| JOHN FISHER MEETING NOTES – September 28, 2017 – 2:00 P.M. |
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| **Committee Members:** Steve Shaw (Chair), Mohammed Al-Gailani, Hasan Abuyusuf, Sherry Pike, Leila Girdhar-Hill, Marlene Harroun, Tanya Razek, Nicole Stevenson, Mariam Roghani, Cindy Fraiser, Rebecca O, Kam Ma, Jackie Chan, Megan Lewry, Keith McLean, Maria Cristina Cuervo |
| Item | Responsibility | **Action** |
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| 1. | Welcome and introduction of committee members Angelos Bacopoulos welcomed the group and shared that he has retired and that Steve Shaw would be chairing the meetings moving forward.  | Angelos Bacopoulos |  |
| 2. | Purpose of the committee as defined in the motion from city council; ensure ongoing lines of communication amongst all parties related to the following:1. Construction Issues and concerns
2. Status and next stages of work
3. Special outdoor events at the school
* K. McLean – I am surprised that city is not running the committee
* K. Ma – Item 14 from the City motion appointed Kam as the city liaison, all concerns can be discussed in this forum with Kam
 | Angelos Bacopoulos |  |
| 3. | Preparation and distribution of the agenda* The meeting agenda will close 4 days prior to the scheduled meeting and 3 days before the meeting it will be finalized and sent to the committee.
* We would prefer not to bring new items to the meeting; if an item is introduced after the agenda deadline then it will be added to the next meeting agenda
* The following items will be standing items on the agenda
	+ Status and next stages of work -KG Group
	+ Key issues identified through KG website – KG Group
	+ Key issues identified through TDSB – TDSB
* The committee agreed
* T. Razek – Should Parent Council have a place on the agenda?
* A. Bacopoulos – Send this item to Sherry for the next meeting agenda
 | Angelos Bacopoulos | **Action: Sherry Pike** to send out the call for agenda items and provide the finalized agenda 3 days prior to a meeting.**Action: KG Group** to provide update at each meeting**Action: KG Group** to provide update at each meeting**Action: TDSB** to provide update at each meeting**Action: Sherry Pike** to add this item to the next agenda |
| 4. | Minutes for committee meetings* Sherry Pike will take the minutes of the meeting that will be in a high level format with action items
* Errors in the minutes will be corrected at the next meeting
 | Angelos Bacopoulos | **Action: Sherry Pike** to take and distribute the meeting minutes |
| 5. | Status of TDSB Activity Chart* A. Bacopoulos – Most of the items on the activity chart have been completed on time or ahead of schedule. There are a couple of items that are still outstanding and are on track for the targeted completion dates
 | TDSB |  |
| 6. | Status and next stages of work* J. Chan –The demolition shoring has started on the east and north side of the school. Next week, work on the horizontal members will begin. Shoring and excavation should be done by the end of December. Excavation is going 4 stories below the surface. Jackie reminded the group that dates are estimates and are subject to change due to weather
* K. Ma – Is this the busiest and messiest time during the project?
* M. Gallow indicated that this is the busiest and messiest time and they are receiving very few complaints
 | KG Group |  |
| 7. | Key issues identified through KG website * K. McLean – what phase of the project causes the worst vibration?
* M. Gallow – the drilling of the caissons causes the most vibration and this phase is complete. There should be very little vibration from our project moving forward
* M.C. Cuervo – what further effects on the environment do you foresee
* M. Gallow – we do not foresee any, we are being compliant
 | KG Group |  |

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| 8. | Key issues identified through TDSB* A. Bacopoulos – the TDSB has only received one complaint through the email address that was created regarding a screw that was found on site. The TDSB Project Supervisor investigated in the area where the screw was found and could not find any evidence of other screws or from where the screw may have come from. There were a few screws that were raised a bit from the boards so they were made flush so that no other issues would arise. This complaint ended up being retracted
 | TDSB |  |
| 9. | Protocol for action levels triggered by results of monitored elements* A. Bacopoulos – Angleos shared 3 options for action levels triggered by results of monitored elements

(i) Identify action level triggered by monitoring results and if it is not as a result of the KG construction activities - no action taken with KG(ii) Identify action level triggered by monitoring results and if it is a result of the KG construction activities then KG will either take remedial actions to correct the issue or (iii) if there is a dispute with the KG Group then the third party arbitrator will be called in to review* A. Bacopoulos – ECOH has provided the TDSB with a letter that states that all measures in the mitigation chart attached to the TDSB/KG Group agreement are in compliance
* A. Bacopoulos – ECOH has provided the TDSB with a letter indicating that inspections and air monitoring are complete and that the abatement work was performed safely and in accordance with the project specifications, applicable Health and Safety Regulations and the TDSB policies.
* ECOH has moved off site now. When the next phase of the project begins they will resume regular visits.
* T. Razek – Will the variations in noise levels be shared with the parents? Parents are highly concerned about the noise levels.
* A. Bacopoulos – Yes we can share that information. The loudest noise levels monitored by ECOH were created by the students during recess.
* M. Harroun - The noise levels from the local traffic are greatly reduced now since the double paned windows were installed.
* M. Cristina Cuervo – What is the City protocol for traffic issues?
* K. Ma – Kam shared that he currently has officers patrolling the area more frequently to monitor traffic issues in the area. For traffic issues contact Kam Ma or Sherry Pike to have it added as an agenda item for these committee meetings. The other option is to report it to 311.
* T. Razek – Tanya suggested that for transparency we should provide a list of who to contact on the JF website for specific issues
* A. Bacopoulos – Angelos provided the names of who to contact for certain issues:
	+ School related issues – Marlene Harroun
	+ TDSB construction issues – Mohammed Al-Gailani
	+ KG Group construction issues – KG Group (Jackie Chan)
	+ Traffic issues – City of Toronto (Kam Ma)
 | TDSB | **Action: A Bacopoulos** to have both of the letters from ECOH added to the JF website by Friday October 6, 2017. |
| **Other Business** |
| 10. | Future meeting dates* The next meeting is scheduled for Tuesday, October 26, 2017 at 2:00 p.m. Marlene would like us to experience what a day in the school is like with construction going on so the meeting will be held in a classroom.
* Future dates will be discussed at the next meeting
 | ALL |  |
| 11. | Crossing Guards* A Bacopoulos - A request was made back in June 2017 to the Toronto Police Services (TPS) for crossing guards on Erskine. TPS indicated that they had to do a study that would not take place until September 2017. To date we have not been able to confirm if the study has been done or is underway.
 | Angelos Bacopoulos | **Action: K. Ma** will check with his contact at TPS to see if this item is in the queue and being reviewed  |