

Meting Minutes - Monday September 23, 2019

John Wanless Public School Parent Council Meeting - JW Library

Attendees:

Heather Hanlan	Claudia Webb	Tanya Laylee
Jessica Lizon	Jen Bidwell	Jenn Moad
Andrew Hillier	Chris Davenport	Cecile Busto
Caryn Levin	Kelly Dell'Apa	Angela Tonini
Liz Phipps	Lana Sheinbaum	Meg Chrensperger
Janice Passmore	Mary Adelson	Rosa Lio
Jeffrey Roberts	Marla Glass	Sarah Hunter
Sana Ali	Ghalib Habib	Jacqueline Chan
Lindy Kramer	Neil Mendes	Madeleine Loewenberg
Eric Risen		

Minutes – motion to pass May 27, 2019 minutes, meeting minutes approved (Eric: move, Chris: second).

New council

- Meeting attendees reviewed the new council slate.
- The new council was approved without abstentions.

General update

- Teacher lunch was a success and a great opportunity to meet for staff and parents.
- Parents new to JW might not be aware of the mail chimp process. There will be an effort to raise awareness with this group.
- Family Fun Day – it is a community day that will be run on October 5 from 2 to 4PM. This is intended to be a low cost event at the school playground. This year vendors will not be approached for sponsorship in order to better support the Fall Ball fundraising. Volunteers are needed to facilitate the event.
- School cash is still being implemented by the administration, although some parent have already used it to pay for the agendas. Bank account and reimbursement issues still need to be resolved before the migration is completed.
- Claudia will lead the French Committee.
- Grad Committee is being organized.
- Jeff would like to keep an updated school calendar online. He should be contacted for any event updates. Parents can subscribe to the calendar through Google.

Treasurer report

- Call for submissions will go out the week of September 23 by email and will also be posted on the website. The window will be open for two weeks and the verified submissions will be reviewed in October.
- Pizza lunch, Spring Fair and direct donation have been the major sources of funding.

Fundraising

- An effort will be made to emphasize the impact of fundraising at the school since many expenses are being covered with these funds. A board will be installed to track spending and money raised in order to increase awareness.

- Fall Ball will be held on October 18 at the Cricket Club. There will be a silent auction and a raffle. Teachers are able to participate through a special offer.
- Movie nights might be added if additional funds need to be raised.

After 4

- The new session has been rolled out and participation has been good, although some programs were lacking enrollment.
- The activities will start on September 30.
- Winter session planning will begin at the end of October with the registration commencing in early December.
- T-ball – intend to start planning the program now for spring since the field is no longer free and might be booked by third parties.

School Support

- This committee is responsible for a number of initiatives, including community engagement, November coat drive, lost and found, lice checks, breakfast club, sister school program, appreciation lunches, Roots of Empathy program.

Curriculum Support

- This committee helps to organize workshops and guest speaker events to enhance the educational experience.

Eco Team

- This group is focused on environmental issues.
- An effort is being made to achieve the Gold rating. JW has only been able to achieve the Silver rating so far due to excessive garbage. Juice boxes and snacks have been an issue. Parents are encouraged to provide litter-free lunches and snacks and to use refillable water bottles for drinks.

Arts Committee

- Looking for volunteers for a sub-committee to oversee the redesign of the foyer outside the gym.

Health and Wellness

- This committee is looking for volunteers to support initiatives, including speakers on popular topics.
- Karen was recognized for organizing a successful cancer fundraiser, some classes participated in this event.

Phys Ed

- Cross country preparations have been going well. The first meet will be held on October 7. Shirts are on sale until September 25. House shirts will be sold at a later time.
- Terry Fox run is on September 27, the goal is to raise \$2K.

Administration update

- Staffing:
 - New class: most changes have been addressed with the creation of the new class. An occasional teacher has been assigned and a permanent teacher is being recruited. Some parents raised concerns regarding the communication

strategy for impacted students. Maybe parents could be informed in advance to help manage the transition with their children.

- JW staffing decreased by 2.5 teachers, which resulted in less prep time for the teachers.
- Online forms – work is underway to migrate to online permission forms.
- Student records – records are being updated to ensure accurate information.
- Health-related – a doctor's consent is required for school staff to administer medication. The EpiPen board is being updated.
- September 24 is Curriculum Night
- September 25 is the Photo Day
- The parking situation is improving and expectations will continue to be emphasized in the updates.
- Lunch – this year there is a full roster of lunch room supervisors with sufficient back up. This was an issue last year. The lunch break has been shortened by 10 minutes and more students are now participating in the lunch program. More tables have been purchased to accommodate more students.
- Grade 3 testing day will be adjusted to accommodate Jewish holidays.

Action Items

- Increase awareness among new JW parents of the mail chimp process.
- Install a communication board that highlights funds raised and how funds are spent.
- Follow up on what happened to funds used to purchase agenda through online cash.