

SIR JOHN A. MACDONALD COLLEGIATE INSTITUTE COURSE BRIEF

Course Name	Business Leadership: Management Fundamentals	Grade	12
Course Code	BOH4M	Credit Value	1.0
Pre-Requisite	Any University, University/College or College Preparation course in Business Studies, English, or Canadian and World Studies	Or Recommended Pre-Requisite	NONE
Type of Course	University/College Preparation		

TEXTBOOKS

Management Fundamentals: Canadian Edition
 Schermerhorn, et al.
 ISBN 978-0-470-16054-1

REPLACEMENT COST (if lost or damaged)

\$78.36 (excluding taxes and shipping)

ADDITIONAL RESOURCES/LEARNING MATERIALS

N/A

REPLACEMENT COST (if lost or damaged)

N/A

COURSE DESCRIPTION

This course focuses on the development of leadership skills used in managing a successful business. Students will analyse the role of a leader in business with a focus on decision-making, management of group dynamics, workplace stress and conflict, motivation of employees, and planning. Effective business communication skills, ethics, and social responsibility will be emphasized throughout the course.

Curriculum Strands/Categories (this may differ depending on discipline and level)

Knowledge and Understanding: Subject-specific content acquired in each grade/course (knowledge), and the comprehension of its meaning and significance (understanding)

Thinking: The use of critical and creative thinking skills and/or processes

Communication: The conveying of meaning through various forms

Application: The use of knowledge and skills to make connections within and between various contexts

Assessment and Evaluation of Student Achievement *

Unit	Unit Title/Description	Evaluation Task	Achievement Chart Focus
Unit 1	Foundations of Management	Management Simulation Assignment Case Study Analysis/Decision-Making Ethical Issues Assignment Media Analysis – Current Events Oral Presentations Comprehensive Tests	Knowledge & Understanding, Thinking, Communication, Application (hereinafter called "KUTCA")
Unit 2	Leading	Business Leader Profile Case Study Analysis/Decision-Making Oral Presentation Research Assignment Comprehensive Tests	KUTCA

Unit 3	Managing Challenges	Management Simulation Assignment Case Study Analysis/Decision-Making Research Assignment Media Analysis – Current Events Oral Presentation Comprehensive Tests	KUTCA
Unit 4	Planning and Controlling	Management Planning & Controlling Assignment- Oral Presentation Management Decision-Making Media Analysis – Current Events Comprehensive Tests	KUTCA
Unit 5	Organizing	Management Simulation Assignment Human Resources Activities Assignment Management Decision-Making Comprehensive Tests	KUTCA
Unit 6	Culminating Activities	Business Seminar Oral/Multimedia Presentation Simulation of Management Skills – Planning, Organizing, Leading and Controlling (rich assessment task) Comprehensive Knowledge-focused Exam	KUTCA

*Evaluation tasks are subject to change

Levels of Achievement

For Grades 9 to 12, a student’s achievement of the overall curriculum expectations will be evaluated in accordance with the achievement charts in the provincial curriculum and will be reported using percentage marks.

Achievement Level	Percentage Mark Range	Achievement Description
HL4/L4+ L4 LL4/L4-	95 – 100 87 – 94 80 – 86	Level 4 identifies achievement that surpasses the provincial standard. The student demonstrates the specified knowledge and skills with a high degree of effectiveness.
HL3/L3+ L3 LL3/L3-	77 – 79 73 – 76 70 – 72	Level 3 represents the provincial standard for achievement. The student demonstrates the specified knowledge and skills with considerable effectiveness. Parents of students achieving at level 3 can be confident that their children will be prepared for work in subsequent grades/courses
HL2/L2+ L2 LL2/L2-	67 – 69 63 – 66 60 – 62	Level 2 represents achievement that approaches the provincial standard. The student demonstrates the specified knowledge and skills with some effectiveness. Students performing at this level need to work on identified learning gaps to ensure future success.
HL1/L1+ L1 LL1/L1-	57 – 59 53 – 56 50 – 52	Level 1 represents achievement that falls much below the provincial standard. The student demonstrates the specified knowledge and skills with limited effectiveness. Students must work at significantly improving learning in specific areas, as necessary, if they are to be successful in the next grade/course

Students who achieve below 50% have not met curriculum expectations; a credit will not be granted.

Learning Skills		Assessment of Learning Skills	
Responsibility		Excellent (E)	
Organization		Good (G)	
Independent Work		Satisfactory (S)	
Collaboration		Needs Improvement (N)	
Initiative			
Self-Regulation			
Weighting by Strands/Categories			
Knowledge and Understanding	30	Thinking	20
Application	30	Communication	20

Assessment and Evaluation Strategies: the following is a list of potential A/E strategies used within the course; the list may not be exhaustive and is subject to change:

Co-operative Group Activities	Oral Presentations	Direct Instruction - Electronic media
Homework Assignments	Classroom Discussions	Texts/Quizzes
Written Assignments	Chapter Notes	Current Events Analyses - Print
Student-Teacher Conference	Community/Business Link	Electronic Research
Unit Questions Exercise Assignments	Think-Pair-Share	Jigsaw
Key Terminology Review	Case Studies – Decision Making	

CALCULATION OF FINAL MARK

→ 70% for evaluations conducted throughout the course

→ 30% for a Culminating Activity – the C/A will occur in the final 6 weeks of the course