

## School Council Meeting Minutes



**Date:** Oct 10, 2024

**Time:** 4:00-5:00 p.m.

**Location:** Hybrid Meeting

In attendance: B. Shujaat, H. Dawood, F. Hafejee, S. Syed, C.. Kateryna, M. Zaitonn, I. Naeem, A. Voraji, Z. Naeem, M. Arumugathan, S. Khansaheb, A. Lane, A. Vieira, A. Magoffin

Meeting called to order	4:00 p.m.
<ul style="list-style-type: none"> <li>• Welcome</li> <li>• Attendance of participants/Introductions</li> <li>• Share meeting norms</li> </ul>	3:45-3:50 p.m.
<p><b>Appointment of Parent Members</b></p> <ul style="list-style-type: none"> <li>• Parent Members - appointment of Parent Members</li> <li>• Review of positions</li> <li>• Appointment of Executive:  <i>Bushra Shujaat - Chair</i>  <i>Hanaa Dawood - Secretary</i>  <i>Faatima Hafejee - Treasurer</i></li> </ul>	3:50-4:05 p.m.
<p><b>Administrators' Report</b></p> <ol style="list-style-type: none"> <li>1. <b>Reorganization Information/Updates/Vice Principal Update</b> <ul style="list-style-type: none"> <li>- Minimal movement this school year - Grade 3s only - a few students</li> <li>- Ms. Choi Perkins (September), Ms. Anna Vieira (October)</li> </ul> </li> <li>2. <b>School Communication</b> <ul style="list-style-type: none"> <li>- School website, Google Calendar on our landing page with school wide dates, Twitter (X) account</li> <li>- School wide email will continue to be the main form of communication with some paper copies every now and then.</li> <li>- Calendars and newsletters will be posted on school website for easy reference and emailed to families</li> </ul> </li> <li>3. <b>Leadership/Co-curricular Opportunities</b> <ul style="list-style-type: none"> <li>- Co-curricular: Cross Country, Grade 5/6 soccer</li> <li>- Leadership Opportunities: Grade 4/5/6 announcers, Grade 5/6 Kindergarten Helpers and Snack Helpers, Library Helpers</li> <li>- Health School Leadership Team will be starting soon</li> </ul> </li> <li>4. <b>Snack Program</b> <ul style="list-style-type: none"> <li>- All students are welcome to participate if they have their form signed</li> </ul> </li> <li>5. <b>K-6 Assemblies</b> <ul style="list-style-type: none"> <li>- In person, once per month, Character Traits and Heritage Months focus, as well as other school information/celebrations/recognition</li> <li>- Different classes will host this school year on rotating schedule</li> </ul> </li> </ol>	4:05-4:20 p.m.

<p><b>6. Dental Screening (K-Grade 6)</b>  - October 9, 10, 15, 16</p> <p><b>7. Progress Reports/Parent-Teacher Interviews</b>  - <i>Progress reports go home on Tuesday, November 12th</i>  - <i>Interviews November 14th (evening) and November 15th (morning)</i>  - <i>All report card/interview form dates are in Google Calendar for parent/caregiver reference</i></p> <p><b>8. Picture Day</b>  - <i>Thursday, October 24th - LifeTouch</i></p> <p><b>9. Three Steps to Problem Solving</b>  - <i>Being used school wide, posters in classrooms and in hallways</i>  - <i>To support K-6 students in problem solving skills;educators use the steps to support students in problem solving</i></p>	
<p><b>School Council Updates</b></p> <p><b>1. School Council Account Balance: <u>    \$251.44    </u></b></p> <p><b>2. Future Plans/Other Business</b></p> <ul style="list-style-type: none"> <li>- <i>Coffee/Tea Meet and Greet Drop Morning Drop In (date TBD)</i></li> <li>- <i>Fundraising - Krispy Kreme (Malvern Munchies) - shared timelines &amp; support needed</i></li> <li>- <i>Pizza fundraiser is being looked into for new year (Pizza Pizza on Lapsley)</i>  <i>Bake Sale - inquiring about dates</i>  <i>Kernels Popcorn Sale - exploring as an option</i></li> </ul>	4:20-4:40 p.m.
<p><b>Future Plans</b>  -Winter Concert was inquired about - date is TBD</p> <p>Set dates and times for future meetings:  *all on Tuesdays at 5:00 p.m., except where indicated below  <i>November 5th (4:30)</i>  <i>February 4th</i>  <i>March 4th (4:00 p.m. *Ramadan)</i>  <i>April 8th</i>  <i>May 6th</i></p> <p><i>*Minutes to be submitted 2-3 days after the meeting</i></p> <p><i>Voting Members will update themselves by the next meeting on their roles by reviewing the School Council By-Laws located on the school website</i></p> <p><i>Once approved by School Council Executive, meeting minutes will posted on the school website, School Council section</i></p>	4:40-4:45 p.m.
<p><b>Other Business</b></p>	4:45-5:00
<p><b>Meeting Adjourned</b></p>	5:15 p.m.