
 - Send agenda before meetings so people know if they should attend
- **Decided:** regular monthly working meetings for School Council
- Possibly 1st Tuesday every month, virtual, 6:30-7:30
- Samira confirm w/ Gary it's okay for various teachers show up
- To save time, Gary only has to present principal's report at the 4 necessary meetings
- Abi & Samira to determine which are the 3 more "big" meetings everyone should attend, and which ones will be in person (likely earlier start than 6:30)
- Abi & Samira determine Jan 2->9 and any other changes
- Jun 4th last meeting

Fundraising plans

- Give \$/teacher for them to spend: **9 classrooms**, if \$200/teacher = \$1800
 1. Kindergarten Room 109 Webster/Seaman
 2. Kindergarten Room 111 Maloney
 3. Grade 1 Room 101 Sleepers
 4. Grade 1/2 Room 102 Mann
 5. Grade 2/3 Room 104 Blaszak
 6. Grade 2/3 Room 103 Miller
 7. Grade 4 Room 107 Salisbury
 8. Grade 5 Room 105 Borges
 9. Grade 6 Room 106 Castro-Guerra
- Top item requests: fun fair, Halloween event, spirit wear
 - A little too soon to do Halloween event
- Have ~\$1400 from community fun fair event
- Can we buy computers? Not clear we can/can't, but has been done many times before, and through TDSB procurement process
 - Can we pay for the nutrition program and repurpose those \$ for other things?
- Are the Chromebooks leased & up for renewal vs. owned? Many are owned & purchased by School Council, but what about the rest?
 - Abi to research renting vs. owning, talk to Miss Lana
 - Will put this as a fundraising item if we're allowed
- One parent suggested enhanced playground
 - Kate to contact Sonia @ Gibraltar re: playground for Gibraltar & JK
 - Be mindful of distributing funds across all groups
- Are supposed to spend funds raised that year, or by following year; can hold funds in reserve for longer if fundraising for a larger item e.g. playground
- Proposal:
 - 1st priority = teacher fund
 - 2nd priority = computers
 - 3rd priority = playground
- Also provide misc. meals & snacks at events e.g. curriculum night, track & field
- Staff appreciation potluck supplied by parents (activity but not fundraising)

- Ask parents to donate upfront? Parents can donate to get us started, even directly via School Cash Online <https://tdsb.schoolcashionline.com/Fee/Details/457/153/false/true>
 - Probably won't go over well with parents, and we don't have credibility yet
 - But some parents don't like to be badgered for money and would prefer to give upfront once rather than be asked repeatedly
- Halloween event @ WIA
 - Simple? Warming station w/ music
 - Can do decorations & haunted house
 - Kids won't want to sit at the WIA, will want to run around and get a ton of candy ASAP
 - Parents might like it
 - Keep it simple, give out candy, have hot drinks
 - Can we sell alcohol? Not on TDSB property
 - Is a big increase in convenience if families can pick up kids @ WIA and have food provided
 - Jeff to organize Halloween event sub-committee

TDSB policy notes on alcohol

- Jason subsequent research added to meeting notes – no current policy re: off-premises events?
- Restrictions on Alcohol, Drug and Tobacco Use Policy (P095): <https://ppf.tdsb.on.ca/uploads/files/live/98/2086.pdf>
 - 6.3 Alcohol may be served on Board premises by permit holders for school sponsored events only, subject to the approval of the Director of Education or designate. (Source: Community Use of Board Facilities (Permits) Policy - P011)
 - Later points reinforce that alcohol can't be promoted or sold or consumed during Board-related functions, Board will not support any events that relates to the consumption or sale of alcohol
- Note this is a **draft for consultation**: https://www.tdsb.on.ca/Portals/0/aboutus/docs/P021-Policy_Consultation.pdf
 - 6.11.1. TDSB fundraising activities must not promote or allow the sale and/or consumption of alcohol, drug or tobacco as per the Restrictions on Alcohol, Drug and Tobacco Use Policy (P095).

Class reps

- Yes?
- E-mail entire parent community and ask for 2 volunteers/class
- Do we need it? May not need it as much now with School Messenger & people being accustomed to doing things virtually
- Can ask for this and not push, teachers can push to get reps if needed
- Is it better for us to liaise with teachers directly & build relationships?
- Put into ideas parking lot

WhatsApp subgroup

- No, people can mute notifications
- Suggest installing the WhatsApp application on a desktop to make it more manageable

TDSB School Council training

- Recordings are to be posted at <https://www.youtube.com/channel/UC9gvsGUilZkiU8VYsnH-Sbg>

Ward forum

- Oct 26 from 7-8pm
- Karen or Samira will attend or find someone to attend & report back to us
- <https://t.e2ma.net/webview/ghhanh/e27c21147110144deab53aec579ca5cf>

