



# Optional Attendance Form

545B

Rev. June 2016

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Application for a Secondary Program at a School Outside the Resident Area

(Includes Grade 9 program at Intermediate Schools)

Date: \_\_\_\_\_

<b>Name of Requested Secondary School:</b> <input type="text"/>	Requested Start Date: _____	
	For Grade : _____	Number of Credits presently earned: _____
<b>Home or Sending School:</b> <input type="text"/>	Does a sibling presently attend the requested school?      Yes/No	
	If YES: Name of Sibling _____	

**Parents please note: Transportation is not provided for Optional Attendance Students**

### Applicant's Information:

Student's Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_ Birthdate: \_\_\_\_\_ (DD/MM/YY)

Student's Address: \_\_\_\_\_ Apt. # \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Present Grade/Class: \_\_\_\_\_ Student School I.D. Number: \_\_\_\_\_

Female  Male  Is the applicant under **Optional Attendance** at the present school? Yes/No

### Parent/Guardian Information:

Parent/Guardian's Name: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

### Applicant With Child: Child Care Information (Not applicable to all applicants)

If the Applicant's child receives Day Care, please indicate:

Name of Day Care: \_\_\_\_\_ Telephone of Day Care: \_\_\_\_\_

Address of Day Care: \_\_\_\_\_

### Secondary Program Applications:

Specialized Programs/ Schools	Regular Programs/ Schools
1. _____	1. _____
2. _____	2. _____

Reasons for Applying/Other Considerations:

\_\_\_\_\_

\_\_\_\_\_

Conditions on the reverse of this form have been read and agreed to:

Parent/Guardian **Signature:** \_\_\_\_\_ Student **Signature** (18 years of age or older): \_\_\_\_\_

Current School Principal (or Designate) **Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only: Requested School's Decision:  Accepted  Not Accepted

Signature of Requested School Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Distribution:	1 copy: To Parent/Guardian when decision is made
	1 copy: To TDSB Home or Sending School

**Please Note the Following:**

- 1) Priority of placement in the requested school will be based on a lottery if applications exceed the space available at the requested school.
- 2) If admitted, a student is expected to continue at the requested school until graduation.

**IMPORTANT DATES FOR THE SCHOOL YEAR BEGINNING SEPTEMBER 2016**

- (a) Applications must be received by **Friday, 3 February 2017**.
- (b) A lottery, if necessary, will be held **to determine the successful applicants**.
- (c) Parents/guardians or students 18 years of age or older will be informed of acceptance or non-acceptance prior to **Friday, 17 February 2017**.
- (d) Parents/guardians or students 18 years of age or older must confirm the offer of admission by completing a course selection sheet by **Friday, 3 March 2017**.
- (e) No student will be admitted into a junior high level for grade 9 and at all secondary grade levels through optional attendance after **Friday, 3 March 2017** unless the student does not have a timetable at another school.

**Note:** It is the parent/guardian's responsibility to deliver this application to the school or schools of choice.

Notice of Collection

In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act 1989, this is to advise you that the information you have provided is collected under the legal authority of the Education Act, R.S.O. 1980, Chapter 314, as amended, its regulations and memoranda, and Sections 117, 118 and 119 of the Municipality of Metropolitan Toronto Act, R.S.O. 1980, Chapter 314, as amended, and may be used as necessary in the normal operation of the Board of Education and its constituent parts. Information would be released only under proper authorization.