



**Malvern Collegiate Institute School Council Meeting  
September 20, 2022 | 7 – 8:30PM**

**MINUTES**

**Attendees:** Sandy Kaskens, Kym Stadnyk, Rafael Escobar, Angie Law, Nancy Mallins, Ann Thomas, Milah Headley, Tetiana Grygorieva, Marlene Adams, Ann Thomas, Hobbs, McMann, Hugo Rodrigues, J Kim, Ryan Choi, Nevil Keogh, Nataline Rodrigues, Miley Headley, Tamara Hobbs, Alice Chin, Valerie Brown, Claudia Mueller, Lilly FS, Michelle C, Keith Gould, Luis Baiza, Valentina Hung, Tim Burgess, Jan Frolic, Victoria Morwick, Deborah McNorgan, Kristin Demuth, Meredith Kay, Kristine Hachey, Meegan Gilligan, Mara Shaughnessy, Lorraine Spekkens, Tara Duff, Alison Dillabough (Burn), Pam Anderson, Nadia Atnenea Omedo, Taanis Smyth, Catherine Boyd, Lynn Bonhomme, Shawn Pinto, Lise Beaulne Nasim, Donna Pittaro, Marcel Rokach, Rebecca Hart, Michelle Lavoie, Heather McInnes, Lori Curgenven, Jenni Gaffney

Item	Speaker(s)
<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>• No Conflicts of Interest Declared</li> <li>• June meeting minutes approved – Nancy Mallins, Kristen</li> </ul>	<p>Angie Law</p>
<p><b>Student Council Report</b></p> <ul style="list-style-type: none"> <li>• Upcoming Events: Grade 9 day, Grade 9 Rep elections, Truth and Reconciliation Day, Spirit Week for October – day to be determined</li> <li>• Mood like amongst the students – calm, smooth transition into the first week</li> </ul>	<p>Tia (Communications officer), Rachel (President) and Gavin (VP)</p>
<p><b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>• Welcome to new parents, first in-person meeting in over 2.5 years</li> <li>• Introduction of new VP, Kym, Cora could not make it but will be here next meeting</li> <li>• Beginning of the year has been smooth, kids are polite, grateful, excited about this year</li> <li>• In-person welcome assemblies were held last week. All students were well behaved.</li> <li>• Students are looking for ways to help (also need to complete 40 volunteer hours before graduation): 150 students showed up when Library put out call for helpers!</li> <li>• Extracurriculars including Athletics are starting up – <a href="#">website</a> will be updated soon</li> <li>• Football team this year, the school had to put in some money due to shortage of equipment.</li> <li>• Oct 6: Morning – Grade 9 team building activities, Post-secondary Fair for Grade 11 and 12s; Afternoon, Red and Black Day</li> <li>• Tutoring – peer tutors paired up with student who would like extra help. Teachers can recommend and there is a link for students to sign up. Peer tutoring is eligible for volunteer hours</li> <li>• Teacher tutor program to begin once funding released by ministry. Grade 9 and 10 math, literacy and French. Groups of 3 – 5 students with teachers.</li> <li>• Class size: Malvern compliant with established class caps – goal is for junior classes to be below 30 students especially for core courses, but that might mean higher grades might be above this. Phys ed classes are higher because they're allowed to be</li> </ul>	<p>Sandy Kaskens</p>

- Staffing – all absences have been filled, and all classes have teachers allocated to them
- Registration forms/Excursion Permission forms – all online now and come from Permission Click.
- Grade 9 parents – kids will receive a chrome book through the TDSB one on one program. Still waiting for chrome books. Once received, they will receive them for the duration of their time at Malvern. If damaged, you get a one-time fix, and if happens again, it will be up to the parents to repair device. Other grades can use devices supplied at the school but are unable to take them home
- Reporting student absence – you can wait for system to call to report reason (note: Message is in the “first language” noted on student info form). Or School Messenger app to report absence. If absent for one period or late you will need to call in or send note. If you call in ahead of time to report student will be late or absent, they don’t need to go to the office when they arrive at school. Note that attendance is done at 9:15 and the Office can override what the Teacher reports. If child leaving school early, can either send a note or call the office.
- Communication – newsletter each month. Full of necessary information as guidance info is quite detailed. Community partnerships, agencies, guidance. Teachers email addresses are available. Deadline to get info into newsletter, send to Sandy two or three days before the last day of the month.
- Malvern Parent Facebook Group – Malvern emphasizes growth mindset and working on how this message is delivered. Sandy asks if there are concerns regarding particular teachers, please speak directly to administration vs taking to social media.
- Pool – program part of phys ed. Has not been open in the last two years. No lifeguard yet. Job posted and hoping to secure one soon so that swimming can be started.
- Golf clubs required – if you have any to donate, please bring to the school.
- Immunization pop-up program at Riverdale Collegiate on Sept 23. Malvern students can attend
- No medical documentation needed for students going through emotional distress, anxiety, etc – all teachers will support students going through these challenges. Please let teachers/school know if students are having a difficult time as it is important as a school community to support all students. Students should also feel comfortable to advocate for themselves and either speak to teachers or send an email.

**Teacher/Staff Representative Report**

- Thank you for being part of your child’s education and admin and teachers are committed to giving all students a great experience.
- Teachers happy to be back in person
- Peer tutoring is a great resource and can be done at lunch time or after school – link on Brightspace
- Reminder for students to let their teachers know if they’re going to be absent for a test or miss a deadline, so teachers can accommodate where possible.
- There will be a drama performance and Sears festival for the community this year.
- New policy from the board about not working outside of work hours. Teachers can technically respond from 8am-8pm weekdays. Teachers do respond on weekends but cannot be guaranteed. Respect that it is the weekend and that your child may not get a response.

Rafael Escobar

<ul style="list-style-type: none"> <li>• TDSB policy, homework not assigned on a long weekend. And not due on the first day after a long weekend.</li> <li>• Library is not open Period 1 due to staffing availability. Open Period 2 onward.</li> <li>• Late starts are the third and fourth Wednesday of every month. Class starts at 9:55</li> <li>• 40 community volunteer hours required</li> </ul>	
<p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"> <li>• Cash in the account as at August 31 is approximately \$12,900.</li> <li>• Last year we received a total of \$10,760 for the Red and Black Fundraiser and \$3,369 from our parent Wine &amp; Dine event.</li> <li>• We have commitments from prior year, including some scholarships, commencement etc of approximately \$6,200.</li> <li>• This means Malvern School Council has a remaining balance of \$6,700 to be allocated to this year’s wishlist.</li> </ul>	Nancy Mallins
<p><b>2022-23 Council Business</b></p> <ul style="list-style-type: none"> <li>• <b>Upcoming School Council Elections</b> – Oct 4 (eventually changed to Oct 5) virtually at 7PM. Up to a maximum of 30 voting Parent Members. From this, Officer positions will be elected: Chair, Treasurer and Secretary. Every Officer position can have two people.</li> <li>• <b>Committee volunteers</b> needed as well – do not need to be a voting Parent Member to be on a committee.</li> <li>• <b>Fundraising:</b> historically we would have \$18,000 in available funds at the start of the year. Main fundraiser events include the Boardwalk BBQ held in May and the Malvern Mixer held in November. Funds raised in May would allow us to fund wishlist items for the upcoming year. Current funding amount of \$6,700 is lower than usual and while we will have the Red &amp; Black online fundraiser, if there are no other fundraising events, we will fund wishlist based on priority of requests. Historically, we have funded scholarships, student/staff morale initiatives, snack program, equity initiatives, etc. If anyone interested in being part of the fundraising team, please email <a href="mailto:MalvernSchoolCouncil@gmail.com">MalvernSchoolCouncil@gmail.com</a></li> <li>• <b>Bylaws:</b> TDSB requesting all Councils to update their bylaws using a provided template.</li> <li>• <b>Upcoming meetings:</b> every second Tuesday of the month starting in December. Oct 18 is next meeting, then Nov 15, then Dec 13</li> <li>• <b>Parenting for Positive Mental Health</b> webinar is being hosted by Malvern and run by the Pine River Institute. Two-part webinar – first one is Sep 27, second one is Oct 25. Even if you miss the first one, you can still attend the 2<sup>nd</sup> one.</li> </ul>	Angie Law
<p><b>Action Items</b> None</p>	Nancy Mallins

**Next Council Meeting:** Tuesday, October 18, 7PM – hybrid (in-person and via Zoom)