

Sir John A Macdonald Collegiate Institute Course Brief

Course Name	Careers Studies	Grade	10
Course Code	GLC 20	Credit Value	.5
Type of Course	Open (Compulsory)		

TEXTBOOK: Work Smart – Strategies for Career Success

Course Description

(this information is available in the Course Profiles or at <http://www.curriculum.org/>)

This course teaches students how to develop and achieve personal goals for future learning, work, and community involvement. Students will assess their interests, skills, and characteristics and investigate current economic and workplace trends, work opportunities, and ways to search for work. The course explores postsecondary learning and career options, prepares students for managing work and life transitions, and helps students focus on their goals through the development of a career plan.

Curriculum Strands/Categories (this may differ depending on discipline and level)

Knowledge and Understanding: Subject-specific content acquired in each grade/course (knowledge), and the comprehension of its meaning and significance (understanding)

Thinking: The use of critical and creative thinking skills and/or processes

Communication: The conveying of meaning through various forms

Application: The use of knowledge and skills to make connections within and between various contexts

Assessment and Evaluation of Student Achievement

Unit	Unit Title/Description	Evaluation Task	Achievement Chart Focus
Unit 1	It's All About Me!	<ul style="list-style-type: none"> - Transferable Skills - Individual Pathways Plan Reflection - Career Wheel 	Knowledge Application Thinking Communication
Unit 2	Exploring Opportunities	<ul style="list-style-type: none"> - Résumé - Covering Letter 	Knowledge Application Thinking Communication
Unit 3	Transition and Change	<ul style="list-style-type: none"> - Financial Literacy Assignment - Creating a Budget - Career Path Reflection 	Knowledge Application Thinking Communication
Culminating Activity	My Education and Career/Life Plan	<ul style="list-style-type: none"> - Portfolio 	20% 10%

Levels of Achievement

For Grades 9 to 12, a student's achievement of the overall curriculum expectations will be evaluated in accordance with the achievement charts in the provincial curriculum and will be reported using percentage marks.

Achievement Level	Percentage Mark Range	Achievement Description
HL4/L4+ L4 LL4/L4-	95 – 100 87 – 94 80 – 86	Level 4 identifies achievement that surpasses the provincial standard. The student demonstrates the specified knowledge and skills with a high degree of effectiveness.
HL3/L3+ L3 LL3/L3-	77 – 79 73 – 76 70 – 72	Level 3 represents the provincial standard for achievement. The student demonstrates the specified knowledge and skills with considerable effectiveness. Parents of students achieving at level 3 can be confident that their children will be prepared for work in subsequent grades/courses
HL2/L2+ L2 LL2/L2-	67 – 69 63 – 66 60 – 62	Level 2 represents achievement that approaches the provincial standard. The student demonstrates the specified knowledge and skills with some effectiveness. Students performing at this level need to work on identified learning gaps to ensure future success.
HL1/L1+ L1 LL1/L1-	57 – 59 53 – 56 50 – 52	Level 1 represents achievement that falls much below the provincial standard. The student demonstrates the specified knowledge and skills with limited effectiveness. Students must work at significantly improving learning in specific areas, as necessary, if they are to be successful in the next grade/course

Students who achieve below 50% have not met curriculum expectations; a credit will not be granted.

Learning Skills	Assessment of Learning Skills
Responsibility Organization Independent Work Collaboration Initiative Self-Regulation	Excellent (E) Good (G) Satisfactory (S) Needs Improvement (N)

Weighting by Strands/Categories			
Knowledge and Understanding	15-20%	Communication	15-20%
Thinking	15-20%	Application	15-20%

Assessment and Evaluation Strategies: the following is a list of potential A/E strategies used within the course; the list may not be exhaustive and is subject to change

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|----------------------------|---------------------|----------------------|
| → reflections | → personal response | → group presentation |
| → career studies portfolio | → job application | → reading response |
| → interview project | → resume | → cover letter |

Please see page 18-21 of your school agenda regarding Evaluation Policies (including academic dishonesty and missed or late assignments).

CALCULATION OF FINAL MARK

- 70% for evaluations conducted throughout the course
- 30% for a Culminating Activity – the C/A will occur at the end of the course