Spirit wear

- Jen leading, Abi will help, Tracey will help, too
- 2 companies we can order from
- Jen to get samples
- T-shirts, hoodies, baseball caps, toques
 - Student design competition!
 - Do for next year since have more time to start
 - People unlikely to buy the same shirt every year, but might buy more if are different logos
- Do hoodie & toque now, then baseball cap & t-shirt for summer?
 - But might make people not buy until new logo is done
- Also do fundraising with Mabel's Labels to make it easier to tell apart identical clothing!
 - They give us ~10% of what's ordered through our school link
 - Jen look into Mabel's Labels funding, get our link so we can publish it
- Gary: school will pay for a shirt for all students?
 - Then can have a spirit wear day and everyone has a shirt, is good community building
 - School has backup shirts for kids that don't have spirit wear when they go to sporting events
 - Approach Gary after we've confirmed prices, does he have budget for all 200 students?
- t shirts printed 2 sides \$10 adults or \$8 kids, e.g. \$15/each so can be a good fundraiser
 - This doesn't exclude people from participating so is a good choice for fundraising
 - \$20/shirt is pretty standard, and if it only costs us \$10 is a good opportunity to fundraise

School Council Monthly checklist

- Gary to update school council website with new execs
 - Still under control of previous School Council
 - Gary to give us login to TDSB website
- E-mail setup underway – Gary to do
- Jason & Abi set time to call CRA on Friday (done)
- Jeff updated group on School Council history & outstanding issues and banking
- Jen looked into PRO grant but seems to not be available anymore
- Get police record checks done, and annual declaration
 - Jen to f/u on this, also is there a new online one?
 - Tracey has done this new process, took ~2 weeks
 - Need a police check & vulnerable sector check
 - Get code to enter when applying on line
- Samira to ask Gary about needing representation for caring & safe schools team, any other committees that need parent representatives?
- Food fundraising e.g. pizza lunch, subs, kitchen staff make something special?
 - What % of school uses hot lunch?
 - Snack \$20/month, lunch/month \$130 (~\$6.50-7.00/day)
 - Pancake breakfast?
 - Want to look into nutritional aspects of the program and other snacks/candy being given out
- School Council insurance not needed as of Jan 1 2022 (per Johnny's research)

- Everyone to go through this checklist on their own until next meeting
 - Download link:
 - <https://www.tdsb.on.ca/Portals/ward15/docs/School%20Council%20Monthly%20Checklist.docx>
 - To address (possibly not an exhaustive list)
 - School Statement of Needs
 - School Improvement Plan
 - Parent Involvement Advisory Committee (PIAC)
 - Specialized Programs
 - SC Fundraising Plan
 - Movie License Renewal – do we want to do a movie night for fun or fundraising?
 - By-law review
 - Goal setting (communicate plans to community)
 - Plan our presence & activities at parent-teacher interview night
 - Plan winter events

Motion to adjourn: Samira, all voted in favour
Meeting ended 8:30pm

To do

1. **Samira & Abi** to propose all future meeting dates, time, in-person & where vs. virtual, which are the 4 official meetings Gary should present his Principal's report at
2. **Samira** confirm w/ Gary it's okay for various teachers show up rather than 1 teacher must be present at all School Council meetings
3. **Abi** research Chromebooks leased vs. owned, talk to Miss Lana, will TDSB get new ones? (e-mailed Lana 2023 10 11)
4. **Kate** to contact Sonia @ Gibraltar re: playground for Gibraltar & JK
5. **Jeff** to organize Halloween event committee
6. **Karen** or **Samira** will attend the Ward Forum or find someone to attend & report back to us
7. **Jen** look into Mabel's Labels funding, get our link so we can publish it
8. **Jen** continue working on Spirit Wear, Abi & Tracey to help, confirm Gary has budget (not from School Council) to buy all 200 (?) kids a shirt
9. **Samira** ask Gary about needing parent representatives for caring & safe schools team, any other committees?
10. **Samira** find out from Gary # of students (and %) that use hot lunch, find out nutritional aspects
11. **All** – review "October" and "November" pages on School Council checklist, we'll review in our next meeting; download link:
 - <https://www.tdsb.on.ca/Portals/ward15/docs/School%20Council%20Monthly%20Checklist.docx>

To do from previous meetings

12. **Jen** to follow up on funds spent on ice cream truck and determine 2021-2 donation items
13. **Gary** have new School Council execs provided with TDSB School Council e-mail address access & School Messenger training
14. **Jen** contact Cori to find out how people can complete their police checks and annual offense declaration (to avoid having to repeat police checks) – Tracey can advise, has recently done hers
15. Find & distribute proposed bylaws (not passed): **Lindsay** (own files), **Jason** (ask Derek Rayside)
16. **Jen** look into Fundscrip <https://www.fundscrip.com/>

Minutes written by: Jennie Lai & Jason Applebaum (no edits)
Minutes approved by: Abi Wren, Lindsay Stephens, Jeff Kearns