

## Diploma Requirements

A high school diploma requires the completion of 30 credits of 110 instructional hours each. Eighteen (18) of the thirty (30) credit courses required for a diploma are compulsory. The remaining twelve (12) credit courses are optional.

### The eighteen (18) compulsory credits for the OSSD are:

|   |            |
|---|------------|
| English (one credit per grade)  | 4 credits  |
| French  | 1 credit   |
| Mathematics (at least one in Grade 11 or 12)                              | 3 credits  |
| Science   | 2 credits  |
| Canadian Geography  | 1 credit   |
| Canadian History  | 1 credit   |
| Arts (drama, music or visual arts)  | 1 credit   |
| Health and Physical Education   | 1 credit   |
| Civics  | 0.5 credit |
| Career Studies  | 0.5 credit |
| English or third language or Social Science or Canadian and World Studies | 1 credit   |
| Business Studies or the Art or Health and Physical Education              | 1 credit   |
| Technological Education Grade 9 – 12 or Science Grade 11 or 12            | 1 credit   |

### Additional Diploma Requirements:

- Successful Completion of the Ontario Secondary School Literacy Test or the Ontario Literacy Course.
- 40 Hours of Community Involvement

### ELIGIBLE Community Involvement Activities:

- Designed to be of benefit to the community
- Support not-for-profit agencies, institutions or foundations
- Structured to promote tutoring, mentoring, visiting, coaching whose purpose is to assist others
- Support work of a global nature
- Promote environmental awareness
- Promote and contributes to the health and well-being of any group, including school-based activities
- Affiliated with a club, religious organization, arts or cultural association or political organization that seeks to make a positive contribution in the community

### INELIGIBLE Community Involvement Activities

The Ministry of Education has deemed the following activities ineligible :

- Activities that displace paid workers or where you are normally paid
- Experiential learning (ie. Job shadow, workexperience, cooperative education) or Required activities of a course where you earn a credit
- Court ordered community service programs
- Activities involving the operation of a vehicle, power tools or scaffolding

- Activities that take place during time allotted for instructional program on a school day

**Steps for Students**

- Talk with your parent/guardian about community involvement
- Read the list of eligible and ineligible activities
- When you complete each activity, fill out the form *“Completion of Community Involvement Activities”*, and ask your parent and the community sponsor/supervisor to sign the form
- Return the form to the Guidance office
- If unsure whether the activity is eligible, check with the Guidance office before you begin.

**Steps for Parents/Guardians**

- Sign the *“Completion of Community Involvement Activities”* form after each activity
- Assist your child in choosing eligible activities

**Course Load Requirements:** All students in Grades 9, 10 and 11 must have a full timetable of eight courses. A student with 23 or more credits may take 7 credits in his/her final year.

**Dropping A Course:** For 2015-2016 the last dates to drop a course are November 23 and May 3. After these dates, the course and marks earned to date will be permanently listed on the transcript. Students cannot drop courses during the two-week periods prior to the January and the June exams. Any exceptions to the above policy can only be made with the principal’s permission.

**Transfers or Retirements From School:** If a student will no longer be attending LCI, the student should advise Student Services as far in advance of the last day of attendance as possible. A “Demit from School” form must be completed and all textbooks, library books and other school equipment must be returned before any school documentation is given.