

**Lambton Park Community School
Parent Council Meeting
Wednesday, November 6, 2024
6:00 – 7:00 PM**

ATTENDEES

Attendees	Present	Attendees	Present
1. Rita Azzopardi (Treasurer)	Y	2. Alkita Bilo (Co-chair)	Y
3. Erin Bionda	Y	4. Marissa Catena	Y
5. Tara Henderson	N	6. Dana Luxford	Y
7. Roberta Samec	Y	8. Stefanie Slanec	N
9. Mekdes Kebede	N	10. Natalia Vasquez (Secretary)	Y
11. Brandy Williams	Y	12. Joshua Zuckerbrot (Chair)	Y
<i>Quorum (75%) = 9 voting members</i>		Total present	9

Attendees – Community / Non-Voting Members	Attendees – Staff
<ul style="list-style-type: none"> • Adam Samec 	<ul style="list-style-type: none"> • Smruti Soni (Principal)
<ul style="list-style-type: none"> • Caitlin Nugent 	<ul style="list-style-type: none"> • Carolyn Jones (Teacher Rep.)
<ul style="list-style-type: none"> • Urszula Popiolek Goldfield 	Regrets
<ul style="list-style-type: none"> • Asha Mohamed 	<ul style="list-style-type: none"> • Hugh Hurd (Community Liaison Officer)

AGENDA

- 1. Land Acknowledgement**
- 2. Approval of Minutes from October**
 - Motion to approve: Rita A.
Unanimously approved.
- 3. Update from Principal**
 - Budget:
 - Ms. Soni confirmed that the school budget for school year 24/25 is \$40,920
 - Allocation per student \$90.72
 - This amount does not include Model School money: To date, we have not received the model school money – Model Schools supports many different facets: Student enrichment, staff development, parent involvement.
 - Additionally, we receive \$36 per student for middle school grades (6-8).
 - Every class has approx. \$200 to start the year, for school supplies
 - The remaining money goes to math and literacy initiatives.
 - Safety:
 - Schools are required to conduct 3 fire drills and 2 lockdowns before by December. Ms. Soni confirms Lambton Park has completed all fire drills and lockdowns required

- Upcoming events:
 - Friday, Nov 8th – Eco club bake sale
 - For the parent-teacher conference night next week, the Grade 8s are preparing a bake sale to raise funds for their graduation
 - Dec 19th – school concert during the day! Families welcomed.
- Staffing:
 - Grade 3/4 class Ms. Heredia
 - Ms. Yousufali is in extended leave – currently being covered by Ms. Kourebis
 - Mr. Paul Gauchhi is taking over Ms. Singh’s class while she is on parental leave
 - Drama/dance moved to the morning to accommodate these changes
- Other updates:
 - We need to establish a **caring and safe school committee**, a **nutrition committee** and **school improvement committee**. If any parents are interested in joining, please reach out to Ms. Soni directly.

4. Fresh from the Farm Update

- Marissa confirmed that the invoice from Fresh from the Farm came in for \$576. It was confirmed that we raised \$960 and made a profit of \$387!
- We don’t have a delivery date, but they are starting to send it out.

5. Forming Committees and Nominating Leads for each committee

- Josh asked attendees if they would like to join and/or lead one of the following committees:
- Fun Fair – (not a fundraiser but more to bring community together)
 - **No volunteers to take lead on this.**
 - Erin B. & Dana L. willing to help
 - Dana shared a spreadsheet outlining the expenses and revenue from the last fun fair and confirmed that the surplus was approx. \$3700
 - The biggest deterrent to organizing this event is the fundraising and time commitment that is required
 - **ACTION:** send out a call to families to see if people want to volunteer. If by next meeting there are no enough volunteers or someone to lead this we can find alternative initiatives.
- Lottery License: it was also discussed that we had issues considering a raffle for prizes for the fun fair as we need a license. Last year the possibility of the license was explored but we didn’t spend time on the application. Josh Z. volunteered to take on this task and submit the application.
 - cost for license is \$165
 - **MOTION** to approve paying for the Lottery License so we can do raffles, bingo nights, etc
 - Motion approved with unanimous Consent
- Pizza Days
 - Roberta S. & Marissa C. agreed to lead this committee

- Movie Nights
 - Caitlin Nugent agreed to take on the lead role
 - Role of the lead/chair: setting up the dates, coordinate volunteers, bake sale item, price for bake sale

6. Bylaws Update

- Josh advised that the by-laws need to be reviewed and amended to remove the limit established for membership and change the quorum from 75% to 50%+1 to make conducting meetings easier in case attendance is not optimal
- Ms. Soni confirms that the by-laws can be amended and must then be submitted to the PIAC office for final approval.

7. Innovation Grant – Topics

- Josh would like to form a committee to work on the grant
- Grant is for up to \$1500 – last year we received \$1200
- **Topics:** Civil Discourse/Courageous Conversations, Chronic Absenteeism, Food Sovereignty, Human Rights, Mental Health and Well-Being, Navigating Technology and Artificial Intelligence (For Parents/Caregivers), **Engaging Parents/Caregivers in Early Literacy and Numeracy**
- Natalia and Rita agreed to support and work with Josh to get this done before **deadline: Dec. 1st**

Roberta, Erin, and Marissa left at 7:00pm – losing quorum at this point

- **ACTION:** Josh to draft email to all voting members to approve **Engaging Parents/Caregivers in Early Literacy and Numeracy** as the topic selected for grant application.

8. Finalizing Fund Raising Events and Dates

- Pizza day – Roberta and Marissa to coordinate as committee leads
- Ms. Soni indicates that there are other pizza vendors on the approved vendor list so we could change from Pizza Pizza.
- **ACTION:** Add to agenda for next meeting – “Pizza vendors for Pizza night” to further discuss

9. Finalizing School Council Meeting Dates

- Since the meeting ran over time we have lost voting members so at this time we will coordinate the next meeting date and at next meeting we will agree on all other dates for the remaining of the 24/25 school year.
- **Next meeting:** Wednesday, Dec 4th at 6pm

10. Treasurer update

- Rita confirms that the balance in the account is approximately \$4500
- Good news, since we are now with CIBC, we haven’t incurred any service fees for transactions and 2 cheques withdrawn (vs. previous bank, where we had fees for every transaction)
- Rita also noted that the money for pizza day has not been deposited

11. Additional announcements:

- Josh informed us that Alkita advised that she cannot take on the co-chair role. At the next meeting we will revisit this and see if anyone wants to take on that role.

12. Adjournment: Meeting adjourned at 7:15pm