
**Cooperative Education Course Description & Evaluation
2021-2022**

Course Title: Creating Opportunities through Co-op, Grade 11

Course Code: DCO30

Prerequisite(s): None

Course Description

The Cooperative Education course consists of two main areas: a learning experience connected to a community placement; and a curriculum which focuses on developing skills, knowledge, and habits of mind (reflection) that support students in their learning. This learning includes their education and career/life planning, both at school and beyond for both today and in the future. Students at their placement will apply skills, knowledge and reflection skills that will protect and promote their health, safety and well-being that aims to strengthen inquiry skills, decision-making, and leadership. Students will create and implement a learning plan that meets their particular interests and needs, reflects on their learning, and makes connections between the experience at their placement and other aspects of their lives.

Course Strands

- A: Preparing for the Experience: Health and Safety, Well-Being and Initial Requirements
- B: Experiential Learning and Transfer of Skills and Knowledge
- C: The Inquiry Process
- D: Building Capacity for Learning

Assessment & Evaluation

The primary goal of assessment and evaluation is to improve student learning. Through assessment, students receive comments on their work and suggestions for improvement. Through evaluation, students receive marks for their work. Seventy percent of the course grade will be based on the student's demonstration of their most consistent level of achievement on term work. Thirty percent of the grade will be based on the student's achievement on the culminating activity.

Methods Used for Assessment & Evaluation:

- Monitoring student learning through observation at placement
- Conversations with students and supervisor
- Student Products - Assignments which encourage student learning and are reflective of placement experiences
- Performance Appraisals

Culminating Activity (30% of final mark)

A Culminating activity is an in-depth examination of student learning, workplace experience and students' future goals. Students will be assessed on final student product(s) which aims to connect the classroom learning with the students' work experience. Students will be given a choice that most reflects their learning style.

Categories of Assessment and Evaluation

- Knowledge/Understanding 15 %
 - Thinking/Inquiry 15 %
 - Communication 15 %
 - Application/Making Connections 25 %
- 100%

Achievement levels

Following is a description of achievement in each percentage grade, as well as the corresponding level of achievement.

| Grade | Level | Explanation |
|-----------|---------|--|
| 80–100% | Level 4 | A superior to outstanding level of achievement |
| 70–79% | Level 3 | A high level of achievement. |
| 60–69% | Level 2 | A moderate level of achievement. |
| 50–59% | Level 1 | A limited but passable level of achievement. |
| Below 50% | | Insufficient achievement of curriculum expectations. A credit will not be granted. |

Learning Skills

The following learning skills will be assessed on a continuing basis, though no marks will be applied toward their final grade:

- Independent Work
- Teamwork
- Organization
- Work Habits/Homework
- Initiative
- Self-Regulation

The above learning skills will be assessed using the following criteria:

E - Excellent, G – Good, S – Satisfactory, N – Needs improvement

Plagiarism

Plagiarism is copying, reproducing or paraphrasing significant portions of someone else's published or unpublished material, and representing these as one's own thinking by not acknowledging the appropriate source or by failure to use appropriate quotation marks. This concept applies to all assignments including lab reports, diagrams, essays, and computer projects. Different forms of writing require different types of acknowledgment.

If a student is found guilty of plagiarism, one or more of the following penalties will be assessed:

- *Inform parent/guardian of student under 18 years old*
- *Requirement for submission of a new piece of work*
- *Total loss of marks on the assignment*
- *Suspension from school*

Additional Information (e.g. course fees, field trips, required materials